

NOTICE OF PUBLIC MEETING
of the
Board of Directors of
SOMERSET ACADEMY OF LAS VEGAS

Notice is hereby given that the Board of Directors of Somerset Academy of Las Vegas, a public charter school, will conduct a public meeting on June 4, 2019 beginning at 6:00 p.m. 4650 Losee Road, North Las Vegas, NV 89081. The public is invited to attend.

Attached hereto is an agenda of all items scheduled to be considered. Unless otherwise stated, the Board Chairperson may 1) take agenda items out of order; 2) combine two or more items for consideration; or 3) remove an item from the agenda or delay discussion related to an item.

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend or participate at the meeting. Any persons requiring assistance may contact Dena Thompson at (702) 431-6260 or dena.thompson@academicnv.com two business days in advance so that arrangements may be conveniently made.

If you would like copies of the meeting agenda, support materials or minutes, please email Dena Thompson at dena.thompson@academicnv.com or visit the school's website at <https://www.somersetacademyoflasvegas.com/> For copies of meeting audio, please email dena.thompson@academicnv.com

Public comment may be limited to three minutes per person at the discretion of the Chairperson.

AGENDA

June 4, 2019 Annual Meeting of the Board of Directors of Somerset Academy of Las Vegas

(Action may be taken on those items denoted “For Possible Action”)

1. Call to order and roll call (For Possible Action)
2. Public Comment and Discussion *(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)*
3. Student/School Achievement Recognition (For Discussion)
 - Lone Mountain Battle of Books
 - Sky Pointe Boys Volleyball, Student Bryce Granger
 - Aliante Kids Heart Challenge – Coach Harvey
 - Stephanie NJHS Pennies for Patients Fundraiser
 - Losee Girls Bowling, Track & Field, HS Cross Country, MS Student Council, HS Student Council, MS Band, HS Band
4. Election of Board Member Will Harty (For Possible Action)
5. Annual Election of Board Officers (For Possible Action)
6. Consent Agenda (For Possible Action) *(All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member or member of the public so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.)*
 - a. Minutes from the April 29, 2019 Board Meeting
 - b. Approval of Revised Somerset Wellness Policy
 - c. Approval of Revised Meal Charge Policy
 - d. Approval of Revised Somerset Academy Procurement/Plan Child Nutrition Programs
 - e. Acceptance of Fiscal Year 2019 Turnaround Additional Funds
 - f. Approval of Recommendations from the Finance Committee:
 1. School Financial Performance (Not for Action)
 2. Approval of the Final Budget for the 2019/2020 School Year

7. Academic Update and Executive Director Report (For Discussion)
 - State Public Charter School Authority Audits
 - AdvancED Engagement Review Report
 - Principal Summative Evaluations
 - NSLP Update
 - Student Data – Growth Report by Jessica Barr
8. Interview of Somerset Losee Principal Candidates Michele Lorig and Jessica Scobell (For Discussion)
9. Discussion and Action to Appoint a Losee Principal (For Possible Action)
10. Acknowledgement of Carrie Boehlecke’s Resignation from the Board of Directors and Discussion and Possible Action Regarding a New Board Member Search (For Possible Action)
11. Recognition of Retirement of John Barlow and Sherry Pendleton (For Discussion)
12. Academics Announcements and Notifications (Information)
13. Member Comment (Information/Discussion)
14. Public Comment and Discussion *(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)*
15. Adjournment (For Possible Action)

This notice and agenda has been posted on or before 9 a.m. on the third working day before the meeting at the following locations:

- (1) 385 W. Centennial Parkway, North Las Vegas, Nevada 89084
- (2) 7038 Sky Pointe Drive, Las Vegas, Nevada 89131
- (3) 50 N. Stephanie St., Henderson, Nevada 89074
- (4) 4650 Losee Road, North Las Vegas, Nevada 89081
- (5) 4491 N. Rainbow Blvd., Las Vegas, Nevada 89108
- (6) 6475 Valley Dr., North Las Vegas, Nevada 89084
- (7) 8151 N. Shaumber Road, Las Vegas, Nevada 89166
- (8) North Las Vegas City Hall, 2250 Las Vegas Blvd. North, North Las Vegas, Nevada.
- (9) Henderson City Hall, 240 South Water Street, Henderson, Nevada.
- (10) Las Vegas City Hall, 495 S. Main St., Las Vegas, Nevada.
- (11) notices.nv.gov

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 4, 2019

Agenda Item: 3 – Student/School Achievement Recognition

- Lone Mountain Battle of Books
- Sky Pointe Boys Volleyball, Student Bryce Granger
- Aliante Kids Heart Challenge – Coach Harvey
- Stephanie NJHS Pennies for Patients Fundraiser
- Losee Girls Bowling, Track & Field, HS Cross Country, MS Student Council, HS Student Council, MS Band, HS Band

Number of Enclosures: 0

SUBJECT: Student/School Achievement Recognition

- Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Somerset Administrators

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 7-10 Minutes

Background: The Board will recognize student/school achievements

Submitted By: Staff

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 4, 2019
Agenda Item: 4 - Election of Board Member Will Harty
Number of Enclosures: 1

SUBJECT: Election of Board Member Will Harty

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Board/Crystal Thiriot

Recommendation:

Proposed wording for motion/action:

Motion to re-elect Will Harty to the Somerset Academy of Las Vegas Board of Directors

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 2-3 Minutes

Background: The term for Board Member Will Harty is set to expire. As such, Mr. Harty will need to be re-elected to the Board of Directors. The re-elected term will be for five (5) years.

Submitted By: Staff

Somerset Academy of Las Vegas' Board of Directors Roster Re-election Information

Name	Board Position	NRS 386.549 Membership Category	Date Elected to the Board	Term Number	Term of Appointment	Year to be Re-elected
John Bentham	Chairperson	Parent	January 13, 2016	1	5 years	2021
Sarah McClellan	Vice-Chairperson	Educator	January 13, 2016	1	5 years	2021
Carrie Boehlecke	Secretary	Educator	May 14, 2015	1	5 years	2020
Travis Mizer	Treasurer	Parent	January 28, 2015	1	5 years	2020
Cody Noble		Professional	October 5, 2011	2	5 years	2021
Will Harty		Professional	January 14, 2014	1	5 years	2019
Gary McClain		Parent	January 18, 2018	1	5 years	2023

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SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 4, 2019
Agenda Item: 5 – Annual Election of Board Officers
Number of Enclosures: 1

SUBJECT: Annual Election of Board Officers

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Board/Crystal Thiriot

Recommendation:

Proposed wording for motion/action:

NOMINATION OF BOARD OFFICER(S)

“The Chair will now take nominations from the floor for the Board of Directors Chairperson position.”

Nominations need not be seconded.

The chair should inquire if there are any further nominations. If none, announce “Nominations are closed.”

Proceed with vote, by either vocal vote or raise of hands, and announce the result, “_____ has been elected as the Chairperson on the Board of Directors for Somerset Academy of Las Vegas”

“The Chair will now take nominations from the floor for the Board of Directors Vice Chairperson position.”

Nominations need not be seconded.

The chair should inquire if there are any further nominations. If none, announce “Nominations are closed.”

Proceed with vote, by either vocal vote or raise of hands, and announce the result, “_____ has been elected as the Vice Chairperson on the Board of Directors for Somerset Academy of Las Vegas.”

“The Chair will now take nominations from the floor for the Board of Directors Secretary position.”

Nominations need not be seconded.

The chair should inquire if there are any further nominations. If none, announce “Nominations are closed.”

Proceed with vote, by either vocal vote or raise of hands, and announce the result, “_____ has been elected as the Secretary on the Board of Directors for Somerset Academy of Las Vegas.”

“The Chair will now take nominations from the floor for the Board of Directors Treasurer position.”

Nominations need not be seconded.

The chair should inquire if there are any further nominations. If none, announce “Nominations are closed.”

Proceed with vote, by either vocal vote or raise of hands, and announce the result, “_____ has been elected as the Treasurer on the Board of Directors for Somerset Academy of Las Vegas.”

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 5-10 Minutes

Background: Pursuant to the Board of Directors' Bylaws, an annual election of Board Officers is required to take place. The election of Board officers will need to be conducted for the 2019-2020 school year. The third consecutive one-year term for the Secretary is up at this time and must be filled by another Board member.

Submitted By: Staff

BYLAWS
OF
SOMERSET ACADEMY OF LAS VEGAS

ARTICLE I
INTRODUCTION; LEGAL STATUS

Section 1. Name, Location and Address. The name of the charter school is Somerset Academy of Las Vegas (hereinafter referred to as the "School"). The School, is located in Clark County. The address of the School is 385 W. Centennial Parkway, North Las Vegas Nevada and 2525 Emerson Ave, Las Vegas Nevada.

Section 2. Legal Status. The School is a charter school pursuant to Nevada Revised Statute 386.527 sponsored by the Nevada State Public Charter School Authority. The Governing Board of the School is an independent body under the authorization of the State Public Charter School Authority. The Board plans and directs all aspects of the school's operations.

Section 3. Statutes. The School shall operate in accordance with Nevada Revised Statutes, Chapter 386.

ARTICLE II
PURPOSE AND MISSION

Section 1. Purpose and Mission. The purpose and mission of the School is to provide a high quality education to children from Kindergarten (K) to eighth (8th) grade and shall be operated exclusively for educational objectives and purposes.

Section 2. Non-Discrimination. The School shall not discriminate on the basis of race, religion, national origin, gender, age, disability, sexual orientation, status as a Vietnam-era or special disabled Veteran, or other protected class in accordance with applicable federal or state laws in hiring or other employment practices of the School. Further, the School shall be open to all students in its authorized geographic area on a space available basis and shall not discriminate in its admission policies or practices on the basis of race, gender, religion, ethnicity or disability. The School shall conduct all of its activities in accordance with all applicable local, state and federal anti-discrimination laws, as well as in accordance with all other laws and regulations applicable to the operation of the charter public schools in the State of Nevada.

ARTICLE III
GOVERNING BODY

Section 1. Powers and Duties. The business, affairs, and property of the School shall be managed by a Board of Directors. The founding committee to form the school will be become the first governing body of the School. Without limiting the general powers conferred by these

Bylaws and provided by law, the Board shall have, in addition to such powers, the following powers:

- (a) Perform any and all duties imposed on the Board collectively or individually by law or by these Bylaws;
- (b) To make and change policies, rules and regulations not inconsistent with law, or with these Bylaws, for the management and control of the School and its affairs, and of its employees, and agents; to lease, purchase, or otherwise acquire, in any lawful manner, for and in the name of the School, any and all real and personal property, rights, or privileges deemed necessary or convenient for the conduct of the School's purpose and mission.
- (c) To develop an annual School schedule of events and activities;
- (d) Establish and approve all major educational and operational policies;
- (e) To enter into agreements and contracts with individuals, groups of individuals, corporations, or governments for any lawful purpose;
- (f) To hire, supervise and direct an individual who will be responsible for the day-to-day operations of the School;
- (g) To develop and approve the annual budget and financial plan which shall be monitored and adjusted as necessary throughout the year;
- (h) To submit a final budget to the state pursuant to statute and regulation;
- (i) To cause to be kept a complete record of all the minutes, acts and proceedings of the Board;
- (j) To cause an annual inspection or audit of the accounts of the School, as well as any other audits required by law, to be made by an accountant to be selected by the Board, showing in reasonable detail all of the assets, liabilities, revenues and expenses of the School and its financial condition.
- (k) To ensure ongoing evaluation of the School and provide public accountability;
- (l) To uphold and enforce all laws related to charter school operations;
- (m) To improve and further develop the School;
- (n) To strive for a diverse student population, reflective of the community;
- (o) To ensure adequate funding for operation;

(p) Solicit and receive grants and other funding consistent with the mission of the School with the objective of raising operating and capital funds;

(q) Carry out such other duties as required or described in the School's Charter.

Section 2. Formation. The first Board formed after the approval of a charter issued pursuant to NRS 386.527(4) or NRS 386.527(6) shall consist of the members of the Committee to Form the School. Former Committee members prohibited from membership on the Board by NAC 386.345 or other applicable statute or regulation shall resign from the Board at its first meeting. Remaining Board members shall fill all vacancies created by resignations or these Bylaws at the first meeting. The election of all new Board Members to fill vacancies on the Board shall include candidates whose election to the Board will maintain compliance with NAC 386.345 and all other applicable statutes.

Section 3. Qualifications; Election; Tenure. The Board shall be composed of seven (7) Directors unless and until changed by amendment of these Bylaws. Any amendments will be discussed in an open meeting and approved by the School's Sponsor.

(a) The Board shall adhere to the statutory requirements of NRS 386.549 which requires one (1) active or retired teacher licensed by the State of Nevada, one (1) active or retired teacher licensed by the State of Nevada or an active or retired school administrator licensed by any State, one (1) parent of a student enrolled in the School who is not a teacher or administrator at the School, and two (2) members who possess knowledge and experience in one or more of the following areas:

- (1) Accounting;
- (2) Financial services;
- (3) Law; or
- (4) Human resources. (Requirement 5).

(b) A majority of Board Members shall be residents of the county in which the school is located.

(c) All Board members shall be devoted to the purpose and mission of the School and shall represent the interests of the community.

(d) The Board Members shall serve five (5) year terms. Board members may serve no more than two (2) five year terms. Terms shall be staggered so that no more than 1/2 of the Board shall be up for election in any one year, unless a vacancy(ies) needs to be filled. The Board shall establish the term for a newly elected Director before the election, in order to stagger the terms of each member of the Board. To initially stagger the terms, for the founding board, Two Directors will serve three-year terms, two Directors will serve four-year terms, and the remaining three will serve the usual five year term. Those Directors who will serve the three, four, and five year terms will be determined by lottery. When the term of a Board Member has expired or when a Board Member resigns, the remaining Directors shall elect a new Director to fill the vacancy.

(e) The School shall notify its sponsor and the Department of Education within ten days of the selection of a new Board Member and provide the sponsor and the Department of Education with the new member's resumes and affidavits as required pursuant to NRS 386.549(1).

(f) Board members shall be fingerprinted according to the NRS 386.588 procedure for employees of the school.

(g) The Board shall develop an orientation and training program for new directors and an annual continuing program for existing directors.

Section 4. Annual Meeting. The annual meeting of the Board shall be held at the School in June of each year as the Board may determine. The annual meeting shall take the place of the regularly scheduled quarterly meeting. Written notice stating the place, day, and hour of the meeting shall be given personally or mailed to each member of the Board at least three (3) business days prior to the date fixed for the annual meeting. Notice of the meeting must also be provided in accordance with Nevada Open Meeting Law. The annual meeting shall be for the purpose of electing officers and new Board members and for the transaction of such business as may come before the meeting.

Section 5. Regular and Special Meetings. The Board shall establish a regular day and place for regular meetings that shall occur no less frequently than once a quarter and shall be held in the county in which the School is located. Special meetings of the Board may be called at any time by the Chairperson or by a majority of the Board. Special meetings shall be held at such time and place as may be designated by the authority calling such meeting. Notice of the meeting must be provided in accordance with Nevada Open Meeting Law. Notice of the time and place of every regular or special meeting shall be given to each member of the Board by first class mail at least three (3) business days before the date fixed for the meeting and to all those individuals who request notice of relevant meetings. The purpose of any regular or special meeting must be specified in the notice of such meeting. Minutes of each Board meeting shall be taken and shall be approved by the Board and kept at the School.

Section 6. Agenda. An agenda must be produced for each regularly scheduled board meeting in order to provide effective and efficient meeting practice. The agenda shall be prepared in accordance with NRS 241.020(2).

(a) In addition to previously requested agenda items, any Board member may provide additional agenda items for the following meeting by providing, via e-mail, fax or regular mail, the School's supervising employee or administrator the request, noting its appropriate place on the normal agenda format, and a realistic time requirement for such item. Such requests must be received at least 24 hours prior to the posting deadline pursuant to Nevada Open Meeting Law.

Section 7. Quorum. A quorum at all meetings of the Board shall consist of a majority of the number of Directors then in office. Except as provided specifically to the contrary by these Bylaws, the act of a majority of the Directors in office at a meeting at which a quorum is present shall be the act of the Board. Proxy voting is not permitted.

Section 8. Vacancies. Any vacancy occurring in the Board may be filled by the affirmative vote of a majority of the Directors at a regular or special meeting of the Board. A Director elected to fill a vacancy resulting from death shall be elected for the unexpired term of such person's predecessor in office and shall hold such office until such person's successor is duly elected and qualified. Any Director elected to fill a vacancy resulting from removal or resignation shall be elected for a new term.

Section 9. Committees. The Board may designate from among its members, by resolution adopted by a majority of the entire Board, an Executive Committee, a Personnel Committee, a Finance Committee, an Academic Committee and one or more other committees, each of which shall consist of at least one (1) Director and which shall have and may exercise such authority in the management of the School as shall be provided in such resolution or in these Bylaws. The Board shall not be permitted to delegate their power to contract nor their budget making authority. Any delegated activity or decision making authority may be unilaterally revoked at any time. All committee meetings shall be conducted in accordance with Nevada Open Meeting Law.

Section 10. Removal. Any member of the Board may be removed by the affirmative vote of two-thirds (2/3) of the Directors then in office, excluding the member at issue whenever in their judgment such removal would serve the best interests of School.

Section 11. Resignation. A resignation by a Board member shall be effective upon receipt by the Chairperson of a written communication of such resignation.

Section 12. Participation by Telephone. To the extent permitted by law, any member of the Board or committee thereof may participate in a meeting of such Board or committee by means of a conference telephone network or similar communications method by which all persons participating in the meeting can hear each other, and participation in such a fashion shall constitute presence in person at such meeting.

Section 13. Proxy Voting. Proxy voting is not permitted.

Section 14. Compensation. No member of the Board shall receive any compensation for serving in such office, except as allowable under NRS 386, and specifically authorized by a majority vote of the Board of Directors. The School may reimburse any member of the Board for reasonable expenses incurred in connection with service on the Board. Any such reasonable expenses that are not reimbursed by the School shall be construed as a gift to the School.

Section 15. Closed Sessions. Any Board member may call a Closed Session during any special or regular Board meeting for issues concerning personnel or other matters requiring confidentiality as approved by Nevada Open Meeting Law. All persons except Board members may be excluded from such Closed Sessions at the discretion of the Chair. Following such meetings, an officer shall provide a general description of the matters discussed to be provided as the minutes of said Closed Session. No action may be taken in a Closed Session.

Section 16. Protocol. The Board shall use Robert's Rules of Order, unless stated otherwise herein. If a Board member is unable to attend a Board meeting, the Board member shall contact the Chairperson, Administrator or designated supervising employee prior to the meeting.

Section 17. Public Comment. Time shall be set aside at each Board and Committee meeting for public comment. After the speaker identifies his or her name, address and affiliations, public comment shall be limited and shall be stated as such on the Agenda.

ARTICLE IV OFFICERS

Section 1. Number. The officers of the School shall include a Chair, Vice-Chair, Secretary, Treasurer, and such other officers as the Board shall deem necessary to elect.

Section 2. Election and Term of Office. The Board shall elect and appoint all officers of the School at the annual meeting of the Board, which officers shall be installed in office at such annual meeting to serve for terms of one (1) year and until their successors have been duly elected and qualified. Board Officers may serve no more than three (3) consecutive one-year terms in any office. Should there be more than one (1) nominee for a vacancy, the nominee receiving the greatest number of votes shall be declared elected and shall be installed in office at the annual meeting.

Section 3. Removal of Officers. Any officer of the School may be removed, either with or without cause, by a two-thirds (2/3) majority of the Directors then in office at any regular or special meeting of the Board.

Section 4. Chair. The Chair of the Board shall preside at all meetings of the Board. The Chair of the Board shall possess the power to sign all certificates, contracts or other instruments of the School which are approved by the Board. The Chair of the Board shall exercise and perform such other powers and duties as may be prescribed by the Board from time to time.

Section 5. Vice-Chair. In the absence of the Chair of the Board or in the event of the Chair's disability, inability or refusal to act, the Vice-Chair of the Board shall perform all of the duties of the Chair and in so acting, shall have all of the powers of the Chair. The Vice-Chair shall have such other powers and perform such other duties as may be prescribed from time to time by the Board or by the Chair.

Section 6. Secretary. The Secretary shall keep or cause to be kept a book of minutes at the principal office or at such other place as the Board may order of all meetings of the Board with the time and place of holding, whether regular or special and if special, how authorized, the notice thereof given, the name or names of those present at the Board meetings and the proceedings thereof. The Secretary shall give or cause to be given notice of all the meetings of the Board required by these Bylaws or by law to be given and perform such other duties as may be prescribed by the Board from time to time. The Secretary of the Board shall exercise and perform such other powers and duties as may be prescribed by the Board from time to time.

Section 7. Treasurer. The Treasurer shall have oversight responsibility and shall keep and maintain or cause to be kept and maintained adequate and correct accounts of the properties and business transactions of the School, including accounts of its assets, liabilities, receipts, disbursements, gains and losses. The books of account shall at all times be open to inspection by any Board member. The Treasurer shall be charged with safeguarding the assets of School and he or she shall sign financial documents on behalf of the School in accordance with the established policies of the School. He or she shall have such other powers and perform such other duties as may be prescribed by the Board from time to time.

Section 8. Vacancies. A vacancy in any office, held by an officer, because of death, resignation, removal, disqualification, or otherwise, may be filled by the Board by majority vote for the unexpired portion of the term.

ARTICLE V STAFF

The Board may appoint one employee to function as the administrator of the School (the "Administrator"). Such person may be delegated the authority to act in the absence of a specified policy provided that such action is consistent with the purpose and objectives of the Board and the School. Such person shall administer the School in accordance with Board direction and generally accepted educational practice.

ARTICLE VII CONTRACTS, LOANS, AND DEPOSITS

Section 1. Contracts. The Board may authorize any officer or officers, agent or agents to enter into any contract or execute and deliver any instrument in the name of and on behalf of the School, and such authority may be general or confined to specific instances.

Section 2. Loans. No loans shall be contracted for or on behalf of the School and no evidence of indebtedness shall be issued in the name of the School unless authorized by a resolution of the Board. Such authority shall be confined to specific instances. No loan shall be made to any officer or Board member of the School.

Section 3. Checks, Drafts, and Notes. All checks, drafts, or other orders for payment of money, notes, or other evidence of indebtedness issued in the name of the School shall be signed by such officer or officers, or agents of the School and in such manner as shall be determined by the Board. The Chair and Administrator are authorized and required to sign all checks over the amount of \$10,000.

Section 4. Deposits. All funds of the School not otherwise employed shall be deposited to the credit of the School in Nevada State Bank.

Section 5. Gifts. The Board may accept on behalf of the School any contribution, gift, bequest or devise for the general purposes or any special purpose of the School.

Section 6. Fiscal Year. The fiscal year of the School shall begin on July 1 and end on June 30.

ARTICLE VIII PROPERTY

The property of the School shall be held and applied in promoting the general purposes of the School declared in these Bylaws. No property, including real estate, belonging to the School shall be conveyed or encumbered except by authority of a majority vote of the Board. Any such conveyance or encumbrance shall be executed by the Chair in the name of the School, and such instrument shall be duly approved by the Secretary or Treasurer of the School.

ARTICLE IX INDEMNIFICATION

The Board of Directors may authorize the School to pay or cause to be paid by insurance or otherwise, any judgment or fine rendered or levied against a present or former Board member, officer, employee, or agent of the School in an action brought against such person to impose a liability or penalty for an act or omission alleged to have been committed by such person while a Board member, officer, employee, or agent of the School, provided that the Board shall determine in good faith that such person acted in good faith and without willful misconduct or gross negligence for a purpose which he reasonably believed to be in the best interest of the School. Payments authorized hereunder include amounts paid and expenses incurred in satisfaction of any liability or penalty or in settling any action or threatened action.

ARTICLE X AMENDMENTS

These Bylaws may be amended, altered, or repealed and new Bylaws may be adopted by the Board of Directors by an affirmative vote of two-thirds (2/3) of all the Directors then in office at any meeting of the Board, provided that the full text of the proposed amendment, alteration, or repeal shall have been delivered to each Director at least five (5) days prior to the meeting. Bylaws may not be amended without the approval of the school's sponsor.

ARTICLE XI DISSOLUTION

Revocation of Charter or Dissolution. If, at any time and for any reason, the School's charter is revoked or the School is dissolved, all assets of the School, after satisfaction of all outstanding claims by creditors, shall be disposed of to the State of Nevada or the sponsor to dispose of according to applicable laws and appropriate regulations.


**ARTICLE XII
PURPOSE OF THE BYLAWS**

These Bylaws are adopted for the sole purpose of facilitating the discharge, in an orderly manner, of the purposes of the School. These Bylaws shall never be construed in any such way as to impair the efficient operation of the School.

CERTIFICATION

I hereby certify that I am the duly elected and acting Secretary of the School, and that the foregoing Bylaws constitute the Bylaws of the School, as duly adopted by unanimous vote of the Board of Directors.

DATED this 18th day of June, 2014.


_____, Secretary

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 4, 2019
Agenda Item: 6 – Consent Agenda
Number of Enclosures:

SUBJECT: Consent Agenda

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Board

Recommendation:

Proposed wording for motion/action:

Move to approve the items for action on the consent agenda.

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 2-3 Minutes

Background: Support materials and/or background has been provided to the Board. All items on the Consent Agenda which are for action can be approved in one motion; however, individual items may be taken off the Consent Agenda if the Board deems that discussion is necessary.

Submitted By: Staff

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 4, 2019 Agenda Item: 6a – Minutes from the April 29, 2019 Board Meeting Number of Enclosures: 1
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SUBJECT: Minutes Approval

<input type="checkbox"/> Action
<input type="checkbox"/> Appointments
<input type="checkbox"/> Approval
<input checked="" type="checkbox"/> Consent Agenda
<input type="checkbox"/> Information
<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Regular Adoption

Presenter (s): Board

Recommendation:

Proposed wording for motion/action:

Consent

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 0 Minutes
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Background: A board meeting was held on April 29, 2019. As such, the minutes will need to be approved for this meeting.

Submitted By: Staff

MINUTES
of the meeting of the
BOARD OF DIRECTORS of SOMERSET ACADEMY OF LAS VEGAS
April 29, 2019

The Board of Directors of Somerset Academy of Nevada held a public meeting on April 29, 2019, at 6:00 p.m. at 8151 N. Shaumber Road, Las Vegas, NV 89166.

1. Call to order and Roll Call

Board Chair John Bentham called the meeting to order at 6:00 p.m. with a quorum present. In attendance were Board members Will Harty, Gary McClain, Carrie Boehlecke, John Bentham, Sarah McClellan, Travis Mizer, and Cody Noble (arrived at 6:30 p.m.).

Also present were Executive Director John Barlow, Principal Christina Threton, Principal Sherry Pendleton, Principal Ruby Norland, Principal Elaine Kelley, Principal Lee Esplin, Principal Kate Lackey, and Interim Principal Michele Lorig. Academica representatives Ryan Reeves and Crystal Thiriot were also in attendance.

2. Public Comment and Discussion

Principal Sherry Pendleton addressed the Board and introduced Jackson Bentham, a student at the Lone Mountain campus, and stated that he had received the Prudential Spirit of Community Award. The award honored middle and high school students for outstanding volunteer service, with one middle level and one high school student selected per state. Mr. Angelo Casino, a teacher at the Lone Mountain campus, presented Jackson Bentham with an engraved Prudential Spirit of Community silver medallion in recognition of his outstanding community service and congratulated him on a job well done.

3. Consent Agenda

- a. Minutes from the March 18, 2019 Board Meeting**
- b. Approval of Recommendation from the Finance Committee:**
 - 1. School Financial Performance (Not for Action)**
 - 2. Approval of Janitorial Services for the Sky Pointe Campus**
 - 3. Approval of MOU with CSN for Dual Enrollment**

Member McClellan moved to approve the consent agenda, as presented. Member McClain seconded the motion, and the Board voted unanimously to approve.

4. Academic Update and Executive Director Report

Executive Director John Barlow addressed the Board and congratulated the Lone Mountain elementary and middle school Battle of the Books teams on their first place wins in Florida.

Executive Director Barlow reviewed the data bullet points for each campus:

- Aliante – showed improved or consistent growth in comparison to the winter benchmark with the highest ELA and math growth in kindergarten
- Losee – growth was consistent with winter growth (with one grade level with a slight decline) with the highest ELA growth in 10th grade and the highest math growth in 1st grade
- Lone Mountain – grade levels showed improved or consistent growth with the highest math growth in 1st grade
- Stephanie – grade levels showed improved or consistent growth with the highest math growth in 1st grade
- North Las Vegas – growth differed by grade level with some consistent, some improved, and some declined
- Sky Pointe – showed improved or consistent growth with the highest math growth in 7th grade
- Skye Canyon – growth differed by grade level with some consistent, some improved, and some declined

Executive Director Barlow stated that the principals were following the data very closely and were working with the teachers to embed practices and supports to help the students improve. Member Harty thanked Executive Director Barlow for providing the data. Member Bentham stated he would like to start future meetings with student achievement recognition.

5. Discussion and Possible Action Regarding a Principal Search for the Somerset Academy Losee Campus

Executive Director Barlow stated that Principal Farmer had submitted his resignation and recognized his valuable service since 2011 when he opened the Emerson campus. Executive Director Barlow stated that he was seeking direction from the Board in the search for a principal for the Losee campus.

Member McClellan stated that she preferred a full principal search, using every avenue that had previously been utilized, to find the most qualified candidates. Member Harty asked if the delay caused by opening a full search would be detrimental to the school. Executive Director Barlow stated that if the position were posted on April 30, 2019 it could close on May 8, 2019. That would allow him to work with a group of five Somerset principals to conduct interviews and make a recommendation to the Board at the June 4, 2019 Board meeting. Member Mizer stated that he would like the recommendation to be for the top three candidates. Executive Director Barlow stated that, because of the impact it could have on their current employment, it might deter potential candidates if their application would be publicly announced without the assurance of the position. Discussion ensued regarding the parameters of the search and ensuring that candidates were fully aware of the needs of the Losee campus.

Member McClain moved to do a principal search for the Losee campus and bring forth three candidates to the Board.

Further discussion ensued regarding the number of candidates that the interview group would bring to the Board. Mr. Ryan Reeves addressed the Board and stated that the Board could rely on the interview

group to determine if one candidate stood out enough to be a single recommendation or, if the candidates were closely matched, the interview group could bring forth multiple candidates for the Board to interview.

Member Travis Mizer moved to do a full principal search for the Losee campus, with the option for the committee to bring forth as many candidates as they feel they need to. Member McClain seconded the motion, and the Board voted unanimously to approve.

7. Discussion and Possible Action Regarding Principal Adherence to Board Approved Expense Budgets

Executive Director Barlow stated that this item was requested during a finance committee meeting during a discussion regarding budgets relating to operations and payroll expenses. Member Mizer stated that Academica needed to continually update the principals regarding their budgets to ensure that the principals stayed within their allotted budgets.

8. Academica Announcements and Notifications

Mr. Reeves reminded the teachers and Board members of the upcoming Year End Celebration and provided a legislative and a SPCSA update.

6. Discussion and Possible Action Regarding Somerset Academy of Las Vegas' System-Wide Administrative Structure and Designation of Administrative Positions and Assignments

Mr. Reeves stated that, with the upcoming departure of Executive Director Barlow, the Board would need to determine the administrative structure moving forward. Mr. Reeves stated that the current structure had served Somerset Academy well during the growth from 1000 students in 2011 to the more 8000 current students; adding that with the maturity of the system and growth of highly qualified leaders more governance options were available. He explained that the support document outlining a possible lead principal structure had been developed with principal involvement.

Members Noble and Harty questioned why, since it had previously been recommended to use the executive director structure, the recommendation was now to use a lead principal structure. Mr. Reeves acknowledged that the previous recommendation, based upon a request from the SPCSA, had been to utilize the executive director structure and explained that the executive director position had evolved over time from a facilitator and support to become a supervisory role. Mr. Reeves stated that, with the retirement of Executive Director Barlow, the Board had the opportunity to evaluate the structure and look at other options, including a collaborative facilitator who would maintain their role as principal of a campus.

Member Noble questioned if it was the role of Academica to make a recommendation on the administrative structure. Mr. Reeves replied that it was Academica's role to present options and make a recommendation; however, it was the Board's role to evaluate the options and make the best decision for

Somerset Academy. Member McClain referred to the list of Academica support obligations as listed in the support materials and asked if Academica was prepared to fulfill the obligations that had previously been handled by the executive director's office, to which Mr. Reeves replied in the affirmative.

Members Harty and Mizer expressed concern with accountability and collaboration without an executive director. Mr. Reeves stated that the Board needed to determine if Somerset Academy was better suited to a structure with a strong executive director in a supervisory role or a structure with each individual site principal in charge of their site while working collaboratively together to improve all sites. Member Noble voiced concern with a lead principal being taken away from their site to help another principal; adding that he did not feel confident that the Board was ready to make an informed, well thought out decision. Members Boehlecke and McClellan agreed that the Board was not yet ready to make a decision.

Member Bentham stated that there were benefits to both structures and suggested that, in order to make an informed decision, the Board members research the options, reach out to the principals, and visit campuses.

Principal Christina Threton addressed the Board and stated that, during a recent visit to Florida, she and other principals had the opportunity to observe the lead principal structure in action; adding that it was a very open structure. She stated that, although it may be different than the traditional business world, educators were used to working in a system with teams; adding that she and the other six administrators were working together as a collaborative team. Member McClain stated that he liked the idea of empowering the administrators to maintain a unique identity at each campus while working together collaboratively. Members Harty and Noble stated that, with or without an executive director, the principals have been empowered to work together to improve the system.

Principal Sherry Pendleton addressed the Board and stated that, with the knowledge that Executive Director Barlow was retiring, Board members were individually approaching principals to discuss what type of structure could be used. Principal Pendleton stated that she had initiated a group discussion with the principals to provide the Board with a unified answer to the questions they were receiving on an individual basis; adding that the principals appreciated the Board including them in the discussion.

Principal Ruby Norland addressed the Board and stated that she had also had the opportunity to visit the Florida schools and observe their structure. She stated that, as a first year principal, she had received a lot of support from Executive Director Barlow and the other principals. She further stated that that moving to a structure without an executive director would help to strengthen all the principals as leaders and allow them to build on the trust they already have amongst themselves.

Member Harty asked if, in a structure without an executive director, it was necessary to have a lead principal. Principal Norland stated that it could be structured with a lead principal or as a collaborative leadership approach with the roles and responsibilities divided amongst the principals. Member Harty stated that the intent of the executive director structure was to give the system a facilitator to facilitate collaboration, which would help to build the trust; adding that by taking away the executive director the principals would have less resources from which to draw. Principal Norland stated that funding was also a factor in the discussions; adding that, if the principals could collaborate without an executive director, the funding could be utilized in the classrooms.

Member Boehlecke stated the executive director's office fulfilled more roles other than facilitator and collaborator and asked if the principals were prepared to take on the extra duties. Principal Norland stated that, with ongoing fluid communication between the principals and Academica, they would be prepared.

Member Harty expressed concern regarding communication between the lead principal and the Board if a principal wasn't fulfilling his or her duties. Principal Pendleton stated that the principals had discussed that possibility and included in the outline an opportunity for the Board Chair to meet monthly with the lead principal to address any concerns; adding that, with frequent check points, smaller problems would manifest early and be resolved before they became bigger problems. Member Noble stated that he was concerned that the Board would not be given the pertinent information regarding principal performance if the information was not related directly to star ratings.

Member McClellan stated that the principals should have the autonomy to make their own decisions on their individual campuses; adding that, if they made decisions that were detrimental, they would manifest in the academics, the parent surveys, and the retention rates of the teachers and the students. She further stated that, if Somerset switched to a lead principal structure, her main concern was how often the lead principal would be pulled away from their own campus; adding that she would be more comfortable with that structure if they had a lead principal with a longer tenure at their current campus, as well as long term administrative support with that principal. She further stated that she had no concerns that the principals would not work well together and be collaborative. Following discussion regarding the timing of making a decision on the structure it was determined to table the item to allow Board members to further explore the options.

Principal Elaine Kelley addressed the Board and acknowledged that there were some responsibilities that the lead principal would have that would require a learning curve; however, most of the responsibilities would not be an excessive draw on the lead principal's time and resources. She further stated that, although she would only be in her second year at Aliante, she was a long tenured principal for Somerset Academy and her administrative team and support staff had been with her for a long time; adding that, after discussing how the campus would run if she were to be appointed as lead principal, she had trust in their ability to support her in that role.

This item was tabled.

9. Member Comment

Member Harty stated that, based on the previous discussion, the Board needed to do a better job of letting the principals know that they had the trust of the Board. He stated that he appreciated all that the principals and assistant principals do for his children.

Member Bentham explained Somerset's Big Give, an upcoming initiative that would take place the following week to solicit donations for the system.

10. Public Comment and Discussion

Ms. Cathleen Reese, the Sky Pointe Read by 3 coach, thanked Mr. Barlow for his outstanding efforts in professional development in support of the teachers and students regarding the Read By 3 program; and encouraged the Board to remember the system-wide programs that will continue to need support as they decide on a new structure.

Rhonda Crostic-Maglietti, a parent, asked the Board to interview more than one candidate in the principal search for Losee. She also stated that it was not appropriate to hold dances for K-12 students.

Daniel Rangel, the Losee registrar, wrote a letter, which was read to the Board, in of support of Interim Principal Lorig for the Losee principal position. Patricia Trujillo, the Losee PTO president elect, spoke in support of Interim Principal Lorig, to bring consistency to the campus. Brenda Escobar, the Losee office manager, asked the Board to give Interim Principal Lorig a chance to make changes in the campus.

Sarah Passer, a Losee teacher, encouraged the Board to trust in the principals as they determine the structure for Somerset Academy. She asked that the Losee community be involved in selection of new principal for the campus. She also stated that the Losee and Sky Pointe student councils attended NASC (Nevada Association of Student Councils) where they both received the silver star award which is the highest honors.

Member Bentham invited principals to announce any recognitions at their campuses. Principal Lee Esplin stated that two Sky Pointe students attended Nationals for Archery. Principal Kelley stated that an Aliante student had won 1st place for 3rd grade at the UNLV science competition. Principal Threeton stated that the North Las Vegas premier band earned a superior rating at the UNLV competition.

11. Adjournment

The meeting was adjourned at 8:14 p.m.

Approved on: _____

**Secretary of the Board of Directors
Somerset Academy of Las Vegas**

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 4, 2019
Agenda Item: 6b – Approval of Revised Somerset Wellness Policy
Number of Enclosures: 1

SUBJECT: Approval of Revised Somerset Wellness Policy

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Board

Recommendation:

Proposed wording for motion/action:

Consent

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 0 Minutes

Background: The Revisions in the Somerset Wellness Policy include the following:

- Page 2 - Replace Executive Director with "designated Somerset Administrator". Keeps the language generic regardless of the Board's decision relative to continuing with Executive Director position or not.
- Page 5 - Aligns to recent USDA update (milk)
- Reflects Losee K-12 Campus throughout the policy.

Submitted By: Staff



**Somerset Academy of
Las Vegas – Losee **K-12 Campus (ES and
MHS)**, North Las Vegas Campus and
Stephanie Campus
Wellness Policy**

Revised: June 2019

1. ADVISORY GROUP

Somerset Academy of Las Vegas will have a Wellness Advisory Group made up of diverse stakeholders to assess the schools' (Losee **K-12 Campus (MHS and ES)**, North Las Vegas Campus and Stephanie Campus) needs and develop a policy that meets the operational realities of the schools and works toward improved health and wellness outcomes for school children. The Wellness Advisory Group will include:

- Four parent representatives
- Three middle school students
- Two high school students
- Four staff members

The Wellness Advisory Group will meet twice a year to review the schools' goals, menus and to discuss other issues. Wellness Advisory Group meetings will be open to the community.

2. WELLNESS POLICY COORDINATOR

Wellness Policy Coordinator: **Designated Somerset Administrator**
702-826-4373, ext. 2017

The Wellness Policy Coordinator will be responsible for reporting the status of policy implementation annually. Somerset Academy of Las Vegas will provide the Nevada Department of Agriculture (NDA) the name(s), positions(s) and contact information for the person(s) responsible for the oversight of the local school wellness policy at the district and/or school level by September 30th of each school year. If the designated wellness policy coordinator changes, Somerset Academy of Las Vegas must notify NDA within 60 days.

3. RECORDKEEPING

Somerset Academy of Las Vegas will retain basic records demonstrating compliance with the LSWP and will include the following documentation: compliance with the requirements of advisory group representation, triennial assessment of the LSWP, annual LSWP progress reports for each school under its jurisdiction and demonstrate compliance with public notification that includes:

The Wellness Policy can be found on each campus' website under the Lunch tab. Additionally, under the Wellness Policy tab, there will be a link to the Wellness Policy, a schedule of each campus' events or activities related to the Wellness Policy and how individuals and the public can get involved with the advisory group.

4. SOMERSET ACADEMY OF LAS VEGAS - LOSEE **K-12 CAMPUS (ES AND MHS), NORTH LAS VEGAS CAMPUS & STEPHANIE CAMPUS WELLNESS POLICY GOALS**

Somerset Academy of Las Vegas Wellness Advisory Group will annually review and create goals in the following areas:

1. Nutrition education and promotion
2. Physical activity
3. Other school wellness activities

5. INCENTIVES AND REWARDS

Somerset Academy of Las Vegas – **Losee K-12 Campus (ES and MHS)**, North Las Vegas Campus and Stephanie Campus will not use food as an incentive or reward. For special circumstances, and with school administrator approval, food awards or incentives may be used as long as they align to the Smart Snacks Nutrition Standards.

6. FUNDRAISING

All items sold to students on the school campus during the school day will meet the Smart Snacks Nutrition Standards – there are no exemptions. School day is defined as the period from midnight before, to 30 minutes after, the end of the official school day.

7. SPECIAL OCCASIONS POLICY

For the following special occasions and/or holidays, foods may exceed the established nutrition standards:

- State or National Holidays
 - Valentine's Day
 - Nevada Admissions Day/Halloween
 - Day prior to Thanksgiving Break
 - Day prior to Spring Break
 - Day prior to Winter Break
- School Community Observations
 - Lesson Plans – Prior approval by administration required
 - Birthday parties and other celebrations – Once per month or as otherwise determined by the school administration on a limited basis.

In order to minimize risks of food borne-illness and to avoid known food allergens, food must be commercially prepared.

8. REVENUE

Food Accounts

The schools will open and maintain a separate bank account for the National School Lunch Program (NSLP). All deposits and payments out of this account may only be used for the purpose of NSLP.

All transactions related to the NSLP must be entered into the tracking/point of service (POS) system. All cash collected, along with all daily receipts, are required to be turned over to the office manager on a daily basis. The office manager, along with one other school employee (not the person who collected the money or the person who will be depositing the money), will reconcile the receipts with the cash collected to verify that the amounts match. The office manager will then endorse all checks **FOR DEPOSIT ONLY** and prepare the deposit slip. A school employee who neither collected money nor reconciled the money will then take the deposit to the bank. Deposits must be made either once a week or whenever \$500.00 or more in cash has been received.

Notifications to households of low or negative balances in campus lunch accounts will be made in accordance with Somerset Academy of Las Vegas' Meal Charge Policy.

9. MEAL CONSUMPTION

It is the intent of this policy to allow each student adequate time to eat their meals; therefore, time spent acquiring the meal is not included in the time to consume the meal.

Somerset Academy of Las Vegas – Losee K-12 Campus (ES and MHS), North Las Vegas Campus and Stephanie Campus shall:

Provide at least 20 minutes for each student to consume the lunch meal.

10. PHYSICAL ACTIVITY

Somerset Academy of Las Vegas – Losee K-12 Campus (ES and MHS), North Las Vegas Campus and Stephanie Campus will provide the opportunity for moderate to vigorous physical activity for at least 30 minutes each regular school day (as defined by the USDA). It is recommended that students be given physical activity opportunities in bouts of 10 minutes at a minimum. Passing periods do not qualify as physical activity time.

Teachers, school personnel and community personnel will not use physical activity or withhold opportunities for physical activity (e.g. recess, physical education) as punishment.

11. RECESS BEFORE LUNCH

Recess before lunch is recommended but is left to the discretion of Somerset Academy of Las Vegas – Losee K-12 Campus (ES and MHS), North Las Vegas Campus and Stephanie Campus principals.

12. MARKETING

Only marketing consistent with Smart Snacks Nutrition Standards is allowed on the school campus. This includes any advertising and other promotions on the school campus during the school day (oral, written or visual).

Somerset Academy of Las Vegas – Losee K-12 Campus (ES and MHS), North Las Vegas Campus and Stephanie Campus will work to identify and eliminate all marketing and advertising on school property that does not currently meet the Smart Snacks Nutrition Standards as leases, agreements or contracts are renewed or items are replaced.

13. SMART SNACKS NUTRITION STANDARDS

All foods and beverages available for sale or given away to students on the school campus during the school day must meet the minimum nutrition standards. These food standards apply to all grade levels (unless otherwise specified).

To be allowable, a food item **must meet all** of the competitive food standards as follows:

Calories:

Snack/Side Item - ≤ 200 calories per item as served (includes any accompaniments)

Entrée- ≤ 350 calories per item as served (includes any accompaniments) **AND**

Sodium:

Snack/Side Item - ≤ 200 mg per item as served

Entrée - ≤ 480 mg per item as served

AND

Fat:

Total Fat - ≤35% of calories
Saturated Fat - <10% of calories
Trans Fat - 0 g per serving

AND

Sugar:

Total sugar - <35% by weight Specific Nutrient Standards for Food

In addition to the Smart Snacks Nutrition Standards, food items **must meet one** of the following criteria:

- Be a grain product that contains >50% whole grains by weight or have whole grains listed as the first ingredient on the food label; **OR**
- Have listed as the first ingredient on the food label one of the non-grain main food groups: fruit, vegetable, dairy or protein foods; **OR**
- Be a combination food that contains at least ¼ cup fruit and/or vegetable
*If water is the first ingredient, the second ingredient must meet one of the above criteria.

14. BEVERAGES

Allowable beverages vary by grade level and address container size. All beverages sold on the school campus during the school day must be non-carbonated. There are no restrictions on the sale of any allowable beverage at any grade level, during the school day, anywhere on the school campus.

Beverages for all:

Water – Plain, no size limit.

Milk – Unflavored non-fat, unflavored low-fat (1%), flavored non-fat or flavored low-fat (1%) milk, ≤8 fl. oz. per serving for elementary school, ≤12 fl. oz. per serving for middle and high school.

Juice – 100% fruit and/or vegetable juice, 100% juice diluted with plain water (no added sweeteners), ≤8 fl. oz. per serving for elementary school, ≤12 fl. oz. per serving for middle and high school allowable.

It is recommended that juice be sold in smaller serving sizes: 4-6 fl. oz. servings for elementary school and 8 fl. oz. servings for middle and high school.

Beverage	Elementary School	Middle School	High School
Plain water	No Size Limit	No Size Limit	No Size Limit
Low-fat milk (1%), unflavored or flavored*	≤ 8 fl oz	≤ 12 fl oz	≤ 12 fl oz
Non-fat milk, unflavored or flavored*	≤ 8 fl oz	≤ 12 fl oz	≤ 12 fl oz
100% Fruit/Vegetable juice**	≤ 8 fl oz	≤ 12 fl oz	≤ 12 fl oz

*Includes nutritionally equivalent milk alternatives as permitted by NSLP.

**May include 100% juice diluted with plain water and with no added sweeteners.

Other allowable beverages in **High School ONLY** :

Non-carbonated calorie-free beverages (≤ 20 fl. oz./serving);

Examples: *Vitamin Water Zero, Propel Fit Water, Powerade Zero*

Other non-carbonated calorie-free beverages (≤ 20 fl. oz./serving):

< 5 calories per 8 fl. oz. or ≤ 10 calories per 20 fl. oz.;

Examples: *Diet Fuze, Pure Leaf Iced Tea*

Non-carbonated lower-calorie beverages (≤ 12 fl. oz./serving):

≤ 60 calories per 12 fl. oz. or ≤ 40 calories per 8 fl. oz.

Examples: *G2, Fuze Slenderize, Diet Snapple, Light Hawaiian Punch*

15. CAFFEINE

All foods and beverages in elementary and middle schools must be non-carbonated and caffeine-free, with the exception of trace amounts of naturally-occurring caffeine substances (e.g. chocolate milk).

It is recommended that no caffeine be allowed; however, caffeine is permitted at the high school level at the discretion of the Charter.

16. CHEWING GUM

Chewing gum (sugar, sugar-free...) is not allowed on any Somerset Academy of Las Vegas campus (Losee **K-12 Campus (ES and MHS)**, North Las Vegas and Stephanie Campus) for sale or use.

Definitions

Carbonated Beverage- A class of beverages that bubble, fizz or are effervescent. These include beverages that are aerated or infused.

Combination Food- Products that contain two or more components representing two or more of the recommended food groups: fruit, vegetable, dairy, protein or grains.

Competitive Food- All food and beverages other than meals reimbursed available for sale to students on the school campus during the school day.

Fundraisers- The sale of items for monetary gain intended for consumption during the school day.

Local Educational Agency (LEA)- The authority responsible for the administrative control of public or private nonprofit educational institutions within a defined area of the state. For example: A school district or state sponsored charter school.

Local School Wellness Policy (LSWP)-The policy that applies to your local school district which supports a school environment that promotes sound nutrition and student health, reduces childhood obesity and provides transparency to the public on school wellness policy content and implementation.

Marketing- Advertising and other promotions in schools. Includes oral, written or graphic statements made for the purpose of promoting the sale of a food or beverage product made by the producer, manufacturer, seller or any other entity with a commercial interest in the product.

Moderate to Vigorous Physical Activity- Physical activities done at an intensity that increases children's heart and breathing rates above normal. For example: A child walking to school is moderate activity; Running and chasing others during a tag game is vigorous activity.

Non-program food-Food sold in school during the school day at any time or location on the school campus other than reimbursable meals.

Physical Activity- Bodily movement produced by the contraction of skeletal muscle that increases a person's energy expenditure above a basal level.

School Campus- All areas of the property under the jurisdiction of the school that are accessible to students during the school day.

School Day- The period from the midnight before, to 30 minutes after the end of the official school day.

School Property- All areas of the school campus including those that are owned or leased by the school and used at any time for school-related activities such as the school building, areas adjacent to the school building, school buses or other vehicles used to transport students, athletic fields or stadiums or parking lots.

Smart Snacks Nutrition Standards – A part of the Healthy Hunger-Free Kids Act of 2010 that provide science-based nutrition standards for all foods and beverages sold to students in school during the school day.

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 4, 2019
Agenda Item: 6c – Approval of Revised Meal Charge Policy
Number of Enclosures: 1

SUBJECT: Approval of Revised Meal Charge Policy

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Board

Recommendation:

Proposed wording for motion/action:

Consent

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 0 Minutes

Background: The Revision in the Meal Charge Policy is as follows:

- Page 3 - Replace Executive Director with "Somerset NSLP Administrative designee." Keeps the language generic regardless of the Board's decision relative to continuing with Executive Director position or not.

Submitted By: Staff

**SOMERSET ACADEMY OF LAS VEGAS
MEAL CHARGE POLICY**

I. Purpose

The goal of Somerset Academy of Las Vegas is to ensure that students have access to nutritious meals to support their academic success through the National School Lunch Program at designated campuses. At the same time, it is imperative that the financial stability of each campus' nutrition program be protected. The purpose of this policy is to ensure compliance with federal reporting requirements for the USDA Child Nutrition Program and to provide oversight and accountability for the collection of outstanding student meal balances.

The intent of this policy is to establish uniform meal account procedures for Somerset Academy of Las Vegas campuses participating in the National School Lunch Program (NSLP). The provisions of this policy pertain to full-priced lunches only.

Somerset Academy of Las Vegas will maintain records to demonstrate how the policy was implemented and communicated to households.

II. Policy

A. Full-Priced Meals - Elementary, Middle and High School students' parents/guardians will pay for meals at the identified and published amount for the school year. Payment will be conducted online or through payment in the front office of the campus. Students will be allowed to charge a maximum of three (3) meals to their account after the balance reaches zero. Students who charge a meal will receive a reimbursable meal.

B. Free Meal Benefit – Students identified as eligible to receive free meals will be allowed to receive one (1) free reimbursable meal during lunch each day. Additional meals must be purchased at the full-price rate and be paid for online or through payment in the front office of the campus in advance of the scheduled lunchtime.

C. Reduced Meal Benefit – Students identified as eligible to receive reduced-price meals will be allowed to receive one (1) free reimbursable meal during lunch each day. Additional meals must be purchased at the full-price rate and be paid for online or through payment in the front office of the campus in advance of the scheduled lunchtime.

D. Parents/Guardians – The responsibility for meal payments to the campus belongs to the parent/guardian. Lunches are to be prepaid

online or through the front office of each campus in advance of the meals being served. Funds should be maintained in students' lunch accounts to minimize the possibility that a student may be without meal money on any given instructional day.

At the end of the school year, any remaining funds for a particular student will be carried over to the next school year unless the parent/guardian requests a refund in writing. Parents/guardians may provide the campus with a written request to have the remaining funds of a withdrawn or graduating student refunded. Parents/guardians will be given the option to transfer the remaining funds of a graduating student to a sibling's account with a written request.

If a student is without meal money on a consistent basis, the administration will investigate the situation more closely and take further action as needed. If financial hardship exists, parents/guardians are encouraged to apply for free or reduced price lunches for their child(ren) at any time over the course of the school year.

III. Notifications to Households of Low or Negative Balances in Campus Lunch Accounts

Notices of low or deficit balances will be sent to parents/guardians at the following specified times:

- A. The student's household will be notified when a student charges his/her first meal, second meal and third meal.
- B. The campus will notify households of low or negative balances via email notifications sent through the parent portal of the student information system.
- C. Notifications to households will include the amount of unpaid meal charges, expected payment dates, the consequences of non-payment and where to go for questions or assistance.
- D. The consequences of non-payment will be determined on a case-by-case basis.
- E. The person responsible for managing unpaid meal charges is the campus administration or their designee. Unpaid meal charges will be electronically tracked through the student information system's point-of-sale system.

IV. Delinquent Meal Charge Debt

Delinquent meal charge debt is allowable in the school's nutrition program and may be carried over to one successive school year. Bad debt is defined as delinquent debt that is deemed uncollectible at the end of a school year. Bad debt is unallowable in the campus' nutrition program

and cannot be carried over to the next school year. Funds resulting from bad debt cannot be recovered using nutrition program funds and must be offset by non-federal sources.

- A. At the end of the school year, campus administration and the Somerset NSLP administrative designee will evaluate delinquent debt for conversion to bad debt. Bad debt will be restored to the Campus Nutrition Program from the general fund prior to the end of the same fiscal year.
- B. Efforts to collect delinquent and/or bad debt will be handled by the campus administration or their designee through email, letter, phone call and Required Parent Conferences.

Non-Discrimination Statement: This explains what to do if you believe you have been treated unfairly.

“In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.) should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.”

Revised: June 2019

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 4, 2019

Agenda Item: 6d – Approval of Revised Somerset Academy Procurement/Plan Child Nutrition Programs

Number of Enclosures: 1

SUBJECT: Approval of Revised Somerset Academy Procurement/Plan Child Nutrition Programs

Action

Appointments

Approval

Consent Agenda

Information

Public Hearing

Regular Adoption

Presenter (s): Board

Recommendation:

Proposed wording for motion/action:

Consent

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 0 Minutes

Background: The Revision in the Somerset Academy Procurement/Plan Child Nutrition Programs is as follows:

- Pages 3-4 - Updates Micro Purchasing level per Federal regulatory language (from \$3,500 to \$10,000)
-

Submitted By: Staff

SOMERSET ACADEMY OF LAS VEGAS

PROCUREMENT POLICY/PLAN

CHILD NUTRITION PROGRAMS

This procurement policy/plan contained on the following pages three (3) through twelve (12) will be implemented on June 4, 2019 from that date forward until amended. All procurements must adhere to free and open competition. Source documentation must be available to determine open competition, the reasonableness, the allow ability, and the allocation of costs.

John Barlow, Executive Director, Somerset Academy of Las Vegas 6/4 /19
Name and Title of Fiscally Responsible Authority Date

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Somerset Academy of Las Vegas

Section I – Procurement Policy/Plan General Requirements

The Somerset Academy of Las Vegas policy/plan for procuring items for use in the Child Nutrition Program is as follows:

1. The procurement policy/plan provides for free and open competition, transparency in transactions, comparability, and documentation of all procurement activities.
2. The following conduct will be expected of all persons who are engaged in the awarding and administration of contracts supported by Child Nutrition reimbursement funds. These written standards of conduct include:
 - i. No employee, officer, or agent shall purchase or establish a contract if a conflict of interest, real or apparent, would be involved. Conflicts of interest arise when one of the following has a financial or other interest in the firm selected for the award:
 1. The employee, officer, or agent;
 2. Any member of the immediate family;
 3. His or her partner;
 4. An organization which employs or is about to employ one of the above.
 - ii. Employees, officers, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to sub-agreements.
 - iii. Disciplinary action will be applied for violations of such standards by officers, employees, or agents of the non-Federal entity. The level of discipline will depend upon the nature of the violation.
3. Regardless of procurement method, the following factors will be determined regarding the allowability of costs:
 - a) Be necessary and reasonable for proper and efficient administration of the program(s)
 - b) Be allocable to federal awards applicable to the administration of the programs(s)
 - c) Be authorized and not prohibited under federal, state, and local laws
 - d) Avoids acquisition of unnecessary or duplicative items
4. Purchasing will be conducted at the most restrictive procurement threshold; however, a more competitive procurement may be done. In the state of Nevada per NRS 332 the following thresholds apply:

	Federal/State Procurement Thresholds (Observed by SFA)
Micro-purchasing	• Less than \$10,000
Equipment	• Over \$5,000 per unit
Small/Informal	• Less than \$50,000 for nonperishables • Less than \$150,000 for perishables
Formal	• Greater than \$50,000 for nonperishables • Greater than \$150,000 for perishables • Any total for Food Service Management Contract, not including meal vendors • Any total for Vended Meal Agreements

5. All staff conducting purchasing will be trained on the procurement procedures.
6. All purchasing records will be maintained no less than the current year plus 3 additional years.

Section II – Micro Purchasing

If the amount of purchases for items is less than \$10,000 (total/aggregate), the following procedure will be used.

1. Purchases will not be separated into two (2) or more purchases to meet or be below the \$10,000 threshold.
2. The price quotes will not be required. Competition is not required.
3. When practicable, micro-purchases will be distributed equitably among qualified suppliers.
4. Documentation of purchases will be kept and maintained for 3 years plus the current year.
5. The Executive Director or SFA designated official will be responsible for documentation of purchase.

Note: Federal threshold of \$2,000 is applicable in the case of acquisitions for construction subject to the Davis-Bacon Act

Section III – Purchasing Equipment

If the amount of purchases for equipment is greater than \$5,000 (per item/unit), the following procedure will be used.

1. Each vendor will be contacted and given an opportunity to provide a price quote on the same specifications. A minimum of two vendors shall be sought and reviewed.
2. The price quotes will receive appropriate confidentiality before award.
3. If using USDA funding for the purchase, the SFA/Sponsor will seek prior approval from Nevada Department of Agriculture (NDA) by completing the Capital Expenditure Pre-Approval Request Form. If the item is on NDA pre-approved list (per Numbered Memo NSLP 2015-22 issued on 10/13/14), no approval is necessary.
4. A vendor will be selected by the Executive Director or SFA designated official. Quotes awarded will be to the lowest and best quote based upon pricing and equipment/item specifications.
5. The Executive Director or SFA designated official will be responsible for documentation of records to show selection of vendor, reasons for selection, price quotes from each vendor, and *written specifications*.
6. The Executive Director or SFA designated official will be responsible for documentation that the actual product specified is received.

Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000. See also §§200.12 Capital assets, 200.20 Computing devices, 200.48 General purpose equipment, 200.58 Information technology systems, 200.89 Special purpose equipment, and 200.94 Supplies.

Section IV – Small/Informal Procurement

If the amount of purchases for items is less than \$50,000 for nonperishables and less than \$150,000 for perishables, Small Purchase Procedures must be followed. Quotes documented from an adequate number of qualified sources will be required.

Select one or more as applicable

- Purchases below \$50,000 for non-perishable goods and services
- Purchases below \$150,000 for perishable items
- N/A

1. Written specifications will be prepared and provided to the vendor.
2. Each vendor will be contacted and given an opportunity to provide a price quote on the same specifications. A minimum of two vendors shall be contacted.
3. The Executive Director or SFA designated official will be responsible for contacting potential vendors when price quotes are needed.
4. The price quotes will receive appropriate confidentiality before award.
5. Quotes will be awarded by Executive Director or SFA designated official. Quotes awarded will be to the lowest and best quote based upon pricing and item specifications.
6. The Executive Director or SFA designated official will be responsible for documentation of records to show selection of vendor, reasons for selection, price quotes from each vendor, and *written specifications*.
7. The Executive Director or SFA designated official will be responsible for documentation that the actual product specified is received.
8. Any time an accepted item is not available, the Executive Director or SFA designated official will select the acceptable alternate. Full documentation will be made available as to the selection of the acceptable item. Substituted items will not be made at the vendor's discretion.
9. Purchasing will be based on the following criteria:
 - a) *Pricing*
 - b) *Item specifications*

Section V – Formal Procurement

Select one or more as applicable

- Nonperishable purchases over \$50,000
- Perishable purchases over \$150,000
- Food Service Management Contracts at any total cost (*does not include vended meal agreements*)
- Vended Meal Agreements at any total cost
- N/A

1. If the purchase amount is over \$150,000 for perishables purchases, over \$50,000 for nonperishable purchases, or for a Food Service Management Contract, formal procurement procedures will be used as required by 2 CFR Part 200.318-326, formerly 7 CFR §3016.36.

2. Formal bid procedures will be applied on the basis of:

Category	Procurement Method	Evaluation Used	Contract Award Type	Contract Duration/Frequency
Frozen Foods (Meats, Fruits, Vegetables); Canned Foods (same as above)	Formal	Bottom line	Fixed price	Annual by SY
Fresh Fruits and Vegetables	Formal	Bottom line	Cost reimbursable plus fixed-fee	Annual by SY
Dish Machine Chemicals	Formal	Bottom line	Fixed price with price adjustment	Annual by SY
Fresh Bread	Formal	Bottom line	Fixed price with price adjustment	Annual by SY
Milk and Dairy Products	Formal	Bottom line	Fixed price with price adjustment	Annual by SY
Office Supplies	Charter system contract	Bottom line	Cost reimbursable plus fixed-fee	Annual by SY

2. Formal bid procedures will be applied on *the basis of a:*

- Centralized System
- Individual Site
- Multi-Sponsor Systems
- State Contract
- Combination of above (specify):

The charter system will utilize a centralized system for formal bidding, when possible. The formal bid procedures will be used for individual sites that may come onto the NSLP mid-contract/renewal cycle.

3. Because of the potential for purchasing more than \$50,000 for nonperishables and \$150,000 for perishables, it will be the responsibility of Executive Director or SFA designated official to document the amounts to be purchased so the correct method of procurement will be followed.

When a formal procurement method is required, the following **COMPETITIVE SEALED BID or an Invitation for Bid (IFB) or COMPETITIVE PROPOSAL in the form of a Request for Proposal (RFP)** procedures will apply:

- An announcement of an **Invitation for Bid (IFB) or a Request for Proposal (RFP)** will be placed in the newspaper and on the school's website to publicize the intent to purchase needed items. The advertisement for bids/proposals or legal notice will be run for on the school's website for one week.
- An advertisement is required for all purchases requiring a formal procurement process. The announcement will contain a:
 - general description of items to be purchased
 - deadline for submission of questions and the date written responses will be provided including addenda to bid specifications, terms and conditions as needed
 - date of pre-bid meeting, if provided, and if attendance is a requirement for bid award
 - deadline for submission of sealed bids or proposals, and
 - address of location where complete specifications and bid forms may be obtained.
- In an IFB or RFP, each vendor will be given an opportunity to bid on the same specifications.
- The developer of written specifications or descriptions for procurements will be prohibited from submitting bids or proposals for such products or services.
- The IFB or RFP will clearly define the purchase conditions. The following list includes requirements, not exclusive, to be addressed in the procurement document:
 - Contract period
 - SFA/Sponsor is responsible for all contracts awarded (statement)
 - Date, time, and location of bid opening
 - How vendor is to be informed of bid acceptance or rejection
 - Delivery schedule
 - Set forth requirements (terms and conditions) which bidder must fulfill in order for bid to be evaluated
 - Benefits to be entitled if the contractor cannot or will not perform as required
 - Statement assuring positive efforts will be made to involve small, minority and women owned businesses
 - Statement regarding the return of purchase incentives, discounts, rebates, and credits to the non-profit Child Nutrition account
 - Contract provisions as required in Appendix II for 2 CFR Part 200.
 - Contract provisions as required in 7 CFR Part 210.21(f) for all cost reimbursable contracts
 - Contract provisions as required in 7 CFR Part 210.16(a)(1-10) for Food Service Management Company contracts
 - Procuring instrument to be used are purchase orders from firm fixed prices after formal bidding

- Price adjustment clause (escalation/de-escalation) based on appropriate standard or cost index (Consumer price index, or other as stated in terms and conditions for pricing and price adjustments)
- Method of evaluation and type of contract to be awarded
- Method of award announcement and effective date (if intent to award is required by State or local procurement requirements)
- Specific bid protest procedures including contact information of person and address and the date by which a written protest must be received
- Provision requiring access by duly authorized representatives of the SFA/Sponsor, NDA, United State Department of Agriculture, or Comptroller General to any books, documents, papers and records of the contractor which are directly pertinent to all negotiated contracts
- Method of shipment or delivery upon contract award
- Provision requiring contractor to maintain all required records for *three* years after final payment and all other pending matters (audits) are closed for all negotiated contracts
- Description of process for enabling vendors to receive or pick up orders upon contract award
- Provision requiring the contractor to recognize mandatory standards/policies related to energy efficiency contained in the State Energy Plan issued in compliance with the Energy Policy and Conservation Act (PL 94-165)
- Signed statement of non-collusion
- Signed Debarment/Suspension Certificate or statement included in contract or copy of Excluded Parties List System (EPLS).
- Provision requiring “Buy American” as outlined in 7 CFR Part 210.21(d); specific instructions for prior approval of all of non-domestic product (s).
- Specifications and estimated quantities of products and services prepared by SFA/Sponsor and provided to potential contractors desiring to submit bids/proposals for the products or services requested.
- If any potential vendor is in doubt as to the true meaning of specifications or purchase conditions, interpretation will be provided in writing to all potential bidders by Executive Director or SFA designated official and date specified.
- The Executive Director or SFA designated official will be responsible for securing all bids or proposals.
- The Executive Director or SFA designated official will be responsible to ensure all SFA/Sponsor procurements are conducted in compliance with applicable Federal, State, and local procurement regulations.
- The following criteria will be used in awarding contracts as a result of bids/proposals:
 - a. *Pricing*
 - b. *Method of Approach and Implementation Plan*
 - c. *Offeror’s Experience, Expertise, and Reliability*
 - d. *Any additional criteria included in vendor scoring rubric*

In awarding a competitive negotiation (RFP), a set of award criteria in the form of a weighted evaluation sheet will be provided to each bidder in the initial bid document materials. Price alone is not the sole basis for award, but remains the primary consideration when awarding a contract. Following evaluation and negotiations a firm fixed price or cost reimbursable contract is awarded.

- The contracts will be awarded to the responsible bidder/proposer whose bid or proposal is responsive to the invitation and is most advantageous to the SFA/Sponsor, price, and other factors considered. Any and all bids or proposals may be rejected in accordance with law.

- Executive Director or SFA designated official is required to sign on the bid tabulation of competitive sealed bids or the evaluation criterion score sheet of competitive proposals signifying a review and approval of the selections.
- Executive Director or SFA designated official reviewing the procurement system to ensure compliance with applicable laws.
- Executive Director or SFA designated official responsible for documentation the actual product specified is received.
- Any time an accepted item is not available, the Executive Director or SFA designated official will select the acceptable alternate. The contractor must inform Executive Director or SFA designated official within one week if a product is not available. In the event a non-domestic agricultural product is to be provided to the SFA/Sponsor, the contractor must obtain, in advance, the written approval of the product. The Executive Director or SFA designated official must comply with the Buy American Provision.
- Full documentation as to the reason an accepted item was unavailable, and to the procedure used in determining acceptable alternates, will be available for audit and review. The person responsible for this documentation is Executive Director or SFA designated official.
- The Executive Director or SFA designated official responsible for maintaining all procurement documentation.

Section VI – Non-Competitive Negotiation

If items are available **only** from a single source and prior written approval has been received by NDA, *when the award of a contract is not feasible under small purchase, sealed bid or competitive negotiation*, **NON-COMPETITIVE NEGOTIATION** procedures will be used:

1. Written Specifications will be prepared and provided to the vendor.
2. The Executive Director or SFA designated official will be responsible for the documentation of records to fully explain the decision to use the non-competitive negotiation. The records will be available for audit and review.
3. The Executive Director or SFA designated official will be responsible for documentation that the actual product or service specified was received.
4. The Executive Director or SFA designated official will be responsible for reviewing the procedures to be certain all requirements for using single source or non-competitive negotiation are met.
5. Non-competitive negotiations shall be used for one-time purchases of a new food item in order to determine food acceptance by students and for samples for testing purposes. A record of non-competitive negotiation purchase shall be maintained by the Somerset Academy of Las Vegas. The record of non-competitive purchases shall include, at a minimum, the following:
 - item name
 - dollar amount
 - vendor, and
 - reason for non-competitive procurement
6. Miscellaneous Provisions:
 - a. New product evaluation procedures will include:
 - i. *Pricing*
 - ii. *Item specifications*
 - b. The SFA/Sponsor agrees that the reviewing official of each transaction will be the Executive Director or SFA designated official.
 - c. Payment will be made to the vendor when the contract has been met and verified and has met the procedures for payment. (if prompt payment is made, discounts, etc. are accepted.)
 - d. Specifications will be updated as need.

Section VII – Emergency Purchasing

- 1). If it is necessary to make a one-time emergency procurement to continue service or obtain goods, the purchase shall be made, and a log of all such purchases shall be maintained by the Executive Director or SFA designated official. The following emergency procedures shall be followed. All emergency procurements shall be approved by the Executive Director or SFA designated official. At a minimum, the following emergency procurement procedures shall be documented:
 - item name
 - dollar amount
 - vendor, and
 - reason for emergency

- 2) If the emergency purchasing need requires a contract, all books, records and other documents relative to the award of the contract must be retained for three (3) years after final payment. Specifically, the SFA/Sponsor shall maintain, at a minimum, the following documents:
 - Written rationale for the method of procurement;
 - A copy of the original solicitation;
 - The selection of contract type;
 - The bidding and negotiation history and working papers;
 - The basis for contractor selection;
 - Approval from the State agency to support a lack of competition when competitive bids or offers are not obtained;
 - The basis for award cost or price;
 - The terms and conditions of the contract;
 - Any changes to the contract and negotiation history;
 - Billing and payment records;
 - A history of any contractor claims; and
 - A history of any contractor breaches.

Attachment A: Informal Quote Log

INFORMAL PROCUREMENT LOG

TO BE USED FOR PERISHABLE PURCHASES OF \$150,000 OR LESS OR
NONPERISHABLE PURCHASES OF \$50,000 OR LESS

Check the box next to the supplier that you choose. If chosen supplier does not provide the lowest overall price, explain decision on attached sheet. Document contact with 2 or more vendors.

Items to be purchased and specifications:

	Date & Method of Contact	Bid Price	Negotiated Price	Notes
<input type="checkbox"/>				
Supplier #1				
Supplier #2				
Supplier #3				

Attachment B: Capital Expenditure Pre-Approval Request Form



Nevada Department of Agriculture

Food and Nutrition Division

405 S. 21st Street

Sparks, NV 89431

Phone: (775) 353-3738 Fax: (775) 353-3749

Capital Expenditure Pre-Approval Request Form

Please return completed form to Catrina Peters by fax (775) 353-3749 or by email cpeters@dnr1.nv.gov

Sponsor Name: _____ Agreement #: _____

Description of the anticipated capital expenditure:

Refer to paragraph 15, Equipment and other capital expenditures, of the applicable OMB Circulars (A-87 or A-122)

The acquisition cost of the anticipated capital expenditure:

Acquisition cost means the cost of the asset including the cost to put it in place. For example, the net invoice price of the equipment including the cost of any modifications, attachments, accessories, or auxiliary apparatus necessary to make it

usable for the purpose for which it is acquired.

Please read and check the box next to each statement.

- I certify that the above referenced capital expenditure is necessary and reasonable for proper and efficient performance and administration of the National School Lunch Program.
- I certify that the above referenced capital expenditure is allocable to the Federal award.
A cost is allocable to a particular cost objective if the goods or services involved are chargeable or assignable in accordance with relative benefits received.
- I certify that the above referenced capital expenditure is accorded consistent treatment.
A cost may not be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated as an indirect cost.
- I certify that the above referenced expenditure is not included as a cost or used to meet cost sharing or matching requirements of any other Federal award.
- I certify that the above referenced capital expenditure is the net of all applicable credits.

Designated Official (*print name and title*):

.....

Signature: _____ Date: _____

Work Email Address: _____ Work Phone: _____

NDA Use Only

Approved By (*print name and title*): _____

Signature: _____ Date: _____

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 4, 2019
Agenda Item: 6e – Acceptance of Fiscal Year 2019 Turnaround Additional Funds
Number of Enclosures:

SUBJECT: Acceptance of Fiscal Year 2019 Turnaround Additional Funds

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Board

Recommendation:

Proposed wording for motion/action:

Consent

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 0 Minutes

Background: Somerset Sky Pointe has been awarded additional funds through the Fiscal Year 19 Turnaround Grant in the amount of \$80,713.74.

Submitted By: Staff

Thank you for taking time to submit a proposal for Turnaround Funding on behalf of Somerset Academy – Las Vegas.

After reviewing your proposal, the following items and amounts have been approved.

1. Comprehensive School Improvement Through STEM and Technology - \$13, 269
2. Mastery Connect - \$7,500
3. Comprehensive School Improvement Through Early Literacy - \$25,596.86
4. Comprehensive School Improvement Through WBL and CTE - \$34,347.84

Next steps:

- Prepare a budget and submit it via email to me and copy the grants team copied on this email.
 - If you were not awarded Turnaround Funding this academic/school year you will need to submit a new budget. If you have any questions, please email Susie/Sondra and copy me.
 - If you have received Turnaround Funding this academic/school year, do a budget amendment/revision and submit the adjusted total(s). If you have any questions, please reach out to me or Susie (copied on this message).
- These funds are awarded to be expended before June 30, 2019, representing the end of the fiscal year.

If you have any questions please let us know.

Chris James, M.Ed
Education Program Professional – EPP

Office of Student and School Supports
Nevada Department of Education
700 E. Fifth Street – Carson City, NV 89701

**Nevada Department of Education
BUDGET EXPENDITURE SUMMARY**

SUBRECIPIENT: Somerset Academy of Las Vegas- Sky
Pointe

Project Number: _____

UEI (DUNS): 56614323
Vendor Number: T29028358

Project Title: Turnaround
Fiscal Year: 2018

Federal/State Project Title: _____
Turnaround
Check one below:
Budget: _____ X
Amendment: _____

NDE Use Only
Budget Code: _____
Category: _____
GL: _____
CAN Number: _____
Job Number: _____

OBJECT	DESCRIPTION	INSTRUCTION COST	SUPPORT SERVICES	TOTAL
100	Salaries	0.00	0.00	0.00
200	Benefits	0.00	0.00	0.00
300	Purchased Professional Services	0.00	0.00	0.00
400	Purchased Property Services	0.00	0.00	0.00
500	510 Student Transportation Services	0.00	0.00	
	580 Staff Travel	0.00	0.00	
	500 Other	0.00	0.00	
	Total 500	0.00	0.00	
600	610 General Supplies	26,005.14	0.00	
	612 Non InformationTech Items of Value *	0.00	0.00	
	640 Books and Periodicals	799.00	0.00	
	641 Textbooks	7,047.50	0.00	
	650 Supplies; Info Tech	4,494.92	0.00	
	651 Software	0.00	0.00	
	652 Information Tech Items of Value *	12,596.38	0.00	
	653 Web-based and Similar Programs	29,770.80	0.00	
	Total 600	80,713.74	0.00	
800	810 Dues and Fees	0.00	0.00	
	890 Other Miscellaneous	0.00	0.00	
	800 Other	0.00	0.00	
	Total 800	0.00	0.00	
Subtotal 100 - 600 & 800		80,713.74	0.00	80,713.74
Indirect Cost	0.00%	\$ -	\$ -	\$ -
700	730 Equipment: over \$5,000 each	0.00	0.00	
	700 Other	0.00	0.00	
	Total 700	0.00	0.00	
TOTAL		80,713.74	0.00	80,713.74

Signature: 
Signature of Authorized Representative

80,713.74

Date May 24, 2019

Name/Title: John Barlow, Executive Director

* All Items of Value must be itemized on the Budget Detail.

** Indirect Cost Rates must be approved by the Dept. of Education **before** the sub-grantee may budget for and charge those costs to the grant.

DEPARTMENT OF EDUCATION USE ONLY	
_____	_____
Initial	Date Approved

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 4, 2019

Agenda Item: 6f – Approval of Recommendations from the Finance Committee

Number of Enclosures:

SUBJECT: Recommendations from the Finance Committee

Action

Appointments

Approval

Consent Agenda

Information

Public Hearing

Regular Adoption

Presenter (s): Board/Finance Committee

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 0 Minutes

Background: The Finance Committee held a meeting on May 29, 2019 to discuss items that impact Somerset financially. The **draft** minutes from the Finance Committee meeting are included in the support materials.

Submitted By: Staff

MINUTES
of the meeting of the
SOMERSET ACADEMY OF LAS VEGAS FINANCE COMMITTEE
May 29, 2019

Somerset Academy of Nevada Finance Committee held a public meeting on May 29, 2019, at 12:00 p.m. at 6630 Surrey St., Las Vegas, NV 89119.

1. Call to order and Roll Call

Committee Chair Travis Mizer called the meeting to order at 12:02 p.m. In attendance were Committee Members Travis Mizer and Will Harty (via telephone).

Also present were Principal Lee Esplin and Governing Board member Gary McClain; as well as Academica representatives Marc Clayton, Matt Padron, Butch Tomasetti, Ryan Reeves, and Crystal Thiriot.

2. Public Comments and Discussion

There was no request for public comment.

3. Review and Approval of the Minutes from the April 22, 2019 Finance Committee Meeting

Member Harty moved to approve the minutes from the April 22, 2019 Finance Committee meeting. Member Mizer seconded the motion, and the Committee voted unanimously to approve.

4. Review and Discussion of Somerset Academy Financial Performance

Mr. Marc Clayton addressed the Committee and stated that, in response to the concerns about the individual campus salary budgets and in an attempt to ensure that the principals were aware of their budgets, they had compared the current employee rosters with the upcoming school year budget and determined if the campuses were at budget, over budget, or able to hire additional personnel. Member Mizer asked if there were any concerns, to which Mr. Clayton that, after factoring a 1.5% salary increase, one school was slightly over budget.

Mr. Clayton stated that the DSA revenue was over budget by \$2.1 million, which was in line with the expectation. SPED State funding was over by \$446,000 due to timing of when revenue was recognized and should be at zero by the end of the year. SPED Part B was under due to timing of submissions. Mr. Clayton reviewed the under budget items and over budget items; adding that \$560,000 of the over budget salary expense was related to bonuses that were not included in the budget.

Member Mizer asked if the system would be able to provide bonuses. Mr. Clayton stated that the net income, as of April 30, 2019, was \$1.9 million. Mr. Ryan Reeves addressed the Committee and asked Mr. Clayton to clarify the percent of net income and what the end of year projection would be. Mr. Clayton replied that he projected a 1.2% margin, or \$800,000 at the end of the year. Member Harty stated that the current surplus, through

April was \$1.942 million which would be a 4% margin and asked why the net income would drop from \$1.942 million to \$800,000 in two months. Mr. Clayton stated that he would need to check his projected numbers. Discussion ensued regarding the timing of recognizing revenue and expenses. Member Mizer inquired as to the percentage of teacher retention for the upcoming year. Ms. Thiriot stated that it was in line with past years.

Member Harty referred to the financial summary in the support materials and asked Mr. Clayton to provide an explanation of each campus variance; adding that an explanation would help the Committee understand what part of the variance was or was not in the control of the principal. Mr. Clayton stated that the principals were provided a P&L statement which allowed the principal to review the budget to actual on the accounts that they controlled and offered to provide those statements to the Committee. Member Harty stated that it would be helpful to receive those statements. Mr. Reeves stated that he would ensure that a campus by campus written report was prepared and distributed to the Committee members.

Member Mizer asked for clarification on the distribution and use Title I funds that Losee would be receiving. Ms. Crystal Thiriot addressed the committee and stated that the funds would be used for, among other things, 6 additional classroom aides, additional Chromebooks for all grades, a title coordinator, and a math curriculum coordinator.

Member Harty stated that he had reviewed the detailed report for Sky Pointe and noted that they were favorable in interest expense by \$605,000 and asked for an explanation of why it was not known at the time the budget had been prepared that there would be that much savings in interest expense. Mr. Clayton replied that the budget represented debt payments, which would result in a favorable interest expense outcome. Discussion ensued regarding the stated budget requirements and the difference in actual versus accrual accounting.

Member Harty stated that Lone Mountain was unfavorable by \$858,000, \$549,000 of which was due to the amortization of issuance of bonds; however, Lone Mountain would still be unfavorable by \$300,000. He asked for an explanation of how the campus could be that far over in salaries and wages. Mr. Clayton stated that he would review the salaries and wages with the payroll department and find the answer. Mr. Reeves stated that Mr. Clayton would include his findings, and address each campus' variances, in the report that he would be distributing. Mr. Matt Padron addressed the Committee and stated that he had compared the payroll roster with the 2019/2020 budget and found that, with the current staff, they would be under budget on salaries and wages.

5. Review and Possible Action to Recommend Approval of the Final Budget for the 2019/2020 School Year

Mr. Padron stated that he was presenting two budgets, one with an executive director, and one without an executive director. He explained the difference between the final budget and the initial budget that had previously been approved. This budget included a funding increase of \$102 per student, based on CCSD budget presentation; however, Mr. Trevor Goodsell had heard that the funding amount might change. Member Mizer asked what the per student increase had been in the previous year, to which Mr. Padron replied that it had been \$81; adding that the overall increase over last years per student amount was \$82.

Mr. Padron stated that the final budget included a raise of 1.5% for staff. A portion of the education contracted services, for Ms. Jessica Barr's services, would be covered with a grant resulting in a decrease in that budget item. Mr. Padron clarified that the only difference between the two budgets being presented was the executive director salary, benefits and travel expenses.

Member Harty asked if the budget included the Title I funds that were just approved for the Losee campus, to which Mr. Padron replied in the negative. Mr. Reeves stated that Title I funds were paid by reimbursement; adding that the campus would make approved purchases, then submit for reimbursement. Discussion ensued regarding how Title I funds could be used. Member Harty stated that, with the variables resulting from Title I funds and interest expenses, the 2.1% budgeted surplus was a conservative estimate.

Member Mizer asked how the executive director office expenses would be affected if Somerset chose to eliminate the executive director position. Ms. Thiriot explained that some staff positions would still be funded through the executive director budget. Member Mizer asked if there would be additional staff that would need to be included in the budget if the executive director position was eliminated. Mr. Reeves stated that they would probably need a small stipend for a lead principal and possibly move a lead teacher to a half-time administrator to fill in when the lead principal was fulfilling additional obligations. Following discussion, the Committee determined to recommend the budget that included executive director position.

Member Harty moved to recommend approval of the budget with the executive director position included. Member Mizer seconded the motion, and the Committee voted unanimously to approve.

6. Review and Possible Action to Recommend Approval of the First Lease Amendment for the Aliante Campus

This item was tabled.

7. Review and Possible Action to Recommend Approval of the First Lease Amendment for the Skye Canyon Campus

This item was tabled.

8. Discussion and Possible Action to Recommend Approval of Improvements at Sky Pointe Campus

Ms. Thiriot stated that the field lights had previously been approved; however, the NIAA would not approve the use of the field if the lights were added as proposed. Discussion ensued regarding the options for positioning of the lights and why they were unable to find a feasible option. Mr. Butch Tomasetti addressed the Committee and stated that he had met with Principal Esplin and his staff to discuss the requested improvements as contained in the support materials. Member Mizer asked if the requests were a want or a need. Principal Esplin stated that the door to the nurse's station was a need and that, in order to build the sports programs, the other four requests were also needs.

Member Mizer asked if multiple bids were received. Mr. Tomasetti stated that he had not been able to acquire multiple bids; adding that he also not had sufficient time to review the bid that had been received. Principal Esplin stated that he had noticed a few items that would need to be included. Ms. Thiriot stated that if the Committee was not comfortable moving forward, another meeting would be scheduled soon to approve improvements at other campuses.

This item was tabled.

9. Member Comment

There was no request for member comment.

10. Public Comment

There was no request for public comment.

11. Adjournment

The meeting was adjourned at 1:02 p.m.

Approved on: _____

_____ of the Finance Committee of
Somerset Academy of Las Vegas

DRAFT

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 4, 2019 Agenda Item: 6f1 – School Financial Performance Number of Enclosures: 1
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SUBJECT: School Financial Performance
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<input type="checkbox"/> Action
<input type="checkbox"/> Appointments
<input type="checkbox"/> Approval
<input checked="" type="checkbox"/> Consent Agenda
<input type="checkbox"/> Information
<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Regular Adoption

Presenter (s): Board/Finance Committee
--

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 0 Minutes
--

Background: The Finance Committee reviewed the school financial performance during the May 29 th meeting.
--

Submitted By: Staff

Somerset Academy
Financial Summary as of 4-30-2019

Prepared by: Marc Clayton
 Marc.Clayton@academicnv.com
 702-431-6260

Financial News, Notes, and Updates

	Actual P/L as of 4/30/19	Budgeted P/L through 4/30/19	Variance
Stephanie	\$ (12,052)	\$ (14,087)	\$ 2,035
North Las Vegas	\$ 136,921	\$ 116,203	\$ 20,718
Losee	\$ 578,248	\$ 519,151	\$ 59,097
Sky Pointe	\$ 612,962	\$ 127,044	\$ 485,918
Lone Mountain	\$ (694,650)	\$ 163,585	\$ (858,235)
Skye Canyon	\$ 727,105	\$ 63,730	\$ 663,375
Aliante	\$ 946,925	\$ 8,944	\$ 937,981
Executive Director	\$ (353,444)	\$ (574,581)	\$ 221,137
All Campuses	\$ 1,942,015	\$ 409,989	\$ 1,532,026
Debt Payments	\$ (869,059)	\$ -	\$ (869,059)
Net income	\$ 1,072,956	\$ 409,989	\$ 662,967

Somerset Academy Surplus Breakdown	
+ Number = Surplus/ Under Budget - Number = Over Budget	
Category	Amount
Additional DSA Revenue	\$ 2,108,938
SPED State	\$ 446,821
SPED Part B	\$ (58,001)
Under Budget	
SPED	\$ 862,796
Professional Fees/Payroll Service Fees	\$ 101,349
Interest Expense	\$ 869,059
Utilities and Services	\$ 50,369
Over Budget	
Salaries and Benefits	\$ (2,151,477)
Instructional Supplies	\$ 1,408
Training and Development	\$ (43,793)
Facilities Maintenance	\$ (16,128)
Other	\$ (639,315)
Total	\$ 1,532,026

NOTES FOR SUMMARY

- 1** With regard to the variances for Sky EL, Sky MH and NLV P&L's, as well as the Interest Expense line on the System Wide Financials showing under budget \$234K, these items are all impacted by the cash budget. \$245K of the budgeted "interest expense" is attributed to the principal amounts that impact the Balance Sheet (Zions Bank Capital Lease). Therefore the amount under budget for interest expense is not a true savings. See page 2 of the financial support materials (page following the Financial Summary) for amortization of Principal and Interest.
- 2 Curriculum/Furniture/Software:** Includes 24K of board approved NLV laptops (60) and laptop carts (2) purchase (01/2017) and 30K of board approved Tech update items for STE (2/2017)
- 3 Copier Lease and Copier Supplies:** Usage overage charges 15K+, also includes PPT and Processing fees
- 4 Classroom and General Supplies:** Large beginning of year purchases, should continue to reduce
- 5 IT Tech Services:** Should even out when trued up
- 6 Property/Liability Insurance:** Up front costs/Premium deposits
- 7 Utilities/Building Maint:** Utilities overages at Losee EL and Losee MH, Maintenance overages at Stephanie
- 8 Athletics:** Sky MH

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Budget VS Actual 19
Somerset Academy of Las Vegas

Accrual

Report includes an open period. Entries are not final.

Thru:	Year-To-Date			
	Actual	Budget		
	Apr 2019	Apr 2019	Variance	
INCOME				
DSA REVENUE	49,030,266.66	46,921,329.00	2,108,937.66	4.49%
SPED DISCRETIONARY UNIT	2,680,981.31	2,234,160.00	446,821.31	20.00%
SPED PART B FUNDING	686,051.95	744,053.00	(58,001.05)	-7.80%
TOTAL INCOME	52,397,299.92	49,899,542.00	2,497,757.92	5.01%
EXPENSES				
SALARIES				
SALARIES TEACHERS	14,286,180.08	14,753,195.00	467,014.92	3.17%
SALARIES OF LONG TERM SUBS	1,825,408.13	69,000.00	(1,756,408.13)	-2545.52%
CONTRACTED SUBSTITUTE SERVICE	665,159.68	452,252.00	(212,907.68)	-47.08%
BONUSES TEACHERS	331,035.68	0.00	(331,035.68)	0.00%
BONUSES LONG TERM SUBS	24,793.64	0.00	(24,793.64)	0.00%
BONUSES SPED TEACHERS	28,291.52	0.00	(28,291.52)	0.00%
BONUSES SUPPORT STAFF SPED	687.43	0.00	(687.43)	0.00%
SALARIES OF SUPPORT STAFF	1,491,076.81	1,157,100.00	(333,976.81)	-28.86%
BONUSES SUPPORT STAFF	42,736.87	0.00	(42,736.87)	0.00%
SALARIES OF GENERAL ADMIN	1,395,830.70	1,023,294.00	(372,536.70)	-36.41%
BONUSES GENERAL ADMIN	43,050.42	0.00	(43,050.42)	0.00%
SALARIES OF LICENSED ADMIN	2,143,881.38	1,845,737.00	(298,144.38)	-16.15%
BONUSES LICENSED ADMIN	55,735.70	0.00	(55,735.70)	0.00%
SALARIES OF CAMPUS MONITORS	223,602.11	354,742.00	131,139.89	36.97%
BONUSES CAMPUS MONITORS	5,095.24	0.00	(5,095.24)	0.00%
TOTAL SALARIES	22,562,565.39	19,655,320.00	(2,907,245.39)	-14.79%
BENEFITS				
TOTAL BENEFITS	7,840,008.81	8,588,702.00	748,693.19	8.72%
TUITION REIMBURSEMENT				
TUITION REIMBURSEMENT TEACHERS	25,009.93	37,504.00	12,494.07	33.31%
TUITION REIMBURSEMENT LICENSED ADMIN	5,418.75	0.00	(5,418.75)	0.00%
TOTAL TUITION REIMBURSEMENT	30,428.68	37,504.00	7,075.32	18.87%
TOTAL SALARIES AND BENEFITS	30,433,002.88	28,281,526.00	(2,151,476.88)	-7.61%
SPECIAL EDUCATION				
SPED TEACHER SALARIES	1,084,600.18	1,784,168.00	699,567.82	39.21%
SALARIES OF SUPPORT STAFF SPED	56,070.78	0.00	(56,070.78)	0.00%
BONUSES SPED TEACHERS	28,291.52	0.00	(28,291.52)	0.00%
BONUSES SUPPORT STAFF SPED	687.43	0.00	(687.43)	0.00%
FICA SPED TEACHERS	306.38	0.00	(306.38)	0.00%

FICA SUPPORT STAFF SPED	383.89	0.00	(383.89)	0.00%
PERS SPED TEACHERS	243,959.85	499,571.00	255,611.15	51.17%
PERS SUPPORT STAFF SPED	7,971.66	0.00	(7,971.66)	0.00%
MEDICARE SPED TEACHERS	14,486.16	25,875.00	11,388.84	44.01%
MEDICARE SUPPORT STAFF SPED	759.63	0.00	(759.63)	0.00%
UNEMPLOYMENT SPED TEACHERS	32,140.38	0.00	(32,140.38)	0.00%
SUI SPED	0.00	57,097.00	57,097.00	100.00%
FUTA SPED	0.00	10,713.00	10,713.00	100.00%
UNEMPLOYMENT SUPPORT STAFF SPED	1,662.52	0.00	(1,662.52)	0.00%
WORKERS COMP SPED TEACHERS	0.00	14,278.00	14,278.00	100.00%
HEALTH BENEFITS SPED TEACHERS	102,669.71	190,481.00	87,811.29	46.10%
HEALTH BENEFITS SUPPORT STAFF SPED	2,298.32	0.00	(2,298.32)	0.00%
SPED CONTRACTED SERVICES	923,514.92	737,506.00	(186,008.92)	-25.22%
TRAVEL SPED TEACHERS	178.00	0.00	(178.00)	0.00%
SPED SUPPLIES	14,246.26	88,600.00	74,353.74	83.92%
SPED ASSESSMENT AND TESTING MATERIALS	16,409.19	0.00	(16,409.19)	0.00%
CONSUMABLES SPED	154.36	0.00	(154.36)	0.00%
TEXTBOOKS / CURRICULUM SPED	11,800.27	0.00	(11,800.27)	0.00%
SOFTWARE SPED	2,901.10	0.00	(2,901.10)	0.00%
TOTAL SPECIAL EDUCATION	2,545,492.51	3,408,289.00	862,796.49	25.31%
FOOD SERVICES				
FOOD SERVICES FEDERAL PROGRAM EXPENSE	1,614.06	28,340.00	26,725.94	94.30%
FOOD SERVICES PRIVATE PROGRAM EXPENSE	4,154.10	0.00	(4,154.10)	0.00%
TOTAL FOOD SERVICES	5,768.16	28,340.00	22,571.84	79.65%
INSTRUCTIONAL SUPPLIES				
GENERAL CLASSROOM SUPPLIES	64,251.77	152,144.00	87,892.23	57.77%
COPIER SUPPLIES	40,329.64	28,870.00	(11,459.64)	-39.69%
ASSESSMENT AND TESTING MATERIALS	7,524.48	38,041.00	30,516.52	80.22%
INSTRUCTIONAL - FURNITURE AND EQUIPMENT	1,825.84	0.00	(1,825.84)	0.00%
CONSUMABLES	(21,603.30)	700,976.00	722,579.30	103.08%
CONSUMABLES - TEXTBOOKS	414,473.83	0.00	(414,473.83)	0.00%
CONSUMABLES - SOFTWARE	118,391.32	0.00	(118,391.32)	0.00%
CONSUMABLES - COMPUTERS	17,689.55	0.00	(17,689.55)	0.00%
CONSUMABLES - SUPPLIES	96,730.36	0.00	(96,730.36)	0.00%
CONSUMABLES - FURNITURE / EQUIPMENT	24,285.74	0.00	(24,285.74)	0.00%
TEXTBOOKS / CURRICULUM	54,488.69	0.00	(54,488.69)	0.00%
SOFTWARE	51,970.79	0.00	(51,970.79)	0.00%
COMPUTER PURCHASES	34,271.46	0.00	(34,271.46)	0.00%
IT SUPPLIES	30,518.83	0.00	(30,518.83)	0.00%
POSTAGE	4,922.15	10,210.00	5,287.85	51.79%
OFFICE SUPPLIES	67,553.67	97,110.00	29,556.33	30.44%
NURSING SUPPLIES	17,731.28	21,301.00	3,569.72	16.76%
GEN. ADMIN - FURNITURE AND EQUIPMENT PUR	21,887.98	0.00	(21,887.98)	0.00%
TOTAL INSTRUCTIONAL SUPPLIES	1,047,244.08	1,048,652.00	1,407.92	0.13%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	186,516.43	235,699.00	49,182.57	20.87%

AFFILIATION FEE - BATTLE OF THE BOOKS	13,091.22	11,250.00	(1,841.22)	-16.37%
TRAINING & DEVELOPMENT	49,503.19	0.00	(49,503.19)	0.00%
TRAVEL TEACHERS	28,651.71	0.00	(28,651.71)	0.00%
TRAVEL SPED TEACHERS	178.00	0.00	(178.00)	0.00%
TRAVEL LICENSED ADMIN	54,891.31	42,090.00	(12,801.31)	-30.41%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	332,831.86	289,039.00	(43,792.86)	-15.15%
CONTRACTED SERVICES				
COPIER FEES MONTHLY	391,926.39	456,250.00	64,323.61	14.10%
COPIER FEES OVERAGE	1,966.76	0.00	(1,966.76)	0.00%
PAYROLL SERVICE FEES	18,300.00	0.00	(18,300.00)	0.00%
IT SERVICES MONTHLY	327,403.74	303,106.00	(24,297.74)	-8.02%
IT SET UP FEES	14,250.00	68,338.00	54,088.00	79.15%
INFINITE CAMPUS	0.00	15,008.00	15,008.00	100.00%
AUDIT AND TAX SERVICES	66,950.00	79,172.00	12,222.00	15.44%
LEGAL FEES	22,821.08	47,508.00	24,686.92	51.96%
PROFESSIONAL FEES	50,438.08	0.00	(50,438.08)	0.00%
MANAGEMENT FEES	3,186,081.26	3,233,577.00	47,495.74	1.47%
AFFILIATION FEE - INC.	257,403.20	230,283.00	(27,120.20)	-11.78%
STATE ADMINISTRATIVE FEES	735,222.40	740,870.00	5,647.60	0.76%
TOTAL CONTRACTED SERVICES	5,072,762.91	5,174,112.00	101,349.09	1.96%
OTHER EXPENSES				
BACKGROUND/DRUG TEST	9,712.00	7,018.00	(2,694.00)	-38.39%
ADVERTISING/MARKETING	6,908.94	0.00	(6,908.94)	0.00%
PRINTING AND BINDING EXPENSES	1,738.03	0.00	(1,738.03)	0.00%
WEB SITE EXPENDITURES	17,206.38	22,500.00	5,293.62	23.53%
DUES AND FEES	89,984.92	48,758.00	(41,226.92)	-84.55%
INTEREST EXPENSE	3,975,282.65	4,844,342.00	869,059.35	17.94%
BANK FEES	470.61	0.00	(470.61)	0.00%
ATHLETICS	29,747.59	59,170.00	29,422.41	49.73%
TOTAL OTHER EXPENSES	4,131,051.12	4,981,788.00	850,736.88	17.08%
FACILITY MAINTENANCE				
IT REPAIRS AND MAINTENANCE	10,858.29	0.00	(10,858.29)	0.00%
JANITORAL MONTHLY FEES	654,609.56	623,354.00	(31,255.56)	-5.01%
JANITORAL ADDITIONAL SERVICES	25,226.85	0.00	(25,226.85)	0.00%
REPAIRS AND MAINTENANCE	281,841.12	172,891.00	(108,950.12)	-63.02%
AC REPAIRS AND MAINTENANCE	13,982.03	114,380.00	100,397.97	87.78%
LAWN CARE	52,602.50	60,882.00	8,279.50	13.60%
SUMMER MAINTENANCE	26,970.72	79,586.00	52,615.28	66.11%
CUSTODIAL SUPPLIES	109,624.99	108,495.00	(1,129.99)	-1.04%
TOTAL FACILITY MAINTENANCE	1,175,716.06	1,159,588.00	(16,128.06)	-1.39%
FACILITIES OPERATIONS				
PROPERTY INSURANCE	238,235.35	86,815.00	(151,420.35)	-174.42%
LIABILITY INSURANCE	0.00	75,555.00	75,555.00	100.00%
OTHER INSURANCES	13,981.30	521.00	(13,460.30)	-2583.55%
RENT/LEASE PAYMENTS	2,302,318.78	2,335,720.00	33,401.22	1.43%

EQUIPMENT RENTALS	2,188.35	0.00	(2,188.35)	0.00%
SITE IMPROVEMENTS	8,797.74	0.00	(8,797.74)	0.00%
TOTAL FACILITIES OPERATIONS	2,565,521.52	2,498,611.00	(66,910.52)	-2.68%
UTILITIES AND SERVICES				
WATER	109,315.48	96,674.00	(12,641.48)	-13.08%
SEWER	118,616.40	96,674.00	(21,942.40)	-22.70%
GARBAGE/DISPOSAL/TRASH	126,039.80	193,338.00	67,298.20	34.81%
ALARM SERVICES	9,538.00	33,051.00	23,513.00	71.14%
FIRE SERVICES	19,530.05	33,051.00	13,520.95	40.91%
TELEPHONE	42,321.45	64,258.00	21,936.55	34.14%
INTERNET	72,559.69	64,258.00	(8,301.69)	-12.92%
NATURAL GAS	516.79	0.00	(516.79)	0.00%
ELECTRICITY	612,497.25	580,000.00	(32,497.25)	-5.60%
TOTAL UTILITIES AND SERVICES	1,110,934.91	1,161,304.00	50,369.09	4.34%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	1,479,460.00	1,458,304.00	(21,156.00)	-1.45%
AMORTIZATION OF ISSUANCE COST	558,498.87	0.00	(558,498.87)	0.00%
FUNDRAISING EXPENSES	(3,000.00)	0.00	3,000.00	0.00%
TOTAL ADJUSTING ENTRIES	2,034,958.87	1,458,304.00	(576,654.87)	-39.54%
TOTAL EXPENSES	50,455,284.88	49,489,553.00	(965,731.88)	-1.95%
NET INCOME	1,942,015.04	409,989.00	1,532,026.04	373.67%

Database: ACADEMICANV
 ENTITY: 001

YTD Comparative Income Statement
Budget VS Actual 18
ACADEMICANV

Page: 1
 Date: 5/23/2019
 Time: 12:42 PM

Somerset Academy of Las Vegas Stephanie Campus

Accrual

Report includes an open period. Entries are not final.

	Actual	Year-To-Date		
Thru:	Apr 2019	Budget	Apr 2019	Variance

INCOME

DSA REVENUE	5,466,524.29	5,261,040.00	205,484.29	3.91%
SPED DISCRETIONARY UNIT	336,104.54	296,491.00	39,613.54	13.36%
SPED PART B FUNDING	67,236.41	98,741.00	(31,504.59)	-31.91%
TOTAL INCOME	5,869,865.24	5,656,272.00	213,593.24	3.78%

EXPENSES

SALARIES

SALARIES TEACHERS	1,970,377.60	1,730,931.00	(239,446.60)	-13.83%
SALARIES OF LONG TERM SUBS	30,390.65	17,250.00	(13,140.65)	-76.18%
CONTRACTED SUBSTITUTE SERVICE	64,516.88	43,376.00	(21,140.88)	-48.74%
BONUSES TEACHERS	36,595.22	0.00	(36,595.22)	0.00%
BONUSES LONG TERM SUBS	1,413.68	0.00	(1,413.68)	0.00%
BONUSES SPED TEACHERS	2,580.52	0.00	(2,580.52)	0.00%
SALARIES OF SUPPORT STAFF	187,791.80	162,000.00	(25,791.80)	-15.92%
BONUSES SUPPORT STAFF	5,699.46	0.00	(5,699.46)	0.00%
SALARIES OF GENERAL ADMIN	131,635.04	94,243.00	(37,392.04)	-39.68%
BONUSES GENERAL ADMIN	2,400.85	0.00	(2,400.85)	0.00%
SALARIES OF LICENSED ADMIN	426,546.24	200,000.00	(226,546.24)	-113.27%
BONUSES LICENSED ADMIN	2,707.34	0.00	(2,707.34)	0.00%
SALARIES OF CAMPUS MONITORS	23,665.50	23,684.00	18.50	0.08%
BONUSES CAMPUS MONITORS	456.84	0.00	(456.84)	0.00%
TOTAL SALARIES	2,886,777.62	2,271,484.00	(615,293.62)	-27.09%

BENEFITS

TOTAL BENEFITS	993,882.15	997,129.00	3,246.85	0.33%
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TUITION REIMBURSEMENT

Database: ACADEMICANV
 ENTITY: 001

YTD Comparative Income Statement
Budget VS Actual 18
ACADEMICANV
Somerset Academy of Las Vegas Stephanie Campus

Page: 2
 Date: 5/23/2019
 Time: 12:42 PM

Accrual

Report includes an open period. Entries are not final.

Thru:	Year-To-Date		Variance	
	Actual Apr 2019	Budget Apr 2019		
	3,043.75	4,168.00	1,124.25	26.97%
TUITION REIMBURSEMENT TEACHERS				
TUITION REIMBURSEMENT LICENSED ADMIN	3,618.75	0.00	(3,618.75)	0.00%
	<u>6,662.50</u>	<u>4,168.00</u>	<u>(2,494.50)</u>	-59.85%
TOTAL TUITION REIMBURSEMENT				
TOTAL SALARIES AND BENEFITS	3,887,322.27	3,272,781.00	(614,541.27)	-18.78%
SPECIAL EDUCATION				
SPED TEACHER SALARIES	141,012.03	297,918.00	156,905.97	52.67%
BONUSES SPED TEACHERS	2,580.52	0.00	(2,580.52)	0.00%
PERS SPED TEACHERS	32,914.74	83,418.00	50,503.26	60.54%
MEDICARE SPED TEACHERS	1,525.83	4,321.00	2,795.17	64.69%
UNEMPLOYMENT SPED TEACHERS	4,188.63	0.00	(4,188.63)	0.00%
SUI SPED	0.00	9,534.00	9,534.00	100.00%
FUTA SPED	0.00	1,789.00	1,789.00	100.00%
WORKERS COMP SPED TEACHERS	0.00	2,384.00	2,384.00	100.00%
HEALTH BENEFITS SPED TEACHERS	15,843.76	31,837.00	15,993.24	50.23%
SPED CONTRACTED SERVICES	98,047.43	70,834.00	(27,213.43)	-38.42%
SPED SUPPLIES	8,935.60	9,900.00	964.40	9.74%
SPED ASSESSMENT AND TESTING MATERIALS	676.38	0.00	(676.38)	0.00%
	<u>305,724.92</u>	<u>511,935.00</u>	<u>206,210.08</u>	40.28%
TOTAL SPECIAL EDUCATION				
FOOD SERVICES				
FOOD SERVICES FEDERAL PROGRAM EXPENSE	614.04	834.00	219.96	26.37%
FOOD SERVICES PRIVATE PROGRAM EXPENSE	239.00	0.00	(239.00)	0.00%
	<u>853.04</u>	<u>834.00</u>	<u>(19.04)</u>	-2.28%
TOTAL FOOD SERVICES				
INSTRUCTIONAL SUPPLIES				
GENERAL CLASSROOM SUPPLIES	19,842.71	17,479.00	(2,363.71)	-13.52%
COPIER SUPPLIES	1,142.94	3,238.00	2,095.06	64.70%
ASSESSMENT AND TESTING MATERIALS	0.00	4,371.00	4,371.00	100.00%
CONSUMABLES	0.00	73,500.00	73,500.00	100.00%
CONSUMABLES - TEXTBOOKS	50,423.51	0.00	(50,423.51)	0.00%

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Thru:	Year-To-Date		Variance	
	Actual Apr 2019	Budget Apr 2019		
	17,907.44	0.00	(17,907.44)	0.00%
CONSUMABLES - SOFTWARE	1,784.26	0.00	(1,784.26)	0.00%
CONSUMABLES - COMPUTERS	10,954.35	0.00	(10,954.35)	0.00%
CONSUMABLES - SUPPLIES	9,730.02	0.00	(9,730.02)	0.00%
CONSUMABLES - FURNITURE / EQUIPMENT	355.75	0.00	(355.75)	0.00%
TEXTBOOKS / CURRICULUM	1,669.00	0.00	(1,669.00)	0.00%
SOFTWARE	(53.45)	0.00	53.45	0.00%
COMPUTER PURCHASES	671.00	0.00	(671.00)	0.00%
IT SUPPLIES	106.00	1,042.00	936.00	89.83%
POSTAGE	13,449.51	10,521.00	(2,928.51)	-27.83%
OFFICE SUPPLIES	2,876.55	2,429.00	(447.55)	-18.43%
NURSING SUPPLIES	1,331.68	0.00	(1,331.68)	0.00%
GEN. ADMIN - FURNITURE AND EQUIPMENT PURCH				
TOTAL INSTRUCTIONAL SUPPLIES	132,191.27	112,580.00	(19,611.27)	-17.42%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	41,008.56	26,440.00	(14,568.56)	-55.10%
AFFILIATION FEE - BATTLE OF THE BOOKS	1,432.83	1,250.00	(182.83)	-14.63%
TRAINING & DEVELOPMENT	3,263.15	0.00	(3,263.15)	0.00%
TRAVEL TEACHERS	4,278.81	0.00	(4,278.81)	0.00%
TRAVEL LICENSED ADMIN	7,344.75	2,918.00	(4,426.75)	-151.70%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	57,328.10	30,608.00	(26,720.10)	-87.30%
CONTRACTED SERVICES				
COPIER FEES MONTHLY	37,920.84	50,000.00	12,079.16	24.16%
COPIER FEES OVERAGE	123.01	0.00	(123.01)	0.00%
PAYROLL SERVICE FEES	(1,487.40)	0.00	1,487.40	0.00%
IT SERVICES MONTHLY	36,765.34	33,986.00	(2,779.34)	-8.18%
IT SET UP FEES	425.00	3,750.00	3,325.00	88.67%
INFINITE CAMPUS	0.00	1,668.00	1,668.00	100.00%
AUDIT AND TAX SERVICES	7,431.45	9,897.00	2,465.55	24.91%
LEGAL FEES	529.27	5,418.00	4,888.73	90.23%
PROFESSIONAL FEES	2,077.47	0.00	(2,077.47)	0.00%

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	Actual Apr 2019	Budget Apr 2019		
	362,844.55	364,126.00	1,281.45	0.35%
MANAGEMENT FEES				
AFFILIATION FEE - INC.	26,779.70	27,690.00	910.30	3.29%
STATE ADMINISTRATIVE FEES	81,951.53	83,071.00	1,119.47	1.35%
	<u>555,360.76</u>	<u>579,606.00</u>	<u>24,245.24</u>	<u>4.18%</u>
TOTAL CONTRACTED SERVICES				
OTHER EXPENSES				
BACKGROUND/DRUG TEST	1,047.00	500.00	(547.00)	-109.40%
ADVERTISING/MARKETING	418.18	0.00	(418.18)	0.00%
WEB SITE EXPENDITURES	3,617.53	2,500.00	(1,117.53)	-44.70%
DUES AND FEES	7,790.51	2,918.00	(4,872.51)	-166.98%
INTEREST EXPENSE	519,799.91	750,000.00	230,200.09	30.69%
BANK FEES	84.96	0.00	(84.96)	0.00%
ATHLETICS	0.00	834.00	834.00	100.00%
	<u>532,758.09</u>	<u>756,752.00</u>	<u>223,993.91</u>	<u>29.60%</u>
TOTAL OTHER EXPENSES				
FACILITY MAINTENANCE				
IT REPAIRS AND MAINTENANCE	610.06	0.00	(610.06)	0.00%
JANITORAL MONTHLY FEES	55,550.00	56,350.00	800.00	1.42%
JANITORAL ADDITIONAL SERVICES	1,021.19	0.00	(1,021.19)	0.00%
REPAIRS AND MAINTENANCE	49,791.60	20,960.00	(28,831.60)	-137.56%
AC REPAIRS AND MAINTENANCE	0.00	13,334.00	13,334.00	100.00%
LAWN CARE	7,347.50	8,334.00	986.50	11.84%
SUMMER MAINTENANCE	400.00	10,000.00	9,600.00	96.00%
CUSTODIAL SUPPLIES	13,999.38	12,139.00	(1,860.38)	-15.33%
	<u>128,719.73</u>	<u>121,117.00</u>	<u>(7,602.73)</u>	<u>-6.28%</u>
TOTAL FACILITY MAINTENANCE				
FACILITIES OPERATIONS				
PROPERTY INSURANCE	27,094.83	9,231.00	(17,863.83)	-193.52%
LIABILITY INSURANCE	0.00	9,231.00	9,231.00	100.00%
OTHER INSURANCES	1,817.58	0.00	(1,817.58)	0.00%
	<u>28,912.41</u>	<u>18,462.00</u>	<u>(10,450.41)</u>	<u>-56.60%</u>
TOTAL FACILITIES OPERATIONS				

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	Actual	Year-To-Date		
Thru:	Apr 2019	Budget	Apr 2019	Variance
UTILITIES AND SERVICES				
WATER	3,729.75	9,168.00	5,438.25	59.32%
SEWER	3,798.12	9,168.00	5,369.88	58.57%
GARBAGE/DISPOSAL/TRASH	15,595.44	18,334.00	2,738.56	14.94%
ALARM SERVICES	510.00	3,005.00	2,495.00	83.03%
FIRE SERVICES	2,299.69	3,005.00	705.31	23.47%
TELEPHONE	4,288.08	6,918.00	2,629.92	38.02%
INTERNET	8,183.00	6,918.00	(1,265.00)	-18.29%
ELECTRICITY	57,602.60	55,000.00	(2,602.60)	-4.73%
TOTAL UTILITIES AND SERVICES	96,006.68	111,516.00	15,509.32	13.91%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	154,240.00	154,168.00	(72.00)	-0.05%
AMORTIZATION OF ISSUANCE COST	2,500.00	0.00	(2,500.00)	0.00%
TOTAL ADJUSTING ENTRIES	156,740.00	154,168.00	(2,572.00)	-1.67%
TOTAL EXPENSES	5,881,917.27	5,670,359.00	(211,558.27)	-3.73%
NET INCOME	(12,052.03)	(14,087.00)	2,034.97	14.45%

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INCOME

DSA REVENUE	6,637,260.55	6,344,674.00	292,586.55	4.61%
SPED DISCRETIONARY UNIT	352,113.59	275,526.00	76,587.59	27.80%
SPED PART B FUNDING	67,236.41	91,761.00	(24,524.59)	-26.73%
TOTAL INCOME	7,056,610.55	6,711,961.00	344,649.55	5.13%

EXPENSES

SALARIES

SALARIES TEACHERS	1,905,313.53	2,095,725.00	190,411.47	9.09%
SALARIES OF LONG TERM SUBS	468,299.51	0.00	(468,299.51)	0.00%
CONTRACTED SUBSTITUTE SERVICE	88,053.10	70,000.00	(18,053.10)	-25.79%
BONUSES TEACHERS	38,807.86	0.00	(38,807.86)	0.00%
BONUSES LONG TERM SUBS	4,822.06	0.00	(4,822.06)	0.00%
BONUSES SPED TEACHERS	126.84	0.00	(126.84)	0.00%
SALARIES OF SUPPORT STAFF	251,416.48	191,400.00	(60,016.48)	-31.36%
BONUSES SUPPORT STAFF	5,709.96	0.00	(5,709.96)	0.00%
SALARIES OF GENERAL ADMIN	251,770.08	94,864.00	(156,906.08)	-165.40%
BONUSES GENERAL ADMIN	8,147.90	0.00	(8,147.90)	0.00%
SALARIES OF LICENSED ADMIN	118,334.60	212,997.00	94,662.40	44.44%
BONUSES LICENSED ADMIN	5,203.68	0.00	(5,203.68)	0.00%
SALARIES OF CAMPUS MONITORS	57,900.83	42,518.00	(15,382.83)	-36.18%
BONUSES CAMPUS MONITORS	913.68	0.00	(913.68)	0.00%
TOTAL SALARIES	3,204,820.11	2,707,504.00	(497,316.11)	-18.37%

BENEFITS

TOTAL BENEFITS	1,099,034.39	1,180,348.00	81,313.61	6.89%
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TUITION REIMBURSEMENT

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	3,000.00	4,168.00	1,168.00	28.02%
TUITION REIMBURSEMENT TEACHERS				
TOTAL TUITION REIMBURSEMENT	3,000.00	4,168.00	1,168.00	28.02%
TOTAL SALARIES AND BENEFITS	4,306,854.50	3,892,020.00	(414,834.50)	-10.66%
SPECIAL EDUCATION				
SPED TEACHER SALARIES	34,111.89	229,334.00	195,222.11	85.13%
BONUSES SPED TEACHERS	126.84	0.00	(126.84)	0.00%
PERS SPED TEACHERS	9,551.37	64,214.00	54,662.63	85.13%
MEDICARE SPED TEACHERS	487.43	3,326.00	2,838.57	85.34%
UNEMPLOYMENT SPED TEACHERS	1,008.41	0.00	(1,008.41)	0.00%
SUI SPED	0.00	7,340.00	7,340.00	100.00%
FUTA SPED	0.00	1,377.00	1,377.00	100.00%
WORKERS COMP SPED TEACHERS	0.00	1,835.00	1,835.00	100.00%
HEALTH BENEFITS SPED TEACHERS	3,311.28	24,491.00	21,179.72	86.48%
SPED CONTRACTED SERVICES	138,397.72	75,000.00	(63,397.72)	-84.53%
SPED SUPPLIES	1,278.09	9,200.00	7,921.91	86.11%
SPED ASSESSMENT AND TESTING MATERIALS	1,204.71	0.00	(1,204.71)	0.00%
SOFTWARE SPED	47.92	0.00	(47.92)	0.00%
TOTAL SPECIAL EDUCATION	189,525.66	416,117.00	226,591.34	54.45%
FOOD SERVICES				
FOOD SERVICES FEDERAL PROGRAM EXPENSE	0.00	834.00	834.00	100.00%
TOTAL FOOD SERVICES	0.00	834.00	834.00	100.00%
INSTRUCTIONAL SUPPLIES				
GENERAL CLASSROOM SUPPLIES	11,598.12	21,079.00	9,480.88	44.98%
COPIER SUPPLIES	0.00	3,904.00	3,904.00	100.00%
ASSESSMENT AND TESTING MATERIALS	281.96	5,271.00	4,989.04	94.65%
CONSUMABLES	0.00	119,847.00	119,847.00	100.00%
CONSUMABLES - TEXTBOOKS	58,809.35	0.00	(58,809.35)	0.00%
CONSUMABLES - SOFTWARE	30,152.06	0.00	(30,152.06)	0.00%

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Thru:	Year-To-Date		Variance	
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	1,697.94	0.00	(1,697.94)	0.00%
CONSUMABLES - COMPUTERS	3,702.45	0.00	(3,702.45)	0.00%
CONSUMABLES - SUPPLIES	8,535.87	0.00	(8,535.87)	0.00%
CONSUMABLES - FURNITURE / EQUIPMENT	(127.25)	0.00	127.25	0.00%
TEXTBOOKS / CURRICULUM	36,715.00	0.00	(36,715.00)	0.00%
SOFTWARE	21,630.00	0.00	(21,630.00)	0.00%
COMPUTER PURCHASES	3,347.59	0.00	(3,347.59)	0.00%
IT SUPPLIES	314.00	1,042.00	728.00	69.87%
POSTAGE	4,798.17	12,892.00	8,093.83	62.78%
OFFICE SUPPLIES	353.68	2,929.00	2,575.32	87.92%
NURSING SUPPLIES	<u>181,808.94</u>	<u>166,964.00</u>	<u>(14,844.94)</u>	<u>-8.89%</u>
TOTAL INSTRUCTIONAL SUPPLIES				
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	33,059.44	32,144.00	(915.44)	-2.85%
AFFILIATION FEE - BATTLE OF THE BOOKS	1,604.38	1,250.00	(354.38)	-28.35%
TRAINING & DEVELOPMENT	4,513.83	0.00	(4,513.83)	0.00%
TRAVEL LICENSED ADMIN	143.70	2,918.00	2,774.30	95.08%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	<u>39,321.35</u>	<u>36,312.00</u>	<u>(3,009.35)</u>	<u>-8.29%</u>
CONTRACTED SERVICES				
COPIER FEES MONTHLY	56,165.25	56,250.00	84.75	0.15%
COPIER FEES OVERAGE	1,726.43	0.00	(1,726.43)	0.00%
PAYROLL SERVICE FEES	2,941.00	0.00	(2,941.00)	0.00%
IT SERVICES MONTHLY	45,053.68	40,986.00	(4,067.68)	-9.92%
IT SET UP FEES	6,000.00	6,250.00	250.00	4.00%
INFINITE CAMPUS	0.00	1,668.00	1,668.00	100.00%
AUDIT AND TAX SERVICES	9,038.25	9,897.00	858.75	8.68%
LEGAL FEES	1,566.60	5,418.00	3,851.40	71.09%
PROFESSIONAL FEES	1,439.72	0.00	(1,439.72)	0.00%
MANAGEMENT FEES	447,049.04	425,197.00	(21,852.04)	-5.14%
AFFILIATION FEE - INC.	33,788.80	16,728.00	(17,060.80)	-101.99%
STATE ADMINISTRATIVE FEES	99,512.61	100,181.00	668.39	0.67%
TOTAL CONTRACTED SERVICES	<u>704,281.38</u>	<u>662,575.00</u>	<u>(41,706.38)</u>	<u>-6.29%</u>

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Thru:	Year-To-Date		Variance	
	Actual Apr 2019	Budget Apr 2019		
OTHER EXPENSES				
BACKGROUND/DRUG TEST	872.00	500.00	(372.00)	-74.40%
ADVERTISING/MARKETING	33.97	0.00	(33.97)	0.00%
WEB SITE EXPENDITURES	14.83	2,500.00	2,485.17	99.41%
DUES AND FEES	9,772.70	2,918.00	(6,854.70)	-234.91%
INTEREST EXPENSE	653,417.16	624,012.00	(29,405.16)	-4.71%
BANK FEES	50.00	0.00	(50.00)	0.00%
ATHLETICS	0.00	834.00	834.00	100.00%
TOTAL OTHER EXPENSES	664,160.66	630,764.00	(33,396.66)	-5.29%
FACILITY MAINTENANCE				
IT REPAIRS AND MAINTENANCE	2,255.31	0.00	(2,255.31)	0.00%
JANITORAL MONTHLY FEES	64,840.00	56,350.00	(8,490.00)	-15.07%
JANITORAL ADDITIONAL SERVICES	1,116.84	0.00	(1,116.84)	0.00%
REPAIRS AND MAINTENANCE	46,704.14	20,784.00	(25,920.14)	-124.71%
AC REPAIRS AND MAINTENANCE	4,579.50	15,000.00	10,420.50	69.47%
LAWN CARE	7,800.00	8,334.00	534.00	6.41%
SUMMER MAINTENANCE	0.00	7,918.00	7,918.00	100.00%
CUSTODIAL SUPPLIES	10,619.81	14,876.00	4,256.19	28.61%
TOTAL FACILITY MAINTENANCE	137,915.60	123,262.00	(14,653.60)	-11.89%
FACILITIES OPERATIONS				
PROPERTY INSURANCE	33,334.54	9,142.00	(24,192.54)	-264.63%
LIABILITY INSURANCE	0.00	9,142.00	9,142.00	100.00%
OTHER INSURANCES	2,376.82	0.00	(2,376.82)	0.00%
RENT/LEASE PAYMENTS	422,343.30	424,610.00	2,266.70	0.53%
TOTAL FACILITIES OPERATIONS	458,054.66	442,894.00	(15,160.66)	-3.42%
UTILITIES AND SERVICES				

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Thru:	Year-To-Date		Variance	
	Actual Apr 2019	Budget Apr 2019		
	13,445.22	10,834.00	(2,611.22)	-24.10%
WATER				
SEWER	4,822.18	10,834.00	6,011.82	55.49%
GARBAGE/DISPOSAL/TRASH	13,360.23	21,668.00	8,307.77	38.34%
ALARM SERVICES	1,440.00	3,005.00	1,565.00	52.08%
FIRE SERVICES	1,449.84	3,005.00	1,555.16	51.75%
TELEPHONE	5,368.17	6,918.00	1,549.83	22.40%
INTERNET	7,208.19	6,918.00	(290.19)	-4.19%
NATURAL GAS	516.79	0.00	(516.79)	0.00%
ELECTRICITY	91,785.89	65,000.00	(26,785.89)	-41.21%
TOTAL UTILITIES AND SERVICES	139,396.51	128,182.00	(11,214.51)	-8.75%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	95,870.00	95,834.00	(36.00)	-0.04%
AMORTIZATION OF ISSUANCE COST	2,500.00	0.00	(2,500.00)	0.00%
TOTAL ADJUSTING ENTRIES	98,370.00	95,834.00	(2,536.00)	-2.65%
TOTAL EXPENSES	6,919,689.26	6,595,758.00	(323,931.26)	-4.91%
NET INCOME	136,921.29	116,203.00	20,718.29	17.83%

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INCOME

DSA REVENUE	10,874,210.78	10,565,426.00	308,784.78	2.92%
SPED DISCRETIONARY UNIT	611,124.70	636,210.00	(25,085.30)	-3.94%
SPED PART B FUNDING	118,956.73	217,430.00	(98,473.27)	-45.29%
CONTRIBUTIONS AND DONATIONS FROM PRIVATE	419.49	0.00	419.49	0.00%
TOTAL INCOME	11,604,711.70	11,419,066.00	185,645.70	1.63%

EXPENSES

SALARIES

SALARIES TEACHERS	3,042,700.06	3,114,395.00	71,694.94	2.30%
SALARIES OF LONG TERM SUBS	303,051.73	34,500.00	(268,551.73)	-778.41%
CONTRACTED SUBSTITUTE SERVICE	241,154.00	79,250.00	(161,904.00)	-204.30%
BONUSES TEACHERS	53,732.02	0.00	(53,732.02)	0.00%
BONUSES LONG TERM SUBS	6,041.06	0.00	(6,041.06)	0.00%
BONUSES SPED TEACHERS	8,251.56	0.00	(8,251.56)	0.00%
BONUSES SUPPORT STAFF SPED	425.24	0.00	(425.24)	0.00%
SALARIES OF SUPPORT STAFF	270,604.98	249,300.00	(21,304.98)	-8.55%
BONUSES SUPPORT STAFF	8,059.98	0.00	(8,059.98)	0.00%
SALARIES OF GENERAL ADMIN	244,849.10	201,750.00	(43,099.10)	-21.36%
BONUSES GENERAL ADMIN	5,417.47	0.00	(5,417.47)	0.00%
SALARIES OF LICENSED ADMIN	422,669.26	344,478.00	(78,191.26)	-22.70%
BONUSES LICENSED ADMIN	12,841.56	0.00	(12,841.56)	0.00%
SALARIES OF CAMPUS MONITORS	83,501.66	78,400.00	(5,101.66)	-6.51%
BONUSES CAMPUS MONITORS	2,354.20	0.00	(2,354.20)	0.00%
TOTAL SALARIES	4,705,653.88	4,102,073.00	(603,580.88)	-14.71%

BENEFITS

TOTAL BENEFITS	1,414,802.44	1,795,138.00	380,335.56	21.19%
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TUITION REIMBURSEMENT				
TUITION REIMBURSEMENT TEACHERS	2,100.00	8,334.00	6,234.00	74.80%
TOTAL TUITION REIMBURSEMENT	<u>2,100.00</u>	<u>8,334.00</u>	<u>6,234.00</u>	74.80%
TOTAL SALARIES AND BENEFITS	6,122,556.32	5,905,545.00	(217,011.32)	-3.67%
SPECIAL EDUCATION				
SPED TEACHER SALARIES	441,315.76	452,363.00	11,047.24	2.44%
SALARIES OF SUPPORT STAFF SPED	40,027.44	0.00	(40,027.44)	0.00%
BONUSES SPED TEACHERS	8,251.56	0.00	(8,251.56)	0.00%
BONUSES SUPPORT STAFF SPED	425.24	0.00	(425.24)	0.00%
FICA SPED TEACHERS	306.38	0.00	(306.38)	0.00%
FICA SUPPORT STAFF SPED	88.70	0.00	(88.70)	0.00%
PERS SPED TEACHERS	87,441.31	126,661.00	39,219.69	30.96%
PERS SUPPORT STAFF SPED	5,210.42	0.00	(5,210.42)	0.00%
MEDICARE SPED TEACHERS	4,663.44	6,561.00	1,897.56	28.92%
MEDICARE SUPPORT STAFF SPED	502.02	0.00	(502.02)	0.00%
UNEMPLOYMENT SPED TEACHERS	12,944.84	0.00	(12,944.84)	0.00%
SUI SPED	0.00	14,476.00	14,476.00	100.00%
FUTA SPED	0.00	2,715.00	2,715.00	100.00%
UNEMPLOYMENT SUPPORT STAFF SPED	1,173.34	0.00	(1,173.34)	0.00%
WORKERS COMP SPED TEACHERS	0.00	3,620.00	3,620.00	100.00%
HEALTH BENEFITS SPED TEACHERS	47,311.54	48,289.00	977.46	2.02%
HEALTH BENEFITS SUPPORT STAFF SPED	2,278.37	0.00	(2,278.37)	0.00%
SPED CONTRACTED SERVICES	156,045.43	145,834.00	(10,211.43)	-7.00%
SPED SUPPLIES	400.11	21,800.00	21,399.89	98.16%
SPED ASSESSMENT AND TESTING MATERIALS	2,972.51	0.00	(2,972.51)	0.00%
TEXTBOOKS / CURRICULUM SPED	9,054.15	0.00	(9,054.15)	0.00%
SOFTWARE SPED	2,649.98	0.00	(2,649.98)	0.00%
TOTAL SPECIAL EDUCATION	<u>823,062.54</u>	<u>822,319.00</u>	<u>(743.54)</u>	-0.09%

FOOD SERVICES

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	0.00	1,668.00	1,668.00	100.00%
FOOD SERVICES FEDERAL PROGRAM EXPENSE	610.79	0.00	(610.79)	0.00%
FOOD SERVICES PRIVATE PROGRAM EXPENSE				
TOTAL FOOD SERVICES	610.79	1,668.00	1,057.21	63.38%
INSTRUCTIONAL SUPPLIES				
GENERAL CLASSROOM SUPPLIES	10,046.51	32,500.00	22,453.49	69.09%
COPIER SUPPLIES	13,110.53	6,500.00	(6,610.53)	-101.70%
ASSESSMENT AND TESTING MATERIALS	4,079.00	8,126.00	4,047.00	49.80%
INSTRUCTIONAL - FURNITURE AND EQUIPMENT PU	225.00	0.00	(225.00)	0.00%
CONSUMABLES	0.00	146,250.00	146,250.00	100.00%
CONSUMABLES - TEXTBOOKS	179,519.03	0.00	(179,519.03)	0.00%
CONSUMABLES - SOFTWARE	31,605.76	0.00	(31,605.76)	0.00%
CONSUMABLES - SUPPLIES	(6,013.07)	0.00	6,013.07	0.00%
CONSUMABLES - FURNITURE / EQUIPMENT	2,805.88	0.00	(2,805.88)	0.00%
TEXTBOOKS / CURRICULUM	(19,843.86)	0.00	19,843.86	0.00%
SOFTWARE	4,637.15	0.00	(4,637.15)	0.00%
COMPUTER PURCHASES	3,936.99	0.00	(3,936.99)	0.00%
IT SUPPLIES	7,348.62	0.00	(7,348.62)	0.00%
POSTAGE	697.27	2,500.00	1,802.73	72.11%
OFFICE SUPPLIES	22,752.42	19,500.00	(3,252.42)	-16.68%
NURSING SUPPLIES	2,849.99	4,876.00	2,026.01	41.55%
GEN. ADMIN - FURNITURE AND EQUIPMENT PURCH	5,961.58	0.00	(5,961.58)	0.00%
TOTAL INSTRUCTIONAL SUPPLIES	263,718.80	220,252.00	(43,466.80)	-19.74%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	55,572.87	53,109.00	(2,463.87)	-4.64%
AFFILIATION FEE - BATTLE OF THE BOOKS	2,842.43	2,500.00	(342.43)	-13.70%
TRAINING & DEVELOPMENT	1,557.67	0.00	(1,557.67)	0.00%
TRAVEL TEACHERS	518.96	0.00	(518.96)	0.00%
TRAVEL LICENSED ADMIN	1,116.92	5,834.00	4,717.08	80.85%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	61,608.85	61,443.00	(165.85)	-0.27%
CONTRACTED SERVICES				

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	Apr 2019	Apr 2019		
COPIER FEES MONTHLY	139,662.41	100,000.00	(39,662.41)	-39.66%
PAYROLL SERVICE FEES	3,675.20	0.00	(3,675.20)	0.00%
IT SERVICES MONTHLY	73,861.23	68,250.00	(5,611.23)	-8.22%
IT SET UP FEES	4,750.00	12,920.00	8,170.00	63.24%
INFINITE CAMPUS	0.00	3,334.00	3,334.00	100.00%
AUDIT AND TAX SERVICES	14,862.90	19,792.00	4,929.10	24.90%
LEGAL FEES	18,166.48	10,834.00	(7,332.48)	-67.68%
PROFESSIONAL FEES	1,883.61	0.00	(1,883.61)	0.00%
MANAGEMENT FEES	726,607.27	731,250.00	4,642.73	0.63%
AFFILIATION FEE - INC.	58,288.13	55,609.00	(2,679.13)	-4.82%
STATE ADMINISTRATIVE FEES	163,066.84	166,823.00	3,756.16	2.25%
TOTAL CONTRACTED SERVICES	1,204,824.07	1,168,812.00	(36,012.07)	-3.08%
OTHER EXPENSES				
BACKGROUND/DRUG TEST	1,980.00	2,000.00	20.00	1.00%
ADVERTISING/MARKETING	2,933.75	0.00	(2,933.75)	0.00%
PRINTING AND BINDING EXPENSES	679.19	0.00	(679.19)	0.00%
WEB SITE EXPENDITURES	3,629.72	5,000.00	1,370.28	27.41%
DUES AND FEES	21,714.05	5,834.00	(15,880.05)	-272.20%
INTEREST EXPENSE	1,515,998.77	1,750,000.00	234,001.23	13.37%
BANK FEES	111.25	0.00	(111.25)	0.00%
ATHLETICS	1,678.20	25,000.00	23,321.80	93.29%
TOTAL OTHER EXPENSES	1,548,724.93	1,787,834.00	239,109.07	13.37%
FACILITY MAINTENANCE				
IT REPAIRS AND MAINTENANCE	784.74	0.00	(784.74)	0.00%
JANITORAL MONTHLY FEES	169,723.40	166,668.00	(3,055.40)	-1.83%
JANITORAL ADDITIONAL SERVICES	1,328.88	0.00	(1,328.88)	0.00%
REPAIRS AND MAINTENANCE	63,330.32	43,540.00	(19,790.32)	-45.45%
AC REPAIRS AND MAINTENANCE	7,736.88	21,668.00	13,931.12	64.29%

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Thru:	Apr 2019	Budget	Variance	
	Apr 2019	Apr 2019		
LAWN CARE	11,965.00	11,668.00	(1,297.00)	-11.12%
SUMMER MAINTENANCE	1,936.18	22,500.00	20,563.82	91.39%
CUSTODIAL SUPPLIES	33,600.10	24,376.00	(9,224.10)	-37.84%
TOTAL FACILITY MAINTENANCE	291,405.50	290,420.00	(985.50)	-0.34%
FACILITIES OPERATIONS				
PROPERTY INSURANCE	54,472.95	15,729.00	(38,743.95)	-246.32%
LIABILITY INSURANCE	0.00	15,729.00	15,729.00	100.00%
OTHER INSURANCES	3,774.95	0.00	(3,774.95)	0.00%
SITE IMPROVEMENTS	6,420.00	0.00	(6,420.00)	0.00%
TOTAL FACILITIES OPERATIONS	64,667.90	31,458.00	(33,209.90)	-105.57%
UTILITIES AND SERVICES				
WATER	22,857.62	24,168.00	1,310.38	5.42%
SEWER	39,023.24	24,168.00	(14,855.24)	-61.47%
GARBAGE/DISPOSAL/TRASH	24,856.88	48,334.00	23,477.12	48.57%
ALARM SERVICES	2,235.00	9,013.00	6,778.00	75.20%
FIRE SERVICES	5,935.57	9,013.00	3,077.43	34.14%
TELEPHONE	11,671.82	14,834.00	3,162.18	21.32%
INTERNET	16,366.24	14,834.00	(1,532.24)	-10.33%
ELECTRICITY	187,017.00	145,000.00	(42,017.00)	-28.98%
TOTAL UTILITIES AND SERVICES	309,963.37	289,364.00	(20,599.37)	-7.12%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	320,870.00	320,800.00	(70.00)	-0.02%
AMORTIZATION OF ISSUANCE COST	2,500.00	0.00	(2,500.00)	0.00%
TOTAL ADJUSTING ENTRIES	323,370.00	320,800.00	(2,570.00)	-0.80%
TOTAL EXPENSES	11,014,513.07	10,899,915.00	(114,598.07)	-1.05%

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	Year-To-Date			
Thru:	Actual	Budget	Variance	
	Apr 2019	Apr 2019		
NET INCOME	590,198.63	519,151.00	71,047.63	13.69%

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	Actual	Year-To-Date		
	Apr 2019	Budget		
Thru:		Apr 2019	Variance	
INCOME				
TOTAL INCOME	0.00	0.00	0.00	
EXPENSES				
SALARIES				
SALARIES OF CAMPUS MONITORS	(135.07)	0.00	135.07	0.00%
TOTAL SALARIES	(135.07)	0.00	135.07	
BENEFITS				
TOTAL BENEFITS	(17.75)	0.00	17.75	
TUITION REIMBURSEMENT				
TOTAL TUITION REIMBURSEMENT	0.00	0.00	0.00	
TOTAL SALARIES AND BENEFITS	(152.82)	0.00	152.82	
SPECIAL EDUCATION				
TOTAL SPECIAL EDUCATION	0.00	0.00	0.00	
FOOD SERVICES				
TOTAL FOOD SERVICES	0.00	0.00	0.00	
INSTRUCTIONAL SUPPLIES				

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	Actual Thru: Apr 2019	Budget Apr 2019		
TOTAL INSTRUCTIONAL SUPPLIES	0.00	0.00	0.00	
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	5,973.83	0.00	(5,973.83)	0.00%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	5,973.83	0.00	(5,973.83)	
CONTRACTED SERVICES				
MANAGEMENT FEES	3,935.46	0.00	(3,935.46)	0.00%
AFFILIATION FEE - INC.	1,796.19	0.00	(1,796.19)	0.00%
TOTAL CONTRACTED SERVICES	5,731.65	0.00	(5,731.65)	
OTHER EXPENSES				
TOTAL OTHER EXPENSES	0.00	0.00	0.00	
FACILITY MAINTENANCE				
REPAIRS AND MAINTENANCE	398.50	0.00	(398.50)	0.00%
TOTAL FACILITY MAINTENANCE	398.50	0.00	(398.50)	
FACILITIES OPERATIONS				
TOTAL FACILITIES OPERATIONS	0.00	0.00	0.00	
UTILITIES AND SERVICES				
TOTAL UTILITIES AND SERVICES	0.00	0.00	0.00	

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ADJUSTING ENTRIES

TOTAL ADJUSTING ENTRIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL EXPENSES	<u>11,951.16</u>	<u>0.00</u>	<u>(11,951.16)</u>
NET INCOME	<u>(11,951.16)</u>	<u>0.00</u>	<u>(11,951.16)</u>

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	Actual	Year-To-Date		
Thru:	Apr 2019	Budget	Apr 2019	Variance
INCOME				
DSA REVENUE	11,164,107.38	10,397,462.00	766,645.38	7.37%
SPED DISCRETIONARY UNIT	635,196.20	679,830.00	(44,633.80)	-6.57%
SPED PART B FUNDING	124,128.76	226,408.00	(102,279.24)	-45.17%
TOTAL INCOME	11,923,432.34	11,303,700.00	619,732.34	5.48%
EXPENSES				
SALARIES				
SALARIES TEACHERS	3,400,768.28	3,276,550.00	(124,218.28)	-3.79%
SALARIES OF LONG TERM SUBS	434,011.00	0.00	(434,011.00)	0.00%
CONTRACTED SUBSTITUTE SERVICE	69,510.00	116,250.00	46,740.00	40.21%
BONUSES TEACHERS	101,732.61	0.00	(101,732.61)	0.00%
BONUSES LONG TERM SUBS	4,767.90	0.00	(4,767.90)	0.00%
BONUSES SPED TEACHERS	11,621.56	0.00	(11,621.56)	0.00%
SALARIES OF SUPPORT STAFF	209,986.21	205,800.00	(4,186.21)	-2.03%
BONUSES SUPPORT STAFF	8,988.31	0.00	(8,988.31)	0.00%
SALARIES OF GENERAL ADMIN	404,111.60	267,190.00	(136,921.60)	-51.25%
BONUSES GENERAL ADMIN	11,032.64	0.00	(11,032.64)	0.00%
SALARIES OF LICENSED ADMIN	362,256.06	360,147.00	(2,109.06)	-0.59%
BONUSES LICENSED ADMIN	8,757.36	0.00	(8,757.36)	0.00%
SALARIES OF CAMPUS MONITORS	36,236.58	86,141.00	49,904.42	57.93%
BONUSES CAMPUS MONITORS	913.68	0.00	(913.68)	0.00%
TOTAL SALARIES	5,064,693.79	4,312,078.00	(752,615.79)	-17.45%
BENEFITS				
TOTAL BENEFITS	1,945,059.81	1,877,761.00	(67,298.81)	-3.58%
TUITION REIMBURSEMENT				

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Thru:	Year-To-Date		Variance	
	Actual Apr 2019	Budget Apr 2019		
	8,196.81	8,330.00	133.19	1.60%
TUITION REIMBURSEMENT TEACHERS				
TOTAL TUITION REIMBURSEMENT	8,196.81	8,330.00	133.19	1.60%
TOTAL SALARIES AND BENEFITS	7,017,950.41	6,198,169.00	(819,781.41)	-13.23%
SPECIAL EDUCATION				
SPED TEACHER SALARIES	332,387.51	429,862.00	97,474.49	22.68%
BONUSES SPED TEACHERS	11,621.56	0.00	(11,621.56)	0.00%
PERS SPED TEACHERS	78,684.38	120,361.00	41,676.62	34.63%
MEDICARE SPED TEACHERS	4,827.57	6,233.00	1,405.43	22.55%
UNEMPLOYMENT SPED TEACHERS	9,988.04	0.00	(9,988.04)	0.00%
SUI SPED	0.00	13,756.00	13,756.00	100.00%
FUTA SPED	0.00	2,581.00	2,581.00	100.00%
WORKERS COMP SPED TEACHERS	0.00	3,440.00	3,440.00	100.00%
HEALTH BENEFITS SPED TEACHERS	24,829.33	45,880.00	21,050.67	45.88%
SPED CONTRACTED SERVICES	226,821.05	191,668.00	(35,153.05)	-18.34%
SPED SUPPLIES	1,195.45	22,700.00	21,504.55	94.73%
SPED ASSESSMENT AND TESTING MATERIALS	788.68	0.00	(788.68)	0.00%
CONSUMABLES SPED	86.43	0.00	(86.43)	0.00%
TEXTBOOKS / CURRICULUM SPED	557.76	0.00	(557.76)	0.00%
TOTAL SPECIAL EDUCATION	691,787.76	836,481.00	144,693.24	17.30%
FOOD SERVICES				
FOOD SERVICES FEDERAL PROGRAM EXPENSE	0.00	1,668.00	1,668.00	100.00%
FOOD SERVICES PRIVATE PROGRAM EXPENSE	2,994.48	0.00	(2,994.48)	0.00%
TOTAL FOOD SERVICES	2,994.48	1,668.00	(1,326.48)	-79.53%
INSTRUCTIONAL SUPPLIES				
GENERAL CLASSROOM SUPPLIES	8,373.01	34,542.00	26,168.99	75.76%
COPIER SUPPLIES	13,393.37	6,398.00	(6,995.37)	-109.34%
ASSESSMENT AND TESTING MATERIALS	994.87	8,636.00	7,641.13	88.48%
INSTRUCTIONAL - FURNITURE AND EQUIPMENT PU	538.02	0.00	(538.02)	0.00%

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	Actual Apr 2019	Budget Apr 2019		
	449.72	143,926.00	143,476.28	99.69%
CONSUMABLES				
CONSUMABLES - TEXTBOOKS	69,338.29	0.00	(69,338.29)	0.00%
CONSUMABLES - SOFTWARE	25,204.16	0.00	(25,204.16)	0.00%
CONSUMABLES - COMPUTERS	127.99	0.00	(127.99)	0.00%
CONSUMABLES - SUPPLIES	71,816.96	0.00	(71,816.96)	0.00%
CONSUMABLES - FURNITURE / EQUIPMENT	744.29	0.00	(744.29)	0.00%
TEXTBOOKS / CURRICULUM	30,790.63	0.00	(30,790.63)	0.00%
SOFTWARE	2,399.00	0.00	(2,399.00)	0.00%
COMPUTER PURCHASES	6,344.39	0.00	(6,344.39)	0.00%
IT SUPPLIES	5,627.61	0.00	(5,627.61)	0.00%
POSTAGE	1,801.46	2,500.00	698.54	27.94%
OFFICE SUPPLIES	7,181.94	20,791.00	13,609.06	65.46%
NURSING SUPPLIES	2,978.29	4,799.00	1,820.71	37.94%
GEN. ADMIN - FURNITURE AND EQUIPMENT PURCH	790.46	0.00	(790.46)	0.00%
TOTAL INSTRUCTIONAL SUPPLIES	248,894.46	221,592.00	(27,302.46)	-12.32%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	4,424.60	52,224.00	47,799.40	91.53%
AFFILIATION FEE - BATTLE OF THE BOOKS	2,822.28	2,500.00	(322.28)	-12.89%
TRAINING & DEVELOPMENT	13,842.92	0.00	(13,842.92)	0.00%
TRAVEL TEACHERS	9,178.36	0.00	(9,178.36)	0.00%
TRAVEL LICENSED ADMIN	16,586.45	5,000.00	(11,586.45)	-231.73%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	46,854.61	59,724.00	12,869.39	21.55%
CONTRACTED SERVICES				
COPIER FEES MONTHLY	84,692.80	100,000.00	15,307.20	15.31%
COPIER FEES OVERAGE	95.45	0.00	(95.45)	0.00%
PAYROLL SERVICE FEES	7,694.80	0.00	(7,694.80)	0.00%
IT SERVICES MONTHLY	76,164.34	67,166.00	(8,998.34)	-13.40%
IT SET UP FEES	425.00	15,418.00	14,993.00	97.24%
INFINITE CAMPUS	0.00	3,334.00	3,334.00	100.00%
AUDIT AND TAX SERVICES	15,264.60	19,792.00	4,527.40	22.87%
LEGAL FEES	2,384.20	10,834.00	8,449.80	77.99%
PROFESSIONAL FEES	0.72	0.00	(0.72)	0.00%

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Thru:	Apr 2019	Budget	Variance	
	Apr 2019	Apr 2019		
MANAGEMENT FEES	751,986.04	719,626.00	(32,360.04)	-4.50%
AFFILIATION FEE - INC.	55,423.05	54,724.00	(699.05)	-1.28%
STATE ADMINISTRATIVE FEES	167,415.30	164,171.00	(3,244.30)	-1.98%
TOTAL CONTRACTED SERVICES	1,161,546.30	1,155,065.00	(6,481.30)	-0.56%
OTHER EXPENSES				
BACKGROUND/DRUG TEST	3,663.00	1,600.00	(2,063.00)	-128.94%
ADVERTISING/MARKETING	398.45	0.00	(398.45)	0.00%
WEB SITE EXPENDITURES	6,180.38	5,000.00	(1,180.38)	-23.61%
DUES AND FEES	17,507.84	5,834.00	(11,673.84)	-200.10%
INTEREST EXPENSE	1,115,411.20	1,720,330.00	604,918.80	35.16%
BANK FEES	50.00	0.00	(50.00)	0.00%
ATHLETICS	27,465.76	30,000.00	2,534.24	8.45%
TOTAL OTHER EXPENSES	1,170,676.63	1,762,764.00	592,087.37	33.59%
FACILITY MAINTENANCE				
IT REPAIRS AND MAINTENANCE	3,837.04	0.00	(3,837.04)	0.00%
JANITORAL MONTHLY FEES	170,133.00	166,668.00	(3,465.00)	-2.08%
JANITORAL ADDITIONAL SERVICES	509.50	0.00	(509.50)	0.00%
REPAIRS AND MAINTENANCE	83,517.30	41,834.00	(41,683.30)	-99.64%
AC REPAIRS AND MAINTENANCE	1,476.00	28,334.00	26,858.00	94.79%
LAWN CARE	9,600.00	14,168.00	4,568.00	32.24%
SUMMER MAINTENANCE	20,185.45	18,750.00	(1,435.45)	-7.66%
CUSTODIAL SUPPLIES	20,305.08	23,989.00	3,683.92	15.36%
TOTAL FACILITY MAINTENANCE	309,563.37	293,743.00	(15,820.37)	-5.39%
FACILITIES OPERATIONS				
PROPERTY INSURANCE	56,351.99	18,626.00	(37,725.99)	-202.54%
LIABILITY INSURANCE	0.00	18,626.00	18,626.00	100.00%

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Thru:	Year-To-Date		Variance	
	Actual Apr 2019	Budget Apr 2019		
	4,054.57	0.00	(4,054.57)	0.00%
OTHER INSURANCES				
SITE IMPROVEMENTS	389.90	0.00	(389.90)	0.00%
	<hr/>	<hr/>	<hr/>	
TOTAL FACILITIES OPERATIONS	60,796.46	37,252.00	(23,544.46)	-63.20%
UTILITIES AND SERVICES				
WATER	22,282.87	24,168.00	1,885.13	7.80%
SEWER	23,482.30	24,168.00	685.70	2.84%
GARBAGE/DISPOSAL/TRASH	38,119.28	48,334.00	10,214.72	21.13%
ALARM SERVICES	2,200.00	9,013.00	6,813.00	75.59%
FIRE SERVICES	5,747.95	9,013.00	3,265.05	36.23%
TELEPHONE	6,469.09	14,834.00	8,364.91	56.39%
INTERNET	17,162.42	14,834.00	(2,328.42)	-15.70%
ELECTRICITY	135,104.49	145,000.00	9,895.51	6.82%
	<hr/>	<hr/>	<hr/>	
TOTAL UTILITIES AND SERVICES	250,568.40	289,364.00	38,795.60	13.41%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	341,740.00	320,834.00	(20,906.00)	-6.52%
AMORTIZATION OF ISSUANCE COST	2,500.00	0.00	(2,500.00)	0.00%
	<hr/>	<hr/>	<hr/>	
TOTAL ADJUSTING ENTRIES	344,240.00	320,834.00	(23,406.00)	-7.30%
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TOTAL EXPENSES	11,305,872.88	11,176,656.00	(129,216.88)	-1.16%
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NET INCOME	617,559.46	127,044.00	490,515.46	386.10%

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	Actual	Budget	
Thru:	Apr 2019	Apr 2019	Variance

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	Actual	Year-To-Date	
Thru:	Apr 2019	Budget	Variance
	Apr 2019	Apr 2019	

INCOME

TOTAL INCOME	0.00	0.00	0.00
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EXPENSES

SALARIES

TOTAL SALARIES	0.00	0.00	0.00
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BENEFITS

TOTAL BENEFITS	0.00	0.00	0.00
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TUITION REIMBURSEMENT

TOTAL TUITION REIMBURSEMENT	0.00	0.00	0.00
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TOTAL SALARIES AND BENEFITS	0.00	0.00	0.00
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SPECIAL EDUCATION

TOTAL SPECIAL EDUCATION	0.00	0.00	0.00
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FOOD SERVICES

TOTAL FOOD SERVICES	0.00	0.00	0.00
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INSTRUCTIONAL SUPPLIES

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	Actual	Year-To-Date		
Thru:	Apr 2019	Budget	Apr 2019	Variance
TOTAL INSTRUCTIONAL SUPPLIES	0.00	0.00	0.00	
TRAINING & DEVELOPMENT / TRAVEL				
TRAVEL TEACHERS	123.06	0.00	(123.06)	0.00%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	123.06	0.00	(123.06)	
CONTRACTED SERVICES				
MANAGEMENT FEES	4,427.39	0.00	(4,427.39)	0.00%
AFFILIATION FEE - INC.	(736.37)	0.00	736.37	0.00%
TOTAL CONTRACTED SERVICES	3,691.02	0.00	(3,691.02)	
OTHER EXPENSES				
TOTAL OTHER EXPENSES	0.00	0.00	0.00	
FACILITY MAINTENANCE				
REPAIRS AND MAINTENANCE	783.75	0.00	(783.75)	0.00%
TOTAL FACILITY MAINTENANCE	783.75	0.00	(783.75)	
FACILITIES OPERATIONS				
TOTAL FACILITIES OPERATIONS	0.00	0.00	0.00	
UTILITIES AND SERVICES				
TOTAL UTILITIES AND SERVICES	0.00	0.00	0.00	
ADJUSTING ENTRIES				

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	Year-To-Date		
	Actual	Budget	
Thru:	Apr 2019	Apr 2019	Variance
TOTAL ADJUSTING ENTRIES	0.00	0.00	0.00
TOTAL EXPENSES	4,597.83	0.00	(4,597.83)
NET INCOME	(4,597.83)	0.00	(4,597.83)

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Thru:	Year-To-Date		Variance	
	Actual Apr 2019	Budget Apr 2019		
INCOME				
DSA REVENUE	5,355,025.62	5,185,187.00	169,838.62	3.28%
SPED DISCRETIONARY UNIT	274,257.79	312,767.00	(38,509.21)	-12.31%
SPED PART B FUNDING	51,720.31	109,713.00	(57,992.69)	-52.86%
TOTAL INCOME	5,681,003.72	5,607,667.00	73,336.72	1.31%
EXPENSES				
SALARIES				
SALARIES TEACHERS	1,481,958.80	1,637,260.00	155,301.20	9.49%
SALARIES OF LONG TERM SUBS	334,417.81	17,250.00	(317,167.81)	-1838.65%
CONTRACTED SUBSTITUTE SERVICE	45,643.70	40,250.00	(5,393.70)	-13.40%
BONUSES TEACHERS	48,797.53	0.00	(48,797.53)	0.00%
BONUSES LONG TERM SUBS	3,861.04	0.00	(3,861.04)	0.00%
BONUSES SPED TEACHERS	2,453.68	0.00	(2,453.68)	0.00%
SALARIES OF SUPPORT STAFF	221,092.04	147,000.00	(74,092.04)	-50.40%
BONUSES SUPPORT STAFF	4,293.16	0.00	(4,293.16)	0.00%
SALARIES OF GENERAL ADMIN	159,261.23	123,995.00	(35,266.23)	-28.44%
BONUSES GENERAL ADMIN	11,914.20	0.00	(11,914.20)	0.00%
SALARIES OF LICENSED ADMIN	303,082.14	202,002.00	(101,080.14)	-50.04%
BONUSES LICENSED ADMIN	11,757.36	0.00	(11,757.36)	0.00%
SALARIES OF CAMPUS MONITORS	22,432.61	47,199.00	24,766.39	52.47%
BONUSES CAMPUS MONITORS	456.84	0.00	(456.84)	0.00%
TOTAL SALARIES	2,651,422.14	2,214,956.00	(436,466.14)	-19.71%
BENEFITS				
TOTAL BENEFITS	946,130.33	973,231.00	27,100.67	2.78%
TUITION REIMBURSEMENT				

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Thru:	Year-To-Date		Variance	
	Actual Apr 2019	Budget Apr 2019		
	4,169.37	4,168.00	(1.37)	-0.03%
TUITION REIMBURSEMENT TEACHERS				
TOTAL TUITION REIMBURSEMENT	4,169.37	4,168.00	(1.37)	-0.03%
TOTAL SALARIES AND BENEFITS	3,601,721.84	3,192,355.00	(409,366.84)	-12.82%
SPECIAL EDUCATION				
SPED TEACHER SALARIES	39,509.61	125,771.00	86,261.39	68.59%
SALARIES OF SUPPORT STAFF SPED	1,316.09	0.00	(1,316.09)	0.00%
BONUSES SPED TEACHERS	2,453.68	0.00	(2,453.68)	0.00%
PERS SPED TEACHERS	10,204.52	35,217.00	25,012.48	71.02%
PERS SUPPORT STAFF SPED	625.78	0.00	(625.78)	0.00%
MEDICARE SPED TEACHERS	1,144.90	1,824.00	679.10	37.23%
MEDICARE SUPPORT STAFF SPED	35.10	0.00	(35.10)	0.00%
UNEMPLOYMENT SPED TEACHERS	1,206.99	0.00	(1,206.99)	0.00%
SUI SPED	0.00	4,025.00	4,025.00	100.00%
FUTA SPED	0.00	755.00	755.00	100.00%
UNEMPLOYMENT SUPPORT STAFF SPED	39.49	0.00	(39.49)	0.00%
WORKERS COMP SPED TEACHERS	0.00	1,007.00	1,007.00	100.00%
HEALTH BENEFITS SPED TEACHERS	2,755.27	13,420.00	10,664.73	79.47%
SPED CONTRACTED SERVICES	58,813.90	83,334.00	24,520.10	29.42%
TRAVEL SPED TEACHERS	178.00	0.00	(178.00)	0.00%
SPED SUPPLIES	171.32	11,000.00	10,828.68	98.44%
SPED ASSESSMENT AND TESTING MATERIALS	688.15	0.00	(688.15)	0.00%
TEXTBOOKS / CURRICULUM SPED	2,188.36	0.00	(2,188.36)	0.00%
SOFTWARE SPED	203.20	0.00	(203.20)	0.00%
TOTAL SPECIAL EDUCATION	121,534.36	276,353.00	154,818.64	56.02%
FOOD SERVICES				
FOOD SERVICES FEDERAL PROGRAM EXPENSE	0.00	834.00	834.00	100.00%
TOTAL FOOD SERVICES	0.00	834.00	834.00	100.00%
INSTRUCTIONAL SUPPLIES				

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Thru:	Year-To-Date		Variance	
	Actual Apr 2019	Budget Apr 2019		
GENERAL CLASSROOM SUPPLIES	0.00	17,227.00	17,227.00	100.00%
COPIER SUPPLIES	4,937.96	3,190.00	(1,747.96)	-54.79%
ASSESSMENT AND TESTING MATERIALS	0.00	4,307.00	4,307.00	100.00%
CONSUMABLES	0.00	72,000.00	72,000.00	100.00%
CONSUMABLES - TEXTBOOKS	49,310.34	0.00	(49,310.34)	0.00%
CONSUMABLES - SOFTWARE	10,917.00	0.00	(10,917.00)	0.00%
CONSUMABLES - SUPPLIES	5,301.24	0.00	(5,301.24)	0.00%
CONSUMABLES - FURNITURE / EQUIPMENT	804.54	0.00	(804.54)	0.00%
TEXTBOOKS / CURRICULUM	38,329.90	0.00	(38,329.90)	0.00%
SOFTWARE	2,642.64	0.00	(2,642.64)	0.00%
COMPUTER PURCHASES	6,770.51	0.00	(6,770.51)	0.00%
IT SUPPLIES	4,371.07	0.00	(4,371.07)	0.00%
POSTAGE	20.00	1,042.00	1,022.00	98.08%
OFFICE SUPPLIES	1,804.51	10,369.00	8,564.49	82.60%
NURSING SUPPLIES	1,579.97	2,393.00	813.03	33.98%
GEN. ADMIN - FURNITURE AND EQUIPMENT PURCH	69.69	0.00	(69.69)	0.00%
TOTAL INSTRUCTIONAL SUPPLIES	126,859.37	110,528.00	(16,331.37)	-14.78%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	32,589.33	26,030.00	(6,559.33)	-25.20%
AFFILIATION FEE - BATTLE OF THE BOOKS	1,712.68	1,250.00	(462.68)	-37.01%
TRAINING & DEVELOPMENT	1,148.14	0.00	(1,148.14)	0.00%
TRAVEL SPED TEACHERS	178.00	0.00	(178.00)	0.00%
TRAVEL LICENSED ADMIN	0.00	2,918.00	2,918.00	100.00%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	35,628.15	30,198.00	(5,430.15)	-17.98%
CONTRACTED SERVICES				
COPIER FEES MONTHLY	46,183.17	50,000.00	3,816.83	7.63%
PAYROLL SERVICE FEES	3,239.40	0.00	(3,239.40)	0.00%
IT SERVICES MONTHLY	36,448.45	33,496.00	(2,952.45)	-8.81%
IT SET UP FEES	0.00	5,000.00	5,000.00	100.00%
INFINITE CAMPUS	0.00	1,668.00	1,668.00	100.00%
AUDIT AND TAX SERVICES	7,297.56	9,897.00	2,599.44	26.26%
LEGAL FEES	137.20	5,418.00	5,280.80	97.47%

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Thru:	Year-To-Date		Variance	
	Actual Apr 2019	Budget Apr 2019		
	24,772.98	0.00	(24,772.98)	0.00%
PROFESSIONAL FEES				
MANAGEMENT FEES	362,259.28	358,876.00	(3,383.28)	-0.94%
AFFILIATION FEE - INC.	33,425.14	27,280.00	(6,145.14)	-22.53%
STATE ADMINISTRATIVE FEES	80,279.04	81,872.00	1,592.96	1.95%
TOTAL CONTRACTED SERVICES	594,042.22	573,507.00	(20,535.22)	-3.58%
OTHER EXPENSES				
BACKGROUND/DRUG TEST	464.00	500.00	36.00	7.20%
ADVERTISING/MARKETING	538.22	0.00	(538.22)	0.00%
PRINTING AND BINDING EXPENSES	207.61	0.00	(207.61)	0.00%
WEB SITE EXPENDITURES	87.52	2,500.00	2,412.48	96.50%
DUES AND FEES	17,207.29	2,918.00	(14,289.29)	-489.69%
INTEREST EXPENSE	58,238.69	0.00	(58,238.69)	0.00%
BANK FEES	50.00	0.00	(50.00)	0.00%
ATHLETICS	100.00	834.00	734.00	88.01%
TOTAL OTHER EXPENSES	76,893.33	6,752.00	(70,141.33)	-1038.82%
FACILITY MAINTENANCE				
IT REPAIRS AND MAINTENANCE	146.03	0.00	(146.03)	0.00%
JANITORAL MONTHLY FEES	61,682.55	58,334.00	(3,348.55)	-5.74%
JANITORAL ADDITIONAL SERVICES	960.00	0.00	(960.00)	0.00%
REPAIRS AND MAINTENANCE	17,819.60	22,084.00	4,264.40	19.31%
AC REPAIRS AND MAINTENANCE	189.65	11,668.00	11,478.35	98.37%
LAWN CARE	7,140.00	6,710.00	(430.00)	-6.41%
SUMMER MAINTENANCE	4,449.09	8,334.00	3,884.91	46.62%
CUSTODIAL SUPPLIES	14,029.42	11,963.00	(2,066.42)	-17.27%
TOTAL FACILITY MAINTENANCE	106,416.34	119,093.00	12,676.66	10.64%
FACILITIES OPERATIONS				
PROPERTY INSURANCE	26,967.92	19,188.00	(7,779.92)	-40.55%
LIABILITY INSURANCE	0.00	7,928.00	7,928.00	100.00%

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	Apr 2019	Apr 2019		
OTHER INSURANCES	1,957.38	0.00	(1,957.38)	0.00%
RENT/LEASE PAYMENTS	821,761.74	800,000.00	(21,761.74)	-2.72%
SITE IMPROVEMENTS	1,987.84	0.00	(1,987.84)	0.00%
TOTAL FACILITIES OPERATIONS	852,674.88	827,116.00	(25,558.88)	-3.09%
UTILITIES AND SERVICES				
WATER	24,670.41	10,000.00	(14,670.41)	-146.70%
SEWER	18,242.88	10,000.00	(8,242.88)	-82.43%
GARBAGE/DISPOSAL/TRASH	11,158.68	20,000.00	8,841.32	44.21%
ALARM SERVICES	1,045.00	3,005.00	1,960.00	65.22%
FIRE SERVICES	1,852.00	3,005.00	1,153.00	38.37%
TELEPHONE	8,282.27	6,918.00	(1,364.27)	-19.72%
INTERNET	9,244.78	6,918.00	(2,326.78)	-33.63%
ELECTRICITY	49,388.39	60,000.00	10,611.61	17.69%
TOTAL UTILITIES AND SERVICES	123,884.41	119,846.00	(4,038.41)	-3.37%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	187,500.00	187,500.00	0.00	0.00%
AMORTIZATION OF ISSUANCE COST	548,498.87	0.00	(548,498.87)	0.00%
TOTAL ADJUSTING ENTRIES	735,998.87	187,500.00	(548,498.87)	-292.53%
TOTAL EXPENSES	6,375,653.77	5,444,082.00	(931,571.77)	-17.11%
NET INCOME	(694,650.05)	163,585.00	(858,235.05)	-524.64%

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YTD Comparative Income Statement
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	Actual	Budget	
Thru:	Apr 2019	Apr 2019	Variance

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YTD Comparative Income Statement
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	Actual	Year-To-Date		
Thru:	Apr 2019	Budget	Apr 2019	Variance
INCOME				
SPED PART B FUNDING	168,848.78	0.00	168,848.78	0.00%
CONTRIBUTIONS AND DONATIONS FROM PRIVATE	(419.49)	0.00	(419.49)	0.00%
TOTAL INCOME	168,429.29	0.00	168,429.29	
EXPENSES				
SALARIES				
SALARIES TEACHERS	42,412.20	50,000.00	7,587.80	15.18%
SALARIES OF LONG TERM SUBS	270.00	0.00	(270.00)	0.00%
BONUSES TEACHERS	1,000.00	0.00	(1,000.00)	0.00%
SALARIES OF SUPPORT STAFF	(4,095.13)	0.00	4,095.13	0.00%
SALARIES OF GENERAL ADMIN	96,928.33	42,918.00	(54,010.33)	-125.85%
BONUSES GENERAL ADMIN	1,226.84	0.00	(1,226.84)	0.00%
SALARIES OF LICENSED ADMIN	172,089.46	171,152.00	(937.46)	-0.55%
BONUSES LICENSED ADMIN	253.68	0.00	(253.68)	0.00%
TOTAL SALARIES	310,085.38	264,070.00	(46,015.38)	-17.43%
BENEFITS				
TOTAL BENEFITS	110,544.95	118,180.00	7,635.05	6.46%
TUITION REIMBURSEMENT				
TOTAL TUITION REIMBURSEMENT	0.00	0.00	0.00	
TOTAL SALARIES AND BENEFITS	420,630.33	382,250.00	(38,380.33)	-10.04%
SPECIAL EDUCATION				

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Thru:	Year-To-Date		Variance	
	Actual Apr 2019	Budget Apr 2019		
	62.79	0.00	(62.79)	0.00%
SPED SUPPLIES				
TOTAL SPECIAL EDUCATION	62.79	0.00	(62.79)	
FOOD SERVICES				
FOOD SERVICES FEDERAL PROGRAM EXPENSE	1,000.02	20,834.00	19,833.98	95.20%
TOTAL FOOD SERVICES	1,000.02	20,834.00	19,833.98	95.20%
INSTRUCTIONAL SUPPLIES				
CONSUMABLES	3,641.69	145,453.00	141,811.31	97.50%
TEXTBOOKS / CURRICULUM	296.32	0.00	(296.32)	0.00%
COMPUTER PURCHASES	1,210.00	0.00	(1,210.00)	0.00%
POSTAGE	1,207.78	0.00	(1,207.78)	0.00%
OFFICE SUPPLIES	1,099.85	5,418.00	4,318.15	79.70%
GEN. ADMIN - FURNITURE AND EQUIPMENT PURCH	12,025.34	0.00	(12,025.34)	0.00%
TOTAL INSTRUCTIONAL SUPPLIES	19,480.98	150,871.00	131,390.02	87.09%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	1,967.46	0.00	(1,967.46)	0.00%
AFFILIATION FEE - BATTLE OF THE BOOKS	1,422.14	0.00	(1,422.14)	0.00%
TRAINING & DEVELOPMENT	13,130.87	0.00	(13,130.87)	0.00%
TRAVEL TEACHERS	922.06	0.00	(922.06)	0.00%
TRAVEL LICENSED ADMIN	26,354.19	18,750.00	(7,604.19)	-40.56%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	43,796.72	18,750.00	(25,046.72)	-133.58%
CONTRACTED SERVICES				
COPIER FEES MONTHLY	1,114.75	0.00	(1,114.75)	0.00%
COPIER FEES OVERAGE	21.87	0.00	(21.87)	0.00%
PAYROLL SERVICE FEES	1,850.00	0.00	(1,850.00)	0.00%

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Thru:	Year-To-Date		Variance		
	Actual Apr 2019	Budget Apr 2019			
	IT SET UP FEES	50.00	0.00	(50.00)	0.00%
	PROFESSIONAL FEES	20,262.16	0.00	(20,262.16)	0.00%
	AFFILIATION FEE - INC.	871.92	0.00	(871.92)	0.00%
	TOTAL CONTRACTED SERVICES	24,170.70	0.00	(24,170.70)	
	OTHER EXPENSES				
	ADVERTISING/MARKETING	658.80	0.00	(658.80)	0.00%
	DUES AND FEES	11,968.46	834.00	(11,134.46)	-1335.07%
	BANK FEES	24.40	0.00	(24.40)	0.00%
	TOTAL OTHER EXPENSES	12,651.66	834.00	(11,817.66)	-1416.99%
	FACILITY MAINTENANCE				
	REPAIRS AND MAINTENANCE	0.00	521.00	521.00	100.00%
	TOTAL FACILITY MAINTENANCE	0.00	521.00	521.00	100.00%
	FACILITIES OPERATIONS				
	OTHER INSURANCES	0.00	521.00	521.00	100.00%
	EQUIPMENT RENTALS	2,188.35	0.00	(2,188.35)	0.00%
	TOTAL FACILITIES OPERATIONS	2,188.35	521.00	(1,667.35)	-320.03%
	UTILITIES AND SERVICES				
	TELEPHONE	891.43	0.00	(891.43)	0.00%
	TOTAL UTILITIES AND SERVICES	891.43	0.00	(891.43)	
	ADJUSTING ENTRIES				
	FUNDRAISING EXPENSES	(3,000.00)	0.00	3,000.00	0.00%
	TOTAL ADJUSTING ENTRIES	(3,000.00)	0.00	3,000.00	

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	Actual	Budget		
Thru:	Apr 2019	Apr 2019	Variance	
TOTAL EXPENSES	521,872.98	574,581.00	52,708.02	9.17%
NET INCOME	(353,443.69)	(574,581.00)	221,137.31	38.49%

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YTD Comparative Income Statement
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	Actual	Year-To-Date		
Thru:	Apr 2019	Budget	Apr 2019	Variance
INCOME				
DSA REVENUE	4,794,443.69	4,632,533.00	161,910.69	3.50%
SPED DISCRETIONARY UNIT	233,122.19	16,668.00	216,454.19	1298.62%
SPED PART B FUNDING	41,376.26	0.00	41,376.26	0.00%
TOTAL INCOME	5,068,942.14	4,649,201.00	419,741.14	9.03%
EXPENSES				
SALARIES				
SALARIES TEACHERS	1,275,343.18	1,435,000.00	159,656.82	11.13%
SALARIES OF LONG TERM SUBS	163,260.43	0.00	(163,260.43)	0.00%
CONTRACTED SUBSTITUTE SERVICE	127,057.00	51,876.00	(75,181.00)	-144.92%
BONUSES TEACHERS	18,777.32	0.00	(18,777.32)	0.00%
BONUSES LONG TERM SUBS	2,280.54	0.00	(2,280.54)	0.00%
SALARIES OF SUPPORT STAFF	165,658.11	100,800.00	(64,858.11)	-64.34%
BONUSES SUPPORT STAFF	5,367.08	0.00	(5,367.08)	0.00%
SALARIES OF GENERAL ADMIN	62,165.69	100,434.00	38,268.31	38.10%
BONUSES GENERAL ADMIN	1,683.68	0.00	(1,683.68)	0.00%
SALARIES OF LICENSED ADMIN	189,018.40	204,929.00	15,910.60	7.76%
BONUSES LICENSED ADMIN	6,430.52	0.00	(6,430.52)	0.00%
SALARIES OF CAMPUS MONITORS	0.00	38,400.00	38,400.00	100.00%
TOTAL SALARIES	2,017,041.95	1,931,439.00	(85,602.95)	-4.43%
BENEFITS				
TOTAL BENEFITS	685,744.79	841,156.00	155,411.21	18.48%
TUITION REIMBURSEMENT				
TUITION REIMBURSEMENT TEACHERS	3,600.00	4,168.00	568.00	13.63%
TUITION REIMBURSEMENT LICENSED ADMIN	1,800.00	0.00	(1,800.00)	0.00%

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	Actual	Year-To-Date		
Thru:	Apr 2019	Budget	Apr 2019	Variance
TOTAL TUITION REIMBURSEMENT	5,400.00	4,168.00	(1,232.00)	-29.56%
TOTAL SALARIES AND BENEFITS	2,708,186.74	2,776,763.00	68,576.26	2.47%
SPECIAL EDUCATION				
SPED TEACHER SALARIES	20,561.94	124,460.00	103,898.06	83.48%
PERS SPED TEACHERS	5,477.06	34,850.00	29,372.94	84.28%
MEDICARE SPED TEACHERS	268.05	1,805.00	1,536.95	85.15%
UNEMPLOYMENT SPED TEACHERS	616.63	0.00	(616.63)	0.00%
SUI SPED	0.00	3,983.00	3,983.00	100.00%
FUTA SPED	0.00	748.00	748.00	100.00%
WORKERS COMP SPED TEACHERS	0.00	996.00	996.00	100.00%
HEALTH BENEFITS SPED TEACHERS	12.84	13,283.00	13,270.16	99.90%
SPED CONTRACTED SERVICES	121,853.74	91,668.00	(30,185.74)	-32.93%
SPED SUPPLIES	346.31	7,000.00	6,653.69	95.05%
SPED ASSESSMENT AND TESTING MATERIALS	4,483.21	0.00	(4,483.21)	0.00%
CONSUMABLES SPED	67.93	0.00	(67.93)	0.00%
TOTAL SPECIAL EDUCATION	153,687.71	278,793.00	125,105.29	44.87%
FOOD SERVICES				
FOOD SERVICES FEDERAL PROGRAM EXPENSE	0.00	834.00	834.00	100.00%
FOOD SERVICES PRIVATE PROGRAM EXPENSE	309.83	0.00	(309.83)	0.00%
TOTAL FOOD SERVICES	309.83	834.00	524.17	62.85%
INSTRUCTIONAL SUPPLIES				
GENERAL CLASSROOM SUPPLIES	8,731.57	14,250.00	5,518.43	38.73%
COPIER SUPPLIES	7,420.84	2,850.00	(4,570.84)	-160.38%
ASSESSMENT AND TESTING MATERIALS	2,168.65	3,563.00	1,394.35	39.13%
INSTRUCTIONAL - FURNITURE AND EQUIPMENT PU	1,062.82	0.00	(1,062.82)	0.00%
CONSUMABLES	(2,638.80)	0.00	2,638.80	0.00%
CONSUMABLES - TEXTBOOKS	2,743.75	0.00	(2,743.75)	0.00%
CONSUMABLES - SOFTWARE	99.95	0.00	(99.95)	0.00%

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Thru:	Year-To-Date		Variance	
	Actual Apr 2019	Budget Apr 2019		
	13,695.31	0.00	(13,695.31)	0.00%
CONSUMABLES - COMPUTERS	2,082.10	0.00	(2,082.10)	0.00%
CONSUMABLES - SUPPLIES	1,665.14	0.00	(1,665.14)	0.00%
CONSUMABLES - FURNITURE / EQUIPMENT	4,470.91	0.00	(4,470.91)	0.00%
TEXTBOOKS / CURRICULUM	1,548.00	0.00	(1,548.00)	0.00%
SOFTWARE	1,957.02	0.00	(1,957.02)	0.00%
COMPUTER PURCHASES	4,995.83	0.00	(4,995.83)	0.00%
IT SUPPLIES	750.64	1,250.00	499.36	39.95%
POSTAGE	5,085.25	8,550.00	3,464.75	40.52%
OFFICE SUPPLIES	2,918.87	1,782.00	(1,136.87)	-63.80%
NURSING SUPPLIES	1,709.23	0.00	(1,709.23)	0.00%
GEN. ADMIN - FURNITURE AND EQUIPMENT PURCH				
TOTAL INSTRUCTIONAL SUPPLIES	60,467.08	32,245.00	(28,222.08)	-87.52%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	304.64	23,132.00	22,827.36	98.68%
AFFILIATION FEE - BATTLE OF THE BOOKS	813.48	1,250.00	436.52	34.92%
TRAINING & DEVELOPMENT	12,010.95	0.00	(12,010.95)	0.00%
TRAVEL TEACHERS	13,159.37	0.00	(13,159.37)	0.00%
TRAVEL LICENSED ADMIN	3,345.30	2,084.00	(1,261.30)	-60.52%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	29,633.74	26,466.00	(3,167.74)	-11.97%
CONTRACTED SERVICES				
COPIER FEES MONTHLY	14,384.70	50,000.00	35,615.30	71.23%
PAYROLL SERVICE FEES	1,686.80	0.00	(1,686.80)	0.00%
IT SERVICES MONTHLY	32,610.78	29,926.00	(2,684.78)	-8.97%
IT SET UP FEES	300.00	12,500.00	12,200.00	97.60%
INFINITE CAMPUS	0.00	1,668.00	1,668.00	100.00%
AUDIT AND TAX SERVICES	6,561.10	9,897.00	3,335.90	33.71%
LEGAL FEES	0.00	5,418.00	5,418.00	100.00%
PROFESSIONAL FEES	0.71	0.00	(0.71)	0.00%

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Thru:	Year-To-Date		Variance	
	Actual Apr 2019	Budget Apr 2019		
	264,837.30	320,626.00	55,788.70	17.40%
MANAGEMENT FEES				
AFFILIATION FEE - INC.	24,023.36	24,382.00	358.64	1.47%
STATE ADMINISTRATIVE FEES	71,916.66	73,146.00	1,229.34	1.68%
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TOTAL CONTRACTED SERVICES	416,321.41	527,563.00	111,241.59	21.09%
OTHER EXPENSES				
BACKGROUND/DRUG TEST	986.00	1,000.00	14.00	1.40%
ADVERTISING/MARKETING	271.73	0.00	(271.73)	0.00%
PRINTING AND BINDING EXPENSES	581.53	0.00	(581.53)	0.00%
WEB SITE EXPENDITURES	3,616.10	2,500.00	(1,116.10)	-44.64%
DUES AND FEES	4,290.99	25,418.00	21,127.01	83.12%
INTEREST EXPENSE	56,500.28	0.00	(56,500.28)	0.00%
BANK FEES	50.00	0.00	(50.00)	0.00%
ATHLETICS	503.63	834.00	330.37	39.61%
	<hr/>	<hr/>	<hr/>	
TOTAL OTHER EXPENSES	66,800.26	29,752.00	(37,048.26)	-124.52%
FACILITY MAINTENANCE				
IT REPAIRS AND MAINTENANCE	3,225.11	0.00	(3,225.11)	0.00%
JANITORAL MONTHLY FEES	65,337.39	58,484.00	(6,853.39)	-11.72%
JANITORAL ADDITIONAL SERVICES	69.95	0.00	(69.95)	0.00%
REPAIRS AND MAINTENANCE	9,951.94	11,250.00	1,298.06	11.54%
AC REPAIRS AND MAINTENANCE	0.00	14,376.00	14,376.00	100.00%
LAWN CARE	4,375.00	5,834.00	1,459.00	25.01%
SUMMER MAINTENANCE	0.00	6,250.00	6,250.00	100.00%
CUSTODIAL SUPPLIES	15,276.76	10,689.00	(4,587.76)	-42.92%
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TOTAL FACILITY MAINTENANCE	98,236.15	106,883.00	8,646.85	8.09%
FACILITIES OPERATIONS				
PROPERTY INSURANCE	20,104.11	8,439.00	(11,665.11)	-138.23%
LIABILITY INSURANCE	0.00	8,439.00	8,439.00	100.00%

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Thru:	Apr 2019	Budget	Apr 2019	Variance
RENT/LEASE PAYMENTS	482,612.03	486,110.00	3,497.97	0.72%
TOTAL FACILITIES OPERATIONS	502,716.14	502,988.00	271.86	0.05%
UTILITIES AND SERVICES				
WATER	13,304.70	9,168.00	(4,136.70)	-45.12%
SEWER	17,796.19	9,168.00	(8,628.19)	-94.11%
GARBAGE/DISPOSAL/TRASH	13,855.91	18,334.00	4,478.09	24.43%
ALARM SERVICES	340.00	3,005.00	2,665.00	88.69%
FIRE SERVICES	1,795.00	3,005.00	1,210.00	40.27%
TELEPHONE	2,869.32	6,918.00	4,048.68	58.52%
INTERNET	6,956.52	6,918.00	(38.52)	-0.56%
ELECTRICITY	56,819.88	55,000.00	(1,819.88)	-3.31%
TOTAL UTILITIES AND SERVICES	113,737.52	111,516.00	(2,221.52)	-1.99%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	191,740.00	191,668.00	(72.00)	-0.04%
TOTAL ADJUSTING ENTRIES	191,740.00	191,668.00	(72.00)	-0.04%
TOTAL EXPENSES	4,341,836.58	4,585,471.00	243,634.42	5.31%
NET INCOME	727,105.56	63,730.00	663,375.56	1040.92%

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INCOME

DSA REVENUE	4,738,694.35	4,535,007.00	203,687.35	4.49%
SPED DISCRETIONARY UNIT	239,062.30	16,668.00	222,394.30	1334.26%
SPED PART B FUNDING	46,548.29	0.00	46,548.29	0.00%
TOTAL INCOME	5,024,304.94	4,551,675.00	472,629.94	10.38%

EXPENSES

SALARIES

SALARIES TEACHERS	1,167,306.43	1,413,334.00	246,027.57	17.41%
SALARIES OF LONG TERM SUBS	91,707.00	0.00	(91,707.00)	0.00%
CONTRACTED SUBSTITUTE SERVICE	29,225.00	51,250.00	22,025.00	42.98%
BONUSES TEACHERS	31,593.12	0.00	(31,593.12)	0.00%
BONUSES LONG TERM SUBS	1,607.36	0.00	(1,607.36)	0.00%
BONUSES SPED TEACHERS	3,257.36	0.00	(3,257.36)	0.00%
BONUSES SUPPORT STAFF SPED	262.19	0.00	(262.19)	0.00%
SALARIES OF SUPPORT STAFF	188,622.32	100,800.00	(87,822.32)	-87.13%
BONUSES SUPPORT STAFF	4,618.92	0.00	(4,618.92)	0.00%
SALARIES OF GENERAL ADMIN	45,109.63	97,900.00	52,790.37	53.92%
BONUSES GENERAL ADMIN	1,226.84	0.00	(1,226.84)	0.00%
SALARIES OF LICENSED ADMIN	149,885.22	150,032.00	146.78	0.10%
BONUSES LICENSED ADMIN	7,784.20	0.00	(7,784.20)	0.00%
SALARIES OF CAMPUS MONITORS	0.00	38,400.00	38,400.00	100.00%
TOTAL SALARIES	1,722,205.59	1,851,716.00	129,510.41	6.99%

BENEFITS

TOTAL BENEFITS	644,827.70	805,759.00	160,931.30	19.97%
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TUITION REIMBURSEMENT

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Thru:	Year-To-Date		Variance	
	Actual Apr 2019	Budget Apr 2019		
	900.00	4,168.00	3,268.00	78.41%
TUITION REIMBURSEMENT TEACHERS				
TOTAL TUITION REIMBURSEMENT	900.00	4,168.00	3,268.00	78.41%
TOTAL SALARIES AND BENEFITS	2,367,933.29	2,661,643.00	293,709.71	11.03%
SPECIAL EDUCATION				
SPED TEACHER SALARIES	75,701.44	124,460.00	48,758.56	39.18%
SALARIES OF SUPPORT STAFF SPED	14,727.25	0.00	(14,727.25)	0.00%
BONUSES SPED TEACHERS	3,257.36	0.00	(3,257.36)	0.00%
BONUSES SUPPORT STAFF SPED	262.19	0.00	(262.19)	0.00%
FICA SUPPORT STAFF SPED	295.19	0.00	(295.19)	0.00%
PERS SPED TEACHERS	19,686.47	34,850.00	15,163.53	43.51%
PERS SUPPORT STAFF SPED	2,135.46	0.00	(2,135.46)	0.00%
MEDICARE SPED TEACHERS	1,568.94	1,805.00	236.06	13.08%
MEDICARE SUPPORT STAFF SPED	222.51	0.00	(222.51)	0.00%
UNEMPLOYMENT SPED TEACHERS	2,186.84	0.00	(2,186.84)	0.00%
SUI SPED	0.00	3,983.00	3,983.00	100.00%
FUTA SPED	0.00	748.00	748.00	100.00%
UNEMPLOYMENT SUPPORT STAFF SPED	449.69	0.00	(449.69)	0.00%
WORKERS COMP SPED TEACHERS	0.00	996.00	996.00	100.00%
HEALTH BENEFITS SPED TEACHERS	8,605.69	13,281.00	4,675.31	35.20%
HEALTH BENEFITS SUPPORT STAFF SPED	19.95	0.00	(19.95)	0.00%
SPED CONTRACTED SERVICES	123,535.65	79,168.00	(44,367.65)	-56.04%
SPED SUPPLIES	1,856.59	7,000.00	5,143.41	73.48%
SPED ASSESSMENT AND TESTING MATERIALS	5,595.55	0.00	(5,595.55)	0.00%
TOTAL SPECIAL EDUCATION	260,106.77	266,291.00	6,184.23	2.32%
FOOD SERVICES				
FOOD SERVICES FEDERAL PROGRAM EXPENSE	0.00	834.00	834.00	100.00%
TOTAL FOOD SERVICES	0.00	834.00	834.00	100.00%
INSTRUCTIONAL SUPPLIES				

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YTD Comparative Income Statement
Budget VS Actual 18
ACADEMICANV
Somerset Academy of Las Vegas Aliante

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Accrual

Report includes an open period. Entries are not final.

Thru:	Year-To-Date		Variance	
	Actual Apr 2019	Budget Apr 2019		
	5,659.85	15,067.00	9,407.15	62.44%
GENERAL CLASSROOM SUPPLIES				
COPIER SUPPLIES	324.00	2,790.00	2,466.00	88.39%
ASSESSMENT AND TESTING MATERIALS	0.00	3,767.00	3,767.00	100.00%
CONSUMABLES	(23,055.91)	0.00	23,055.91	0.00%
CONSUMABLES - TEXTBOOKS	4,329.56	0.00	(4,329.56)	0.00%
CONSUMABLES - SOFTWARE	2,504.95	0.00	(2,504.95)	0.00%
CONSUMABLES - COMPUTERS	384.05	0.00	(384.05)	0.00%
CONSUMABLES - SUPPLIES	8,886.33	0.00	(8,886.33)	0.00%
TEXTBOOKS / CURRICULUM	216.29	0.00	(216.29)	0.00%
SOFTWARE	2,360.00	0.00	(2,360.00)	0.00%
COMPUTER PURCHASES	(7,524.00)	0.00	7,524.00	0.00%
IT SUPPLIES	4,157.11	0.00	(4,157.11)	0.00%
POSTAGE	25.00	834.00	809.00	97.00%
OFFICE SUPPLIES	11,382.02	9,069.00	(2,313.02)	-25.50%
NURSING SUPPLIES	4,173.93	2,093.00	(2,080.93)	-99.42%
TOTAL INSTRUCTIONAL SUPPLIES	13,823.18	33,620.00	19,796.82	58.88%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	11,615.70	22,620.00	11,004.30	48.65%
AFFILIATION FEE - BATTLE OF THE BOOKS	441.00	1,250.00	809.00	64.72%
TRAINING & DEVELOPMENT	35.66	0.00	(35.66)	0.00%
TRAVEL TEACHERS	471.09	0.00	(471.09)	0.00%
TRAVEL LICENSED ADMIN	0.00	1,668.00	1,668.00	100.00%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	12,563.45	25,538.00	12,974.55	50.80%
CONTRACTED SERVICES				
COPIER FEES MONTHLY	11,802.47	50,000.00	38,197.53	76.40%
PAYROLL SERVICE FEES	(1,299.80)	0.00	1,299.80	0.00%
IT SERVICES MONTHLY	26,499.92	29,296.00	2,796.08	9.54%
IT SET UP FEES	2,300.00	12,500.00	10,200.00	81.60%
INFINITE CAMPUS	0.00	1,668.00	1,668.00	100.00%
AUDIT AND TAX SERVICES	6,494.14	0.00	(6,494.14)	0.00%
LEGAL FEES	37.33	4,168.00	4,130.67	99.10%
PROFESSIONAL FEES	0.71	0.00	(0.71)	0.00%

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YTD Comparative Income Statement
Budget VS Actual 18
ACADEMICANV
Somerset Academy of Las Vegas Aliante

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Accrual

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	Actual	Year-To-Date		
Thru:	Apr 2019	Budget	Apr 2019	Variance
MANAGEMENT FEES	262,134.93	313,876.00	51,741.07	16.48%
AFFILIATION FEE - INC.	23,743.28	23,870.00	126.72	0.53%
STATE ADMINISTRATIVE FEES	71,080.42	71,606.00	525.58	0.73%
TOTAL CONTRACTED SERVICES	402,793.40	506,984.00	104,190.60	20.55%
OTHER EXPENSES				
BACKGROUND/DRUG TEST	700.00	918.00	218.00	23.75%
ADVERTISING/MARKETING	1,655.84	0.00	(1,655.84)	0.00%
PRINTING AND BINDING EXPENSES	269.70	0.00	(269.70)	0.00%
WEB SITE EXPENDITURES	60.30	2,500.00	2,439.70	97.59%
DUES AND FEES	(266.92)	2,084.00	2,350.92	112.81%
INTEREST EXPENSE	55,916.64	0.00	(55,916.64)	0.00%
BANK FEES	50.00	0.00	(50.00)	0.00%
ATHLETICS	0.00	834.00	834.00	100.00%
TOTAL OTHER EXPENSES	58,385.56	6,336.00	(52,049.56)	-821.49%
FACILITY MAINTENANCE				
JANITORAL MONTHLY FEES	67,343.22	60,500.00	(6,843.22)	-11.31%
JANITORAL ADDITIONAL SERVICES	20,220.49	0.00	(20,220.49)	0.00%
REPAIRS AND MAINTENANCE	9,543.97	11,918.00	2,374.03	19.92%
AC REPAIRS AND MAINTENANCE	0.00	10,000.00	10,000.00	100.00%
LAWN CARE	3,375.00	5,834.00	2,459.00	42.15%
SUMMER MAINTENANCE	0.00	5,834.00	5,834.00	100.00%
CUSTODIAL SUPPLIES	1,794.44	10,463.00	8,668.56	82.85%
TOTAL FACILITY MAINTENANCE	102,277.12	104,549.00	2,271.88	2.17%
FACILITIES OPERATIONS				
PROPERTY INSURANCE	19,909.01	6,460.00	(13,449.01)	-208.19%
LIABILITY INSURANCE	0.00	6,460.00	6,460.00	100.00%
RENT/LEASE PAYMENTS	575,601.71	625,000.00	49,398.29	7.90%
TOTAL FACILITIES OPERATIONS	595,510.72	637,920.00	42,409.28	6.65%

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YTD Comparative Income Statement
Budget VS Actual 18
ACADEMICANV
Somerset Academy of Las Vegas Aliante

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Accrual

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	Actual	Year-To-Date		
Thru:	Apr 2019	Budget	Apr 2019	Variance
UTILITIES AND SERVICES				
WATER	9,024.91	9,168.00	143.09	1.56%
SEWER	11,451.49	9,168.00	(2,283.49)	-24.91%
GARBAGE/DISPOSAL/TRASH	9,093.38	18,334.00	9,240.62	50.40%
ALARM SERVICES	1,768.00	3,005.00	1,237.00	41.16%
FIRE SERVICES	450.00	3,005.00	2,555.00	85.02%
TELEPHONE	2,481.27	6,918.00	4,436.73	64.13%
INTERNET	7,438.54	6,918.00	(520.54)	-7.52%
ELECTRICITY	34,779.00	55,000.00	20,221.00	36.77%
TOTAL UTILITIES AND SERVICES	76,486.59	111,516.00	35,029.41	31.41%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	187,500.00	187,500.00	0.00	0.00%
TOTAL ADJUSTING ENTRIES	187,500.00	187,500.00	0.00	
TOTAL EXPENSES	4,077,380.08	4,542,731.00	465,350.92	10.24%
NET INCOME	946,924.86	8,944.00	937,980.86	10487.26%

YTD Comparative Income Statement
Budget VS Actual 19
Somerset Academy of Las Vegas (Consumables)

Accrual

Report includes an open period. Entries are not final.

Thru:	Year-To-Date			
	Actual Apr 2019	Budget Jun 2018	Variance	
Supplies				
GENERAL CLASSROOM SUPPLIES	68,152.46	182,566.00	114,413.54	62.67%
OFFICE SUPPLIES	68,045.15	116,522.00	48,476.85	41.60%
NURSING SUPPLIES	17,769.26	25,553.00	7,783.74	30.46%
COPIER SUPPLIES	40,329.64	34,640.00	(5,689.64)	-16.43%
ASSESSMENT AND TESTING MATERIALS	7,543.22	45,639.00	38,095.78	83.47%
CUSTODIAL SUPPLIES	109,689.51	130,185.00	20,495.49	15.74%
Total Supplies	311,529.24	535,105.00	223,575.76	41.78%
Curriculum / Technology / Furniture / Equipment				
INSTRUCTIONAL - FURNITURE AND EQUIPMENT	1,825.84	0.00	(1,825.84)	0.00%
TEXTBOOKS / CURRICULUM	54,488.69	0.00	(54,488.69)	0.00%
SOFTWARE	51,970.79	0.00	(51,970.79)	0.00%
COMPUTER PURCHASES	34,271.46	0.00	(34,271.46)	0.00%
IT SUPPLIES	30,518.83	0.00	(30,518.83)	0.00%
Total Curriculum / Technology / Furniture / Equipmen	173,075.61	0.00	(173,075.61)	
Consumables				
CONSUMABLES	(21,603.30)	841,168.00	862,771.30	102.57%
CONSUMABLES - TEXTBOOKS	414,473.83	0.00	(414,473.83)	0.00%
CONSUMABLES - SOFTWARE	118,391.32	0.00	(118,391.32)	0.00%
CONSUMABLES - COMPUTERS	17,689.55	0.00	(17,689.55)	0.00%
CONSUMABLES - SUPPLIES	96,730.36	0.00	(96,730.36)	0.00%
CONSUMABLES - FURNITURE / EQUIPMENT	24,285.74	0.00	(24,285.74)	0.00%
CONSUMABLES SPED	154.36	0.00	(154.36)	0.00%
Total Consumables	650,121.86	841,168.00	191,046.14	22.71%
Special Education				
SPED SUPPLIES	14,246.26	106,320.00	92,073.74	86.60%
SPED ASSESSMENT AND TESTING MATERIALS	16,409.19	0.00	(16,409.19)	0.00%
CONSUMABLES SPED	154.36	0.00	(154.36)	0.00%
TEXTBOOKS / CURRICULUM SPED	11,800.27	0.00	(11,800.27)	0.00%
SOFTWARE SPED	2,901.10	0.00	(2,901.10)	0.00%
Total Special Education	45,511.18	106,320.00	60,808.82	57.19%

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 4, 2019 Agenda Item: 6f2 – Approval of the Final Budget for the 2019/2020 School Year Number of Enclosures: 1
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SUBJECT: Final Budget for the 2019/2020 School Year
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<input type="checkbox"/> Action
<input type="checkbox"/> Appointments
<input type="checkbox"/> Approval
<input checked="" type="checkbox"/> Consent Agenda
<input type="checkbox"/> Information
<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Regular Adoption

Presenter (s): Board/Finance Committee
--

Recommendation:

Proposed wording for motion/action:

Consent

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 0 Minutes
--

Background: Approval of the final budget for the 2019/2020 school year. This budget needs to be approved by the Board prior to submission to the State. The Finance Committee reviewed this final budget at their meeting on May 29 th and recommends approval to the Somerset Board.
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Submitted By: Staff

19-20 Final	Skye Canyon	Aliante	Losee	Lone Mtn	Stephanie	NLV	Sky Pointe	ED	Somerset
WFTE Gross Value	\$ 6,963	\$ 6,963	\$ 6,963	\$ 6,963	\$ 6,963	\$ 6,963	\$ 6,963	\$ -	\$ 6,963
Total Students (FTEs)	955	990	2,120	960	985	1,200	2,056	-	9,266
Kinder	100	125	150	100	100	125	125	-	825
1st Grade	100	125	150	100	100	125	125	-	825
2nd Grade	100	125	150	100	100	125	125	-	825
3rd Grade	100	125	150	100	100	125	125	-	825
4th Grade	100	125	150	100	100	125	125	-	825
5th Grade	125	125	150	100	125	125	125	-	875
6th Grade	120	120	150	120	120	150	180	-	960
7th Grade	120	90	210	120	120	150	180	-	990
8th Grade	90	30	210	120	120	150	180	-	900
9th Grade	-	-	210	-	-	-	270	-	480
10th Grade	-	-	200	-	-	-	205	-	405
11th Grade	-	-	150	-	-	-	175	-	325
12th Grade	-	-	90	-	-	-	116	-	206
Total Students (FTEs)	955	990	2,120	960	985	1,200	2,056	-	9,266
Prior Year (October 1) SPED Count	71	72	225	91	116	122	233	-	930
TEACHING STAFF									
Classroom Teachers	37	38	78	36	37	45	74	0	345
SPED Teachers	3	4	9	3	6	6	10	0	41
Art Teacher	1	1	2	1	1	1	2	0	9
Music	1	1	2	1	1	1	2	0	9
PE Teacher	1	1	2	2	1	1	2	0	10
Dance	0	0	0	0	0	0	0	0	0
Technology (STEM)	1	1	2	1	1	1	2	0	9
Theatre	0	0	0	0	0	0	0	0	0
Spanish / Language	1	1	2	1	1	1	2	0	9
Additional Elective Teachers	1	1	2	1	1.5	2	2	0	10.5
Total Teaching Staff	46.00	48.00	99.00	46.00	49.50	58.00	96.00	0.00	442.50
ADMIN & SUPPORT									
Executive Director & Assistant	0	0	0	0	0	0	0	1	1
Principal	1	1	1	1	1	1	1	0	7
Assistant Principal	2	2	4	2	2	2	4	0	18
Lead Teacher(s)	0	0	2	0	0	0	0	0	2
Counselor/ Student Support Advocate	1	1	3	2	2	2	2	0	13
Curriculum Coach	1	1	2	1.5	1	1.5	1	0	9
Office Manager	1	1	2	1	1	1	2	1	10
Registrar	1	1	2	1	1	1	2	0	9
Clinic Aide/ FASA	1	1	2	1	1	1	2	0	9
Receptionist	1	1	2	1	1	1	2	0	9
Teacher Assistants	11	7	13	11	10	13	15	0	80
Campus Monitor/Custodian	1	2	5	2	1	2	5	0	18
Cafeteria Manager	0	0	2	0	1	1	0	0	4
SPED Facilitator	0.5	0.5	1	0.5	1	0.5	1.0	0	5.0
Speech Pathologist	0	0	1.0	0	1	0.5	1.0	0	3.5
School Psychologist	0	0	1	0	0	0	0	0	1.0
School Nurse	0	0	0	1	0	0	0	0	1.0
Gate Teacher	0	0	0	0	0	0	0	0	0.0
Total Admin & Support	21.50	18.50	43.00	25.00	24.00	27.50	38.00	2.00	199.50
Total # Teachers	46.00	48.00	99.00	46.00	49.50	58.00	96.00	0.00	442.50
Total # Admin & Support	21.50	18.50	43.00	25.00	24.00	27.50	38.00	2.00	199.50
Total Staff	67.50	66.50	142.00	71.00	73.50	85.50	134.00	2.00	642.00
Total Salaries & Benefits as % of Expenses	62%	60%	73%	75%	76%	64%	62%	80%	67%
Instruction Salaries as % of Total Salaries	72%	76%	72%	70%	71%	74%	75%	0%	72%
Admin & Support Salaries as % of Total Salaries	28%	24%	27%	30%	28%	26%	25%	87%	27%
Rent as % of Expenses	12.43%	15.06%	0.00%	0.00%	0.00%	15.70%	14.50%	0.00%	15.25%
REVENUE (@ 95%)									
Budget Revenue	6,317,182	6,548,702	14,023,482	6,350,256	6,515,627	7,937,820	13,600,132	-	61,293,200
NSLP	-	-	40,000	-	20,000	20,000	-	-	80,000
Special Ed Funding (Part B)	67,450	68,400	213,750	86,450	110,200	115,900	221,350	-	883,500
SPED Discretionary Unit	234,300	237,600	742,500	300,300	382,800	402,600	768,900	-	3,069,000
Total Revenues	6,618,932	6,854,702	15,019,732	6,737,006	7,028,627	8,476,320	14,590,382	-	65,325,700

EXPENSES									
<i>Personnel Costs</i>	Skye Canyon	Aliante	Losee	Lone Mtn	Stephanie	NLV	Sky Pointe	ED	Somerset
Executive Director	-	-	-	-	-	-	-	148,290	148,290
Principal	98,963	112,239	126,875	95,000	96,425	95,000	128,778	-	753,279
Assistant Principal(s)	150,639	125,860	301,963	138,637	147,175	159,863	309,879	-	1,334,016
Lead Teacher	-	-	121,800	-	-	-	-	-	121,800
Curriculum Coach	55,825	50,750	103,276	75,750	51,511	75,750	56,662	-	469,525
Counselor / Student Support Advocate	50,750	50,750	158,848	97,308	107,199	124,554	105,751	-	695,160
Teachers Salaries	1,838,250	1,881,000	3,915,450	1,850,075	1,957,500	2,340,000	3,913,000	-	17,695,275
SPED Teachers	127,500	170,000	391,545	129,075	270,000	270,000	455,000	-	1,813,120
Office Manager/ Registrar / Banker	82,215	82,215	157,325	83,450	83,448	83,448	194,542	52,273	818,916
Secretary & FASA	40,280	37,240	82,080	31,339	31,339	32,096	130,904	-	385,278
Teacher Assistants (including SPED)	194,040	123,480	234,000	198,000	180,000	234,000	270,000	-	1,433,520
Campus Monitors	23,520	47,040	120,000	57,487	28,846	51,913	127,200	-	456,005
Cafeteria Manager	-	-	-	-	-	-	-	-	-
Unrestricted Salaries	2,661,982	2,680,574	5,713,161	2,756,121	2,953,444	3,466,623	5,691,716	200,563	26,124,184
Restricted Salaries									
SPED Facilitator	35,550	35,550	60,900	30,450	71,050	30,450	70,659	-	334,610
Speech Pathologist	-	-	50,750	-	65,975	32,683	46,192	-	195,600
School Psychologist	-	-	65,975	-	-	-	-	-	65,975
School Nurse	-	-	-	36,236	-	-	-	-	36,236
Cafeteria Manager - NSLP	-	-	34,560	-	18,000	18,000	-	30,000	100,560
On Campus Sub	20,700	-	62,100	20,700	20,700	-	41,400	-	165,600
Total Salaries and Wages	2,718,232	2,716,124	5,987,446	2,843,506	3,129,169	3,547,756	5,849,967	230,563	27,022,764
PERS	801,879	801,257	1,766,297	838,834	923,105	1,046,588	1,725,740	68,016	7,971,715
Insurances/Employment Taxes/Other Benefits	468,895	468,531	1,032,834	490,505	539,782	611,988	1,009,119	39,772	4,661,427
Incentives / Bonuses	-	-	-	-	-	-	-	25,000	25,000
Tuition Reimbursements	5,000	5,000	10,000	-	5,000	5,000	10,000	-	45,000
Subst. Teachers (10 days/Teacher)	55,200	79,200	101,250	55,200	60,975	95,700	117,000	-	564,525
Total Payroll / Benefits and Related	4,049,206	4,070,112	8,897,827	4,233,046	4,658,031	5,307,032	8,711,826	363,350	40,290,431
Operations	Skye Canyon	Aliante	Losee	Lone Mtn	Stephanie	NLV	Sky Pointe	ED	Somerset
Consumables	94,000	97,235	208,670	94,490	96,950	118,105	202,490	35,000	946,940
Zion's FFE Lease - payments	280,000	282,500	363,500	132,500	120,000	85,000	210,000	-	1,473,500
Office Supplies	12,415	12,870	27,560	12,480	12,805	15,600	26,728	6,500	126,958
Classroom Supplies	25,785	26,730	57,240	25,920	26,595	32,400	55,512	-	250,182
Copier Supplies	3,820	3,960	8,480	3,840	3,940	4,800	8,224	-	37,064
Nursing Supplies	2,865	2,970	6,360	2,880	2,955	3,600	6,168	-	27,798
SPED Supplies	8,520	8,640	27,000	8,400	13,920	14,640	27,960	-	109,080
Athletics	1,000	1,000	35,000	1,000	1,000	1,000	45,000	-	85,000
Dues and Fees	5,000	5,000	10,000	5,000	5,000	5,000	10,000	4,000	49,000
Lunch Program	1,000	1,000	2,000	1,000	1,000	1,000	2,000	22,500	31,500
Travel Reimbursement	2,500	2,000	7,000	3,500	3,500	3,500	6,000	22,500	50,500
Special Education Contracted Services	150,000	155,000	175,000	65,000	120,000	145,000	265,000	-	1,075,000
Management Fee	429,750	445,500	954,000	432,000	443,250	540,000	925,200	-	4,169,700
Payroll Services	-	-	-	-	-	-	-	-	-
Education Contracted Services - Data	2,102	2,102	3,153	2,102	2,102	2,102	3,153	-	16,815
Audit/Tax	12,000	12,000	24,000	12,000	12,000	12,000	24,000	-	108,000
Legal Fees	6,500	5,000	13,000	6,500	6,500	6,500	13,000	-	57,000
IT Services - Monthly	40,110	41,580	89,040	40,320	41,370	50,400	86,352	-	389,172
IT Set-up Fees	10,000	10,000	7,500	5,000	4,500	7,500	7,500	-	52,000
Website	3,000	3,000	6,000	3,000	3,000	3,000	6,000	-	27,000
Copier / Printing	60,000	60,000	120,000	60,000	65,000	67,500	110,000	-	542,500
Infinite Campus	2,000	2,000	4,000	2,000	2,000	2,000	4,000	-	18,000
State Administrative Fee (2%)	132,993	137,867	295,231	133,690	137,171	167,112	286,319	-	1,290,383
Affiliation Fee - Inc. (1/2 of 1%)	33,248	34,467	73,808	33,422	34,293	41,778	71,580	-	322,596
Affiliation Fee - Professional Development (1/2 of 1%)	31,748	32,967	70,808	31,922	32,793	40,278	68,580	-	309,096
Affiliation Fee - Battle of the Books	1,500	1,500	3,000	1,500	1,500	1,500	3,000	-	13,500
Phone and Communications (with E-rate discount)	16,600	16,600	35,600	16,600	16,600	16,600	35,600	-	154,200
Postage	1,500	1,000	3,000	1,250	1,250	1,250	3,000	-	12,250
Background and Fingerprinting	1,200	1,100	2,400	600	600	600	1,920	-	8,420
Facility and School Insurances	35,169	35,431	55,869	28,300	25,958	31,624	54,182	-	266,533
Loan payments	-	-	-	-	-	-	-	-	-
Other Purchases / Cell Phones	7,500	4,600	9,492	8,360	6,300	5,880	11,000	-	53,132
Total	1,413,825	1,445,619	2,697,711	1,174,576	1,243,852	1,427,269	2,579,466	90,500	12,072,819

<i>Facilities</i>									
Public Utilities	110,000	110,000	290,000	120,000	110,000	135,000	290,000	-	1,165,000
Fire and Security alarms	7,210	7,210	21,630	7,210	7,210	7,210	20,000	-	77,680
Contracted Janitorial	67,560	85,128	193,148	69,456	67,620	77,808	215,646	-	776,366
Custodial Supplies	14,325	14,850	29,250	14,400	14,775	18,000	30,840	-	136,440
Facility Maintenance	13,500	12,000	47,500	22,500	22,000	22,000	45,000	-	184,500
Summer Maintenance	7,500	7,000	27,000	10,000	12,000	9,500	22,500	-	95,500
Lawn Care	7,000	7,000	14,000	8,050	10,000	10,000	17,000	-	73,050
AC Maintenance & Repair	10,000	10,000	26,000	14,000	16,000	18,000	34,000	-	128,000
Total	237,095	253,188	648,528	265,616	259,605	297,518	674,986	-	2,636,536
Total Expenses	5,700,126	5,768,919	12,244,066	5,673,238	6,161,488	7,031,819	11,966,279	453,850	54,999,786
<i>Scheduled Lease Payment</i>	782,400	1,023,000	-	-	-	524,822	-	-	2,330,222
<i>Scheduled Bond Payment 2015</i>	-	-	-	-	-	784,715	2,029,797	-	2,814,512
<i>Scheduled Bond Payment 2018</i>	-	-	2,341,573	850,000	814,229	-	-	-	4,005,802
<i>Assessments</i>	27,000	-	-	-	-	-	-	-	27,000
Surplus (Revenues-Total Expenses-Lease-Bond)	109,405	62,782	434,093	213,768	52,911	134,964	594,306	(453,850)	1,148,379
	1.7%	0.9%	2.9%	3.2%	0.8%	1.6%	4.1%		1.8%

19-20 Final

Skye Canyon

Aliante

Losee

Lone Mtn

Stephanie

NLV

Sky Pointe

ED

Somerset

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 4, 2019

Agenda Item: 7 – Academic Update and Executive Director Report

- State Public Charter School Authority Audits
- AdvancED Engagement Review Report
- Principal Summative Evaluations
- NSLP Update
- Student Data – Growth Report by Jessica Barr

Number of Enclosures: 1

SUBJECT: Academic Update and Executive Director Report

Action

Appointments

Approval

Consent Agenda

Information

Public Hearing

Regular Adoption

Presenter (s): Executive Director John Barlow

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 12-15 Minutes

Background: Executive Director Barlow will provide an update on academic performance and school happenings.

Submitted By: Staff

1. State Public Charter School Authority Audits:
 - a. North Las Vegas – findings:
 - i. Increase instructional rigor
 - ii. Strengthen operations by establishing and enforcing consistencies across the campus
 - iii. Incorporate stronger Governing Board training
 - iv. Ensure adherence to state statutes
 - b. Sky Pointe – findings:
 - i. Ensure adherence to state statutes
 - ii. Ensure consistencies throughout the school
 - iii. Strengthen instructional strategies relating to questions, objectives and exit tickets

2. AdvancED Engagement Review Report
 - a. This is to the extent to which Somerset school system demonstrated its master of AdvancED Quality Standards for Corporations and the respective System Quality Factors – Team’s findings:
 - i. Caring atmosphere
 - ii. Energy and enthusiasm are systemic
 - iii. High quality organization
 - iv. Focus on doing “whatever it takes” to ensure student development
 - v. Transformative culture present
 - b. Initiate Level
 - i. Increase the use of student technology
 - c. Improve Level
 - i. Strengthen systemic protocols – Who is Somerset
 - d. Impact Level
 - i. Safe and secure environment – witnessed at all Somerset schools visited
 - ii. High expectations – felt and seen everywhere
 - iii. Board and corporate officers – highly qualified, effective, enthusiastic, and productive along with the establishment of policies and procedures that are highly useful
 - iv. Sense of family – systemic sense of family pervasive amongst all stakeholder groups in all schools visited

3. Principal Summative Evaluations
 - a. Completed all seven principal summative evaluations
 - b. Incorporated the following:
 - i. Teacher survey results
 - ii. Parent survey results
 - iii. Teacher retention data
 - iv. Student retention data
 - v. MAP Growth data – although not factored into the overall scoring
 - vi. Campus observations
 - vii. Principal conversations and interviews
 - viii. Response to questions aligned with Stronge & Associates Standards

4. NSLP Update
 - a. Wellness Policy update
 - i. Page 2 - Replace Executive Director with "designated Somerset Administrator". Keeps the language generic regardless of the Board's decision relative to continuing with Executive Director position or not.
 - ii. Page 5 - Aligns to recent USDA update (milk)
 - iii. Reflects Losee K-12 Campus throughout the policy.
 - b. Meal Charge Policy
 - i. Page 3 - Replace Executive Director with "Somerset NSLP Administrative designee." Keeps the language generic regardless of the Board's decision relative to continuing with Executive Director position or not.
 - c. Somerset Academy Procurement Policy/Plan Child Nutrition Programs
 - i. Pages 3-4 - Updates Micro Purchasing level per Federal regulatory language (from \$3,500 to \$10,000)
 - d. Number of lunches sold – Losee/NLV/Stephanie: As of 5/20/19 = 208,206
 - e. Impact on students:
5. Student Data – Growth Report by Jessica Barr
 - a. Aliante
 - b. Lone Mountain
 - c. Losee
 - d. North Las Vegas
 - e. Sky Pointe
 - f. Skye Canyon
 - g. Stephanie

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 4, 2019

Agenda Item: 8 – Interview of Somerset Losee Principal Candidates Michele Lorig and Jessica Scobell

Number of Enclosures: 1

SUBJECT: Losee Principal Candidate Interviews

Action

Appointments

Approval

Consent Agenda

Information

Public Hearing

Regular Adoption

Presenter (s): Board

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 20-30 Minutes

Background: With a vacancy in the principal position at the Losee campus, the Board has requested that a committee bring forward candidates for the Board to interview. The candidates are:

1. Michele Lorig
2. Jessica Scobell

Submitted By: Staff

SUMMARY

Experienced K-12 administrator and Special Educator for a variety of public schools and districts. Experienced with all programs of special education and in all related special education law as well as the requirements of *No Child Left Behind* (NCLB) and the *Read by Three Act* (SB 391). Strengths include inspiring a safe, orderly and productive educational community focusing on student learning. Instrumental in promoting professional learning community structures resulting in collaborative, effective working relationships, while providing encouragement, and initiating self-motivation. Essential skills include excellent interpersonal, organizational, problem-solving and writing capabilities. An educational philosophy that is based upon a Growth Mindset and the belief that all students and school staff will rise to the level of expectation set, provided they are communicated clearly within a culture that is founded upon productive and meaningful feedback intended to foster professional and personal growth for all.

PROFESSIONAL EDUCATION AND CERTIFICATIONS

Nova Southeastern University - Doctorate in Special Education 2013
University of Phoenix - M.A.Ed. in Educational Administration & Leadership 2001
College of Staten Island - Teacher Certification Program 1998
St. John's University - B.S. in Communication Arts 1991
School Superintendent Certification: New Jersey & Arizona
School Administrator/Principal Certification: Nevada, New York, New Jersey & Arizona
Special Education Teacher Certification: Nevada, New York

COMPETENCIES

Leadership

- Supervised numerous departments of faculty and various support staff members.
- Recruited, hired and mentored new faculty and support staff members via in state and out of state hiring fairs.
- Developed and managing Student Activities program priorities for the school campus, create and implement original and amended budgets, calendar of events, web page and parent outreach for ECA donations.
- Supported various professional learning communities and educational support structures within the campus: School based support team committee, Students at Risk Intervention Team, School Climate/Discipline, Curriculum and Instruction, Professional Development; Secondary Education Initiative Committee; School Police Liaison, and Testing Coordinator.
- Coordinated all requirements including advertising security and facility usage for the campus New Student Orientation, Open House, and Performing Arts events.

- Analyzed Campus Discipline and Attendance data and present results and NCLB information to community and staff members via yearly report card for the state.
- Developed and managed two academic support programs:
 - Academic Probation: Goal: to address student apathy, failing grades and repurpose 21st Century Grant Funds for our students to receive academic support with mathematic and language arts literacy enrichment.
 - Attendance Procedures: Goal: to support district and state mandates in regard to student attendance requirements in order to lessen the number of students in credit retrieval programs, increase graduation rates and increase district funds.
- Secured various least restrictive environment grants to provide additional inclusion consultative-collaborative classes for special education students.
- Mentored various faculty members for administrative internships in compliance with their university/college/institutional regulations.

Communication and Organization

- Observed, listened and reflected upon the educational setting to evaluate the developmental level of all students and staff in order to generate both long-term and short-term attainable goals.
- Coordinated with teachers, students, building and district personnel to prepare school budget.
- Coordinated staff, parents, students and community in compliance with district policy to produce web-pages for the campus.
- Organized and implemented a discipline matrix in compliance with district guidelines and state mandates for the purpose of streamlining the discipline process amongst several administrators to support teachers and create an environment based upon consistent safety, order and discipline.
- Served as the Spanish Speaking Administrative Liaison for students, parents and community members in an effort to broaden relationships and collaboration.

Teamwork and Cooperation

- Coordinated the tasks involved with various professional learning communities and educational support structures within the campus: School based support team committee, Students at Risk Intervention Team, School Climate/Discipline, Curriculum and Instruction, Professional Development; Secondary Education Initiative Committee; School Police Liaison, and Testing Coordinator.
- Served as Secondary Representative for Mesa Association of School Administrators, special education liaison, 504 liaison, school police liaison and family services liaison for Spanish speaking families.
- Provided guidance and mentorship for engaging probationary and post-probationary teachers in developing instructional practices and evaluating professional improvement goals.
- Coordinated additional responsibility selections for faculty and developed roster of support staff for extra-curricular activities.

Interpersonal and Facilitator

- Facilitated weekly support staff meetings, biweekly faculty department meetings, and quarterly school professional development activities.
- Directed and supported professional staff in special education in curriculum and program development for all subject areas. Incorporated Bill Daggett's Three R's: Rigor, Relevance and Relationships to planning curriculum.
- Managed professional development for professional staff members and coordinated activities to complement School Professional Development Plans: including new teacher orientation activities, goal setting teacher activities for tenured teachers as part of their formal evaluations, formative assessment, differentiated instruction, and appropriate learning strategies for inclusion models.
- Mediated numerous conflict situations amongst support staff, faculty and parents in an effort to maintain a professional focus and productive learning environment.

PROFESSIONAL WORK HISTORY IN EDUCATION

Somerset Academy of Las Vegas Losee Campus - North Las Vegas, Nevada
Interim Principal, March 2019

Somerset Academy of Las Vegas - Las Vegas, Nevada
Assistant Principal, July 2015 - March 2019

Clark County School District - Las Vegas, Nevada
Special Education Instructional Facilitator, January, 2013 – July 2015
Special Education Teacher, September 2011 – December 2012

New York City Department of Education - Staten Island, New York
Special Education Teacher, September 2010 – August 2011

Mesa Public Schools - Mesa, Arizona
Secondary Assistant Principal, June 2004 – July 2009

Clark County School District - Las Vegas, Nevada
Dean of Students, November 2002 – June 2004
Special Education Teacher Facilitator, August 2001 – November 2002
Special Education Teacher, January 2000 – August 2001

Bright Horizons, Early Solutions - Las Vegas, Nevada
Kindergarten Teacher, October 1999 – January 2000

New York City Board of Education - Brooklyn, New York
Special Education Teacher, September 1998 – June 1999

YAI/NY League for Early Learning - Brooklyn, New York
Early Intervention Special Education Teacher, April 1998 – August 1998

PROFESSIONAL ACCOMPLISHMENTS

- Graduated Nova Southeastern University with a 3.96 GPA
- Graduated University of Phoenix with a 3.98 GPA
- Completed the Clark County Leadership Academy with a score of 95/100
- Completed the Clark County School District Special Education Teacher Facilitator Training Spring 2001 and was selected for a position Summer 2001
- Appointed to Dean of Students within 15 months
- Promoted to Lead Dean within 4 months
- Promoted to Junior High School Assistant Principal within 2 years
- Promoted to High School Assistant Principal within 2 years
- Admitted to NYC DOE Principal Candidate Pool
- Admitted to the CCSD Principal Candidate Pool
- Participated in Doral Leadership Academy

Jessica M. Scobell

Objective

To obtain a position as a building Principal within the Somerset Academy Charter Schools.

Experience

2015-Present Arbor View High School Las Vegas, Nevada

Assistant Principal

Areas of responsibility: Curriculum, Graduation, Career and Technical Education, Guidance and Counseling

- Designed and maintained the master schedule in accordance with staffing allocations
 - Coordinated Site Based Collaboration Time and established department protocol for meetings
 - Coordinated Staff Development
 - Coordinated Senior Awards Night, Academic Letter and Commencement Ceremonies
 - Provided Supervision and evaluation for Counseling, Science and Foreign Language Departments
-

2012-2015 Western High School Las Vegas, Nevada

Assistant Principal

Areas of responsibility: Activities, STEAM Academy, Select Schools, School Culture, Title I Population, Assistance with Athletics, Curriculum and Testing

- Developed the Health, Media, and Technology Academy at Western High School
 - Designed and implemented an all school Tardy Policy
 - Coordinated new teacher training
 - Coordinated Staff Development
 - Coordinated Senior Awards Night and Commencement Ceremonies
 - Provided supervision and evaluation for Electives Department and STEAM Academy
-

2007-2012 Centennial High School Las Vegas, Nevada

Dean of Students, Department Coordinator, Athletic Director and Teacher

- Enforced district rules through disciplinary procedures and established protocol
 - Provided supervision and assistance to teachers regarding technology
 - Provided supervision and evaluation for Science, Foreign Language and Electives departments
 - Social Studies Department Coordinator
 - Advanced Placement Government and Honors Government teacher
 - Coordinated athletic events, managed gate receipts
 - Reviewed student athletic packets and maintained student eligibility records
 - Head Varsity Track and Field Coach
-

2002-2007 Cimarron-Memorial High School Las Vegas, Nevada

Teacher and Coach

- World History and United States Government teacher
- Head Varsity Track and Field Coach
- Head Varsity Cross Country Coach
- Assistant Basketball Coach

Jessica M. Scobell

Education

2007-2008 Nova Southeastern University Las Vegas, Nevada

Master of Science, Educational Leadership

1995-1999 Augustana College Rock Island, Illinois

Bachelor of Arts, Secondary Education and History

References

Mr. Kevin McPartlin
Principal, Arbor View High School
(702) 799-6660 extension 4100

Mr. Trent Day
Principal, Centennial High School
(702) 799-3440 extension 4100

Mrs. Karen Stanley
Associate Superintendent, Retired
(702) 493-0163

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 4, 2019

Agenda Item: 9 – Discussion and Action to Appoint a Losee Principal

Number of Enclosures: 0

SUBJECT: Appointment of a Losee Principal

- Action
- Appointments
- Approval
- Consent Agenda
- Information
- Public Hearing
- Regular Adoption

Presenter (s): Board

Recommendation:

Proposed wording for motion/action:

Move to appoint _____ as the principal for the Somerset Losee campus.

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 10-20 Minutes

Background: Following interviews with the Board, a principal should be appointed.

Submitted By: Staff

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 4, 2019

Agenda Item: 10 – Acknowledgement of Carrie Boehlecke’s Resignation from the Board of Directors and Discussion and Possible Action Regarding a New Board Member Search

Number of Enclosures: 1

SUBJECT: Board Member Resignation and Possible Board Member Search

- Action
- Appointments
- Approval
- Consent Agenda
- Information
- Public Hearing
- Regular Adoption

Presenter (s): Board/Crystal Thiriot

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 5-7 Minutes

Background: Board Member Carrie Boehlecke has submitted her resignation from the Somerset Academy Board of Directors.

The Board may want to direct Staff to conduct a board member search. Member Boehlecke fulfilled one of the education requirements. As such, the new member must also fulfill that requirement.

Submitted By: Staff

(p) Solicit and receive grants and other funding consistent with the mission of the School with the objective of raising operating and capital funds;

(q) Carry out such other duties as required or described in the School's Charter.

Section 2. Formation. The first Board formed after the approval of a charter issued pursuant to NRS 386.527(4) or NRS 386.527(6) shall consist of the members of the Committee to Form the School. Former Committee members prohibited from membership on the Board by NAC 386.345 or other applicable statute or regulation shall resign from the Board at its first meeting. Remaining Board members shall fill all vacancies created by resignations or these Bylaws at the first meeting. The election of all new Board Members to fill vacancies on the Board shall include candidates whose election to the Board will maintain compliance with NAC 386.345 and all other applicable statutes.

Section 3. Qualifications; Election; Tenure. The Board shall be composed of seven (7) Directors unless and until changed by amendment of these Bylaws. Any amendments will be discussed in an open meeting and approved by the School's Sponsor.

(a) The Board shall adhere to the statutory requirements of NRS 386.549 which requires one (1) active or retired teacher licensed by the State of Nevada, one (1) active or retired teacher licensed by the State of Nevada or an active or retired school administrator licensed by any State, one (1) parent of a student enrolled in the School who is not a teacher or administrator at the School, and two (2) members who possess knowledge and experience in one or more of the following areas:

- (1) Accounting;
- (2) Financial services;
- (3) Law; or
- (4) Human resources. (Requirement 5).

(b) A majority of Board Members shall be residents of the county in which the school is located.

(c) All Board members shall be devoted to the purpose and mission of the School and shall represent the interests of the community.

(d) The Board Members shall serve five (5) year terms. Board members may serve no more than two (2) five year terms. Terms shall be staggered so that no more than 1/2 of the Board shall be up for election in any one year, unless a vacancy(ies) needs to be filled. The Board shall establish the term for a newly elected Director before the election, in order to stagger the terms of each member of the Board. To initially stagger the terms, for the founding board, Two Directors will serve three-year terms, two Directors will serve four-year terms, and the remaining three will serve the usual five year term. Those Directors who will serve the three, four, and five year terms will be determined by lottery. When the term of a Board Member has expired or when a Board Member resigns, the remaining Directors shall elect a new Director to fill the vacancy.

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 4, 2019

Agenda Item: 11 – Recognition of Retirement of John Barlow and Sherry Pendleton

Number of Enclosures: 0

SUBJECT: Retirement of John Barlow and Sherry Pendleton

Action

Appointments

Approval

Consent Agenda

Information

Public Hearing

Regular Adoption

Presenter (s): Board

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 5-7 Minutes

Background:

Submitted By: Staff

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 4, 2019

Agenda Item: 12 – Academics Announcement and Notifications

Number of Enclosures: 0

SUBJECT: Academics Announcements and Notifications

Action

Appointments

Approval

Consent Agenda

Information

Public Hearing

Regular Adoption

Presenter (s): Crystal Thiriot

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 5-7 Minutes

Background:

Submitted By: Staff